

# E.16

## Notice of Meeting – Amended Notice

September 2020

Dear Members,

Due to the Coronavirus pandemic it has been necessary to change the time, date and location of the Annual General Meeting (the "Meeting"). Notice is therefore hereby given that the First Meeting of the Members of Steamship Mutual Underwriting Association (Europe) Limited (the "Company") will now be held on Wednesday, 28 October 2020 at 14:20 hours (GMT) and will be a virtual meeting. If you wish to attend the meeting, please contact Mr Adam Kitching (adam.kitching@simsl.com) for details. The meeting is being convened for the following purposes:

- 1. To receive and if thought fit, to adopt the balance sheet and accounts for the year ended 20 February 2020, having been recommended for adoption by the Board.
- To elect Members of the Board. The Members of the Board retiring by rotation and in accordance with Article 81.8 of the Articles of Association are Mr C. Klerides and Mr R. Ahlquist. Being eligible, they offer themselves for reelection.
- 3. To authorise the Managers to fix the remuneration of the Auditor. A Resolution proposing the appointment of the Auditor to the Company will be put to the Meeting.
- To consider the transfer of business from Steamship Mutual Underwriting Association to the Company.

### **EXPLANATION REGARDING RESOLUTION 4**

### Transfer of Business

Subject to Court approval part of the business of Steamship Mutual Underwriting Association Limited is intended to be transferred to the Company with effect from 20 December 2020. Members have been provided with further details separately and further information can be found at http://www.steamshipmutual.com/About-Us/restructure.htm.

STEAMSHIP INSURANCE MANAGEMENT SERVICES LIMITED - Authorised & regulated by the Financial Conduct Authority AQUATICAL HOUSE 39 BELL LANE LONDON E1 7LU - Tel: +44 20 7247 5490 Website: www.steamshipmutual.com (Registered in England and Wales – Registration number 3855693. FCA registration number 314468)

By Order of the Board Cyproman Services Limited Secretary

30 September 2020

N.B. A Member who is entitled to attend and vote at the above Meeting is entitled to appoint a proxy to attend, speak and vote in his or her place. The instrument appointing a proxy may be in the form enclosed and must be deposited with the Secretary at Aquatical House, 39 Bell Lane, London, E1 7LU not less than 48 hours before the time specified for the holding of the Meeting.

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## FORM OF PROXY

Before completing this form, please read the explanatory notes below

Signed

Date

Name (please print)

Company Name

Address

#### Notes to the proxy form

**1.** As a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Company. You may appoint a proxy using the procedures set out in these notes.

**2.** To appoint a proxy using this form, the form must be: (i) completed and signed; (ii) sent or delivered to the Registered Office of the Company at Esperidon 5, 4<sup>th</sup> Floor, Strovolos, 2001, Nicosia, Cyprus; and (iii) received by the Company no later than 48 hours before the commencement of the meeting.

**3.** As an alternative to completing a hard-copy proxy form, you can appoint a proxy electronically by sending it by email to adam.kitching@simsl.com. For an electronic proxy appointment to be valid, your appointment must be received by the Company no later than 48 hours before the commencement of the meeting.

Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
A proxy does not need to be a member of the Company but must attend the meeting to represent you.

6. You may direct your proxy how to vote on the resolutions proposed. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.

**7.** Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.

**8.** If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.