



STEAMSHIP MUTUAL

July 2014

To the Members

Dear Sirs,

A TEAM EFFORT 2014 / 2015

The Club's guide to casualty investigation and claims handling, "A Team Effort," has been revised, and the 2014/2015 edition is enclosed with the compliments of the Managers. The intention is that a copy of this DVD-ROM should be placed onboard all entered vessels.

When incidents occur that give rise to P&I claims, the manner in which those claims are investigated and handled can have a substantial impact upon their ultimate cost. Effective claims handling is crucial to minimising the Member's financial exposure and thereby preventing undue loss. It requires co-ordinated effort from all concerned – the Club, the Member, Masters and Officers, the correspondents, experts, and lawyers. It is a team effort, and seagoing personnel have a particularly important part to play in preserving evidence and ensuring that facts are correctly recorded. This guide therefore is an important component in the Club's range of loss prevention materials.

Since the first edition of this guide was released in 2004, the production has been progressively developed and improved. This edition has been revised to incorporate an expanded section on salvage and wreck removal, an updated selection of reference documents regularly used in claims handling, the current version of the Club's Rules, a database of Club and correspondent contacts and useful web-links. This edition is also compatible for use on Mac computers. As with previous productions, the 2014/2015 edition of "A Team Effort" has been produced with funding from The Ship Safety Trust.

If further copies of "A Team Effort" are required, these can be obtained on request from the Managers' London representatives

Yours faithfully,

**THE STEAMSHIP MUTUAL UNDERWRITING
ASSOCIATION (BERMUDA) LIMITED**

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