



# STEAMSHIP MUTUAL

## Correspondents

**Prompt notice of any claim, AND OF ANY EVENT WHICH IS LIKELY TO LEAD TO A CLAIM, should be provided to the Managers and Members are reminded of their obligations under Rules 28 and 31.**

The correspondent, although listed and named by the Association, acts for the shipowner/charterer whose vessel is entered with the Association. Where possible the Club requests that all correspondence, including survey reports and letters are sent to the Club by email. Unless a case handler requests otherwise, the Club will not need to be sent physical copies of any exchanges by post.

The Club's preferred method of invoicing is [www.igfeesable.net](http://www.igfeesable.net) and if possible, all service providers are requested to invoice by this method. For information regarding VAT on invoices please view our Club Circular or alternatively contact our finance department.

The Club does not appoint Agents but when difficulties arise at or near any of the places listed below, Members or their Masters are recommended to apply to any of the following firms for assistance.

Lawyers are marked thus \*

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<b>Town</b>	<b>Correspondent</b>
<b>Abidjan</b>	<b>Budd Cote d'Ivoire</b>  01 BP 4553, Abidjan 01, Ivory Coast  Telephone: +225 21243460 / 21243462 Telefax: +225 21240371 Email: <a href="mailto:budd.cote-ivoire@budd-pni.com">budd.cote-ivoire@budd-pni.com</a>  AOH: Michel Bebga Mobile +225 07620988 Kouame N'da N'guessan Mobile +225 04706310 Andre Kouadio Kouassi +225 23509122, Mobile +225 05065787 Budd Group Emergency 24 Hr Telephone +33 1 84880841 Valentin Assouan +225 24390874, Mobile +225 05983600 Budd Marseille 24 Hr Duty Telephone +33 4 91335833  NB: Please copy all correspondence to <a href="mailto:general.marseille@budd-pni.com">general.marseille@budd-pni.com</a> NB: Download the Budd Group App from iTunes or Google Play

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---

**Abidjan****TCI Africa, Abidjan**

18 BP 1373, Abidjan 18, Ivory Coast

Telephone: +225 21242964  
Telefax: +225 21242963  
Email: tci-abidjan@tci-africa.com

AOH: Capt T Dosso Mobile +225 07051527  
Lacine Bamba Mobile +225 07810557  
Robert Kohou Bi Mobile +225 07075603  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt & O'Sullivan, Marseille, Telephone: +33 4 91140460

---

**Abu Dhabi****Inchcape Shipping Services LLC**

Silver Wave Tower, 10th Floor, Mina Street, PO Box 247, Abu Dhabi, United Arab Emirates

Telephone: +971 2 6786500  
Email: pandiabudhabi@iss-shipping.com

AOH: Capt Hormuzd M Mohta Mobile +971 50 4414058  
Al Ameen Basheer Mobile +971 50 6683192  
Shruti Potdar Mobile +971 50 4518537  
Adrian Richter Mobile +971 50 6683199

---

**Afridi & Angell \***

The Towers at the Trade Center, West Tower, Level 12, PO Box 3961, Abu Dhabi, United Arab Emirates

Telephone: +971 2 6101010  
Telefax: +971 2 6272905  
Email: abudhabi@afриди-angell.com

AOH: Charles S Laubach +971 4 3284283, Mobile +971 50 4428596  
Chatura Randeniya Mobile +971 50 7081652

---

**Acajutla****MCA - El Salvador**

Operations Building CEPA, First Level, Acajutla, El Salvador

Telephone: +503 24524792  
Telefax: +503 24525117  
Email: mcaelsalvador@navegante.com.sv

AOH: Milton Guillen +503 24523447, Mobile +503 78534140  
Guillermo Polio +503 24524235, Mobile +503 78501160  
Jonathan Vides Mobile +503 77449241

NB: In case of communications difficulties, please contact Maritime Claims Inc, New Orleans, Telephone: +1 504 3901515  
Email: cayestas@maritime-claims.com

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**Acapulco**

see Mexico City

---

**Accra****Femi Atoyebi & Co \***

3rd Floor, Opeibea House, Branch Liberation Road, Airport Residential Area, Accra, Ghana

Telephone: +233 302769906

Email: ghana-office@femiatoyebi.com.ng

AOH: Peter Oluwafemi Atoyebi SAN Mobile +233 554 775030  
Henry Gyabeng Mobile +233 200 204021

NB: Postal address: PO Box 55620, Falomo, Ikoyi, Lagos, Nigeria

---

**Adelaide****Aus Ship P&I**

17 Kurrambi Crescent, Hallett Cove, Adelaide, SA, 5158, Australia

Telephone: +61 2 89203222 (24 Hr)

Telefax: +61 8 83811677

Email: adelaide@ausship.com.au

AOH: Capt Nello Magliulo +61 8 83811177, Mobile +61 4 03024561  
Serge Menter Mobile +61 4 11068946

---

**Wallmans Lawyers \***

Level 5, 400 King William Street, Adelaide, SA 5000, Australia

Telephone: +61 8 82353000

Telefax: +61 8 82320926

Email: ian.maitland@wallmans.com.au

AOH: Ian Maitland Mobile +61 4 07297067

Alex Bubner Mobile +61 4 37848160

Scott Lumsden Mobile +61 4 03069812

NB: Postal address: PO Box 1018, Adelaide SA 5001, Australia

---

**Aden****Gulf Agency Co (Yemen) Ltd**

PO Box 5202, Ma'alla, Aden, Yemen

Telephone: +967 2 247161

Telefax: +967 2 247163

Email: yemen@gac.com

AOH: Hisham Al-Saqaf Mobile +967 777 176131

Hassan Ebrahim Mobile +967 777 176133

---

**Aden****The Hodeidah Shipping & Transport Co (SYC)**

Thabet Investment Building, Madram Street, PO Box 5106, Ma'alla, Aden, Yemen

Telephone: +967 2 246000  
Telefax: +967 2 246013 / 14  
Email: pni-aden@hodship.aden.com.ye

AOH: Capt Ali Ahmed Ali +967 2 203237, Mobile +967 733 762504  
Nigel Chevriot Mobile +967 735 398125  
Riam Abdullah Mobile +967 736 162962

NB: Postal address: PO Box 5106, Maalla, Aden, Yemen

---

**Alexandria****Middle East Survey & Control Office (MESCO)**

7 Saad Zaghloul Square, Alexandria, Egypt

Telephone: +20 3 4861445 / 4854002 / 4868530  
Telefax: +20 3 4874435  
Email: mesco@mescoalex.com

AOH: Ashraf Hamdy El Sabbagh +20 3 4843292, Mobile +20 122 2130799  
Ibrahim Hamza Mobile +20 122 3199155  
Alaa El Sabbagh Mobile +20 122 2347905  
Seif El Sabbagh Mobile +20 100 1446006  
24 Hr Duty Telephone +20 3 4854002

---

**MEPANDI Middle East Protection & Indemnity Services**

9 Orabi Square, 11th Floor, Al Manshia, Alexandria, 21111, Egypt

Telephone: +20 3 4840216  
Telefax: +20 3 4840218  
Email: mepandi@mepandi.com

AOH: Capt Rafik A Nasser Mobile +20 100 6577777  
Mohamed Feteha Mobile +20 100 0003044  
Mohamed Hassan Mobile +20 106 5549669

---

**Eldib Advocates \***

2 Lumumba Street, PO Box 152, Alexandria 21131, Egypt

Telephone: +20 3 4950000  
Telefax: +20 3 4958000  
Email: eldib@eldib.com.eg

AOH: Hisham Eldib +20 3 3926000, Mobile +20 122 2161313  
Abdel Hamid Fahmy +20 3 4846509, Mobile +20 122 2143213  
Richard Tibichrani +20 3 5825622, Mobile +20 122 3111289  
24 Hr Mobile +20 122 2177414

---

**Algeciras****Marinsur, SL**

Av Capitan Ontanon, s/n, Edif Plaza Mayor - Oficinas, 11202 Algeciras, Spain

Telephone: +34 956 589638  
Telefax: +34 956 664686  
Email: info@marinsur.com

AOH: Felix Patino Mobile +34 609 831582  
Jose Carlos Colomina Mobile +34 609 831592

---

**Tablada P&I Services SL**

Calle Bailen 6, 11201 Algeciras, Spain

Telephone: +34 954 241212  
Telefax: +34 954 241213  
Email: algeciras@tabladaservices.com

AOH: Miguel A Garcia Mobile +34 666 403384  
Julia Soriano +34 687 344292

---

**Algiers****Budd Algiers SARL**

Cite des 720 Logements, Batiment 4, No 2 Les Vergers, Bir-Mourad-Rais, Algiers 16330, Algeria

Telephone: +213 23 550305  
Telefax: +213 23 550313 / 550304  
Email: budd.algerie@budd-pni.com

AOH: Zakia Rahali +213 23 550302, Mobile +213 661 507610  
Budd Group Emergency 24 Hr Telephone +33 1 84880841  
Budd Marseille 24 Hr Duty Telephone +33 4 91335833

NB: Please copy all correspondence to general.marseille@budd-pni.com  
NB: Download the Budd Group App from iTunes or Google Play

---

**Societe Algerienne des Etablissements Mory & Cie**

8 Boulevard du Colonel Amirouche, DZ-16000 ALGER, Algiers, Algeria

Telephone: +213 23 503494  
Telefax: +213 23 503512  
Email: ops-algiers@saem-dz.com

AOH: Capt M Zerouali Mobile +213 661 105986  
Chaib Kara-Slimane Mobile +213 661 556815

---

**Alicante**

see Valencia

---

**Almeria****J Ronco Y Cia SL**

Muelle de Ribera-Poniente, s/n, Puerto de Almeria, 04002 Almeria, Spain

Telephone: +34 950 238344

Telefax: +34 950 263714

Email: ops@jronco.com

AOH: Daniel Perez +34 950 272163, Mobile +34 658 791403

Fred Wood Mobile +34 658 791409

Andrew Gange Mobile +34 658 791407

Daniel Sanchez Mobile +34 658 791408

---

**Amman****Amin Kawar & Sons Co WLL**

Shmeisani, 24 Sharif Abdul Hamid Sharaf Street, PO Box 222, Amman, 11118, Jordan

Telephone: +962 6 5609500

Telefax: +962 6 5672170

Email: claimsp&i@kawar.com

AOH: Ninette Issid +962 6 5816615, Mobile +962 79 8224414

Nadia Shahin +962 6 5927705, Mobile +962 79 5255222

Ahmad Mustafa Mobile +962 79 6746535

NB: Please copy all correspondence to ninette.issid@kawar.com

---

**Amuay**

see Caracas

---

**Anchorage****Keesal Young & Logan \***

101 E 9th Avenue, Suite 7A, Anchorage, Alaska 99501, United States of America

Telephone: +1 907 2799696

Telefax: +1 907 2794239

Email: maritime@kyl.com

AOH: John Giffin Mobile +1 415 5152855

Yale Metzger Mobile +1 907 2403750

---

**Ancona**

see Mauro Consultants, Ravenna

---

**Antofagasta**

see Valparaiso

---

**Antwerp****DUPI Antwerp NV**

De Keyserlei 58-60 b57, Antwerp, 2018, Belgium

Telephone: +32 3 2060050

Telefax: +32 3 2060059

Email: antwerp@dupi.com

AOH: Jean-Louis Tack Mobile +32 475 745445

Monique Lardot Mobile +32 478 989806

---

**MICO Belgium**

Belcrownlaan 13, B-2100 Deurne, Antwerp, Belgium

Telephone: +32 3 2316604

Email: office@mico-ant.be

AOH: Dirk Verbist Mobile +32 477 317148

Steve van den Berghe Mobile +32 475 354660

Kurt van Coppenolle Mobile +32 475 719560

24 Hr Emergency Mobile +32 475 460879

---

**Apapa**

see Lagos

---

**Aqaba****Amin Kawar & Sons Co (WLL)**

Hammamat Tunis Street, PO Box 22, Aqaba 77110, Jordan

Telephone: +962 3 2014217 / 19

Telefax: +962 3 2013618

Email: management.aqaba@kawar.com

AOH: Munir W Muammar +962 3 2018979, Mobile +962 79 8224451

NB: Please copy all correspondence to Amman

Email: claimsp&i@kawar.com

---

**Archangel****Ships & People**

Office 89, 31/2 Voronina Street, Archangel, 163057, Russia

Telephone: +7 8182 698440

Telefax: +7 8182 698440

Email: archangel@ships.ru

AOH: Yuri Shpyakin Mobile +7 921 2410130

Nikolay Cheglakov Mobile +7 921 9358234

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**Aruba**

see Curacao

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**Ascuncion**

see Pandi Liquidadores, Buenos Aires

---

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**Ashdod****M Dizengoff & Co P&I Representatives Ltd**

PO Box 4092, Port Area, Ashdod 77190, Israel

Telephone: +972 8 8565779

Telefax: +972 8 8564931

Email: ash@dizrep.co.il

AOH: Adv Ronen Benjamin Mobile +972 52 7283848

---

**Assab****see Mutual Marine Services, Jeddah**

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**Athens****see Piraeus**

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**Auckland****P&I Services Ltd**

Level 5, Southern Cross Building, 59 High Street, Auckland, New Zealand

Telephone: +64 9 3031900

Email: alistair.irving@pandinz.co.nz

AOH: Alistair Irving Mobile +64 27 4455396

Michael McCarthy Mobile +64 21 646299

---

**Augusta****Tagliavia & Co SRL**

Via Principe Umberto 104, 96011 Augusta (SR), Sicily, 96100, Italy

Telephone: +39 091 587377

Telefax: +39 091 322435

Email: info@tagliaviapandi.it

AOH: Antonio Sorrentino Mobile +39 348 6017627

Gaetano Tagliavia Mobile +39 348 6017625

---

**Baghdad****Sadiq Jaafar & Associates \***

Al Mansour, Amirat Street, Dist 601 Road 12, Building 57, Al Yarmouk, Baghdad, Iraq

Telephone: +964 1 5413829

Telefax: +964 1 5413101

Email: Sadiqaljashamy@yahoo.com

AOH: Sadiq Jaafar +44 7 973 293003

Balsam Al Jashamy +964 1 5434923, Mobile +964 7 807426639

Hanaa Al Baghdady +964 1 5420105, Mobile +964 7 901302242

Capt Adnan Ateya Mobile +964 7 801126300

24 Hr Duty Mobile +964 7 819141633



---

**Bahia Blanca****Agencia Maritima Walsh (E Burton) SRL**

Velez Sarsfield 3848, 8103 Ingeniero White - Bahia Blanca Port, 8000  
Bahia Blanca, Argentina

Telephone: +54 291 4573080

Email: surveys@walsh.com.ar

AOH: Eric H Heiling Mobile +54 9291 5712627

---

**Bahrain / Manama****BMMI Shipping Services**

Second Floor, BMMI Sitra HQ, 812 Sh Jaber Al Ahmad Al Subah  
Highway, Block 611, Sitra, Bahrain

Telephone: +973 178 21154

Telefax: +973 177 20625

Email: pandi@bmmi.com.bh

AOH: Capt Kevin Ephraim Mobile +973 39 981402

Shray Khanduri Mobile +973 66 702460

Vinod Madasseri Mobile +973 39 407163

---

**Baie Comeau****see Quebec**

---

**Baku****Vitsan Co Ltd**

Ceyhun Selimov Street, No 7/129, Baku, Azerbaijan

Telephone: +994 12 4305388

Telefax: +994 12 4976893

Email: office@vitsanbaku.com

AOH: Nedim Sener Mobile +90 532 2060947

Salih Akkaya Mobile +90 532 7947541

NB: Please copy all correspondence to Vitsan, Istanbul

Email: vitsan@vitsan.com.tr

---

**Balboa****C Fernie & Co SA**

PO Box 0843-00191, Balbao, Panama

Telephone: +507 2119488

Telefax: +507 2119450

Email: ferniepi@cfernie.com

AOH: Andre Perret +507 3990665, Mobile +507 66173229

John Blennerhassett +507 4700313, Mobile +507 66121152

Luis Arcia Mobile +507 66141629

P&I Duty Mobile +507 66140554

NB: Please copy all communications to C Fernie & Co, SA, Cristobal

Email: ferniepi@cfernie.com, Telefax: +507 4338528

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**Balearic Islands**

see Palma de Mallorca

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**Baltimore**

**Baker, Donelson, Bearman, Caldwell & Berkowitz PC \***

100 Light Street, 19th Floor, Baltimore, Maryland 21202, United States of America

Telephone: +1 410 6851120

Telefax: +1 410 5470699

Email: admiralty@bakerdonelson.com

AOH: Geoffrey S Tobias +1 443 6076632, Mobile +1 410 2155203

M Hamilton Whitman Jr +1 410 2437334, Mobile +1 410 3700680

Jack R Daley Mobile +1 301 5008865

---

**Banana**

see Matadi

---

**Bandar Abbas**

**Calm Sea Culture Marine Services Ltd (CSC)**

Flat No 11, 5th Floor, next to Binesh 2 Alley, Seyed Jamaledin Asadabadi Street, Bandar Abbas, 7914743937, Iran

Telephone: +98 212 2411970

Telefax: +98 212 2411965

Email: info@calmseaculture.com

AOH: Farhang Ghasemi Mobile +98 912 1142066

Meraj Zangeneh Mobile +98 912 0205789

Mohammad Jahanbakhsh Mobile +98 917 4984088

NB: Please copy all correspondence to CSC Tehran

Email: info@calmseaculture.com

---

**Bandar Assaluyeh**

**Calm Sea Culture Marine Services Ltd (CSC)**

Flat No 124, Pasargad Residential & Commercial Building, In front of Payame Noor University, Assaluyeh, 7539148314, Iran

Telephone: +98 212 2411970

Telefax: +98 212 2411965

Email: info@calmseaculture.com

AOH: Farhang Ghasemi Mobile +98 912 1142066

Yazdan Ayoubian Mobile +98 917 0499001

Behbood Ayoubian Mobile +98 917 4984088

NB: Please copy all correspondence to CSC Tehran

Email: info@calmseaculture.com

---

---

**Bandar Bushire****Calm Sea Culture Marine Services Ltd (CSC)**

Saheli Avenue, Mehraban Building, PO Box 55 / 118, Bandar Bushire,  
75137, Iran

Telephone: +98 212 2411970  
Telefax: +98 212 2411965  
Email: info@calmseaculture.com

AOH: Farhang Ghasemi Mobile +98 912 1142066  
Afshin Mehraban Mobile +98 917 7755463

NB: Please copy all correspondence to CSC Tehran  
Email: info@calmseaculture.com

---

**Bandar Imam Khomeini****Calm Sea Culture Marine Services Ltd (CSC)**

Flat No 9, Noor Building, Chamran 3 Street, Chamran Alley, Sar Bandar,  
Mahshahr, 6356144731, Iran

Telephone: +98 212 2411970  
Telefax: +98 212 2411965  
Email: info@calmseaculture.com

AOH: Farhang Ghasemi Mobile +98 912 1142066  
Farhood Ghasemi Mobile +98 912 1201615

NB: Please copy all correspondence to CSC Tehran  
Email: info@calmseaculture.com

---

**Bangkok****Transport and Claim Consultants Co Ltd (TCC)**

175-177 Bangkok Union Insurance Building, 4th Floor Unit 2 Surawongse  
Road, Suriyawongse Bangrak, Bangkok 10500, Thailand

Telephone: +66 2 6348806-9  
Telefax: +66 2 6348805  
Email: tccwk@loxinfo.co.th

AOH: Vivit Soonthorntam Mobile +66 81 8443610  
Maiyasit Limchalearnkij Mobile +66 81 8081814  
Sarayut Chooket Mobile +66 95 5356087

---

**Thai P&I Services International Ltd**

723 Supakarn Building, 3rd Floor, Room No 3D01, Charoennakorn Road,  
Klongtongsai, Bangkok 10600, Thailand

Telephone: +66 2 4381693-4  
Telefax: +66 2 4381695  
Email: tpni@tpni.co.th

AOH: Capt Ravinder PS Ghai +66 2 4323110, Mobile +66 91 4491878  
Chanida Sripen +66 2 7637674, Mobile +66 90 6588924  
Panthip Pholkaew +66 2 3865141, Mobile +66 81 9251540

---

**Bangkok****Pramuanchai Law Office Co Ltd \***

44 Srijulsup Tower, 19th Floor, Unit C, Rama 1 Road, Rongmuang,  
Pathumwan, Bangkok 10330, Thailand

Telephone: +66 2 2192155-60  
Telefax: +66 2 2151238  
Email: pmclaw@cscoms.com

AOH: 24 Hr Duty Mobile +66 81 8466365

---

**Tilleke & Gibbins International Ltd \***

Supalai Grand Tower, 26th Floor, 1011 Rama 3 Road, Chongnonsi,  
Yannawa, Bangkok 10120, Thailand

Telephone: +66 2 0565555  
Telefax: +66 2 0565678  
Email: bangkok@tilleke.com

AOH: June Vipamaneerut +66 2 0565588, Mobile +66 81 8421363  
Chinachart Vatanasuchart +66 2 0565688, Mobile +66 81 6468098  
John Frangos +66 2 0565790, Mobile +66 97 0547100

---

**Banias**

**see Syrian Maritime & Transport Agencies, Tartous**

---

**Banjul****TCI Africa, Banjul**

78 Liberation Avenue, 1st Floor, Momodou Musa Njie Memorial Building,  
POB 437/1714, Banjul, Gambia

Telephone: +220 4225895  
Telefax: +220 4229347  
Email: tci-banjul@tci-africa.com

AOH: B F Sagnia Mobile +220 7761144  
Duty Mobile +220 9961144  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: Please copy all correspondence to TCI Dakar  
Email: tci-dakar@tci-africa.com  
NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt &  
O'Sullivan, Marseille

---

**Bar****Samer & Strugar Shipping Ltd**

St Marsala Tita D-5, 85000 Bar, Montenegro

Telephone: +382 30 317350  
Telefax: +382 30 315563  
Email: samer.strugar@t-com.me

AOH: Daniela Strugar +382 69 324583  
Duty Telephone +382 69 031125

---

**Barcelona****Hispania P&I Correspondents**

C/Jonqueres, 18, 8B, 08003 Barcelona, Spain

Telephone: +34 93 2681853  
Telefax: +34 93 2689978  
Email: barcelona@pandihispania.com

AOH: Rosana Velasco Mobile +34 670 458642  
James McKinnell Mobile +34 670 458646  
Ana Escanilla Mobile +34 637 217151

---

**Indeco SL (Independent Correspondents & Marine and Transport Services)**

Travesera de Gracia 71, 2 / 1a, 08006 Barcelona, Spain

Telephone: +34 93 2373217  
Telefax: +34 93 4156652  
Email: claims@indecospain.com

AOH: Elda De Gracia Penaloza Mobile +34 607 780719  
Melisa Vence Mobile +34 673 193473

---

**Bari****Nicola Girone SRL**

Via Massaua 1/E, 70132 Bari, Italy

Telephone: +39 080 5341736  
Telefax: +39 080 5341786  
Email: gironeba@tin.it

AOH: P F Bavaro +39 080 631684, Mobile +39 333 2559509  
Mimmo Masella Mobile +39 335 5324141

---

**Barranquilla****A&A Multiprime Ltda**

Carrera 52 No 76-167 Of.201, Edificio Atlantics Center, Barranquilla, Colombia

Telephone: +57 314 2844799 (24 Hr)  
Email: barranquilla@aamultiprime.com

AOH: Manuel Calderon Mobile +57 315 3335072

---

**Pandi Colombia SA**

Calle 77B #57-141, Centro Empresarial de las Americas, (Office 213), Barranquilla, Colombia

Telephone: +57 5 3600524  
Email: erick.grandjean@pandicolombia.com.co

AOH: Erick Grandjean I Mobile +57 315 7213016  
Guillermo Alvarez V Mobile +57 316 4117836  
Alejandro Ramos +57 2 2423508, Mobile +57 315 5552263  
Nello Carlini Martes +57 5 6601693, Mobile +57 315 7311973

---

**Basrah****Mutual Marine Services al Mushtaraka Ltd**

Al Maaqal, opposite Basrah Train Station, House No 63, Basrah, Iraq

Telephone: +964 7400 700775

Email: claims.iraq@mushtaraka.com

AOH: Ingo-Roger von Pereira Mobile +971 56 5381435

George Zabrowski Mobile +971 526 781279

Larry Heron Mobile +966 504 667728

Capt Alaa Mansour Mobile +964 7718 438410

---

**Basse Terre**

see Fort de France

---

**Bata****Budd SA c/o Sea & Ports MGM, SL**

Carretera de Bome Km 2 SN, Bata-Litoral, Equatorial Guinea

Telephone: +240 333 084378

Telefax: +240 333 084396

Email: budd.equatorial-guinea@budd-pni.com

AOH: Raquel Lobato Mobile +240 222 231112

Suzanne Moume +237 233 428476, Mobile +237 677 789100

Javier Cortes +34 91 5649431, Mobile +34 6 76317919

Enrique Baltanas +34 91 5649431, Mobile +34 626 279448

Budd Group Emergency 24 Hr Telephone +33 1 84880801

NB: Please copy all correspondence to general.marseille@budd-pni.com

NB: In case of communication difficulties, please contact Budd Marseille

24 Hr Duty Telephone: +33 4 91335833

---

**Batumi****Geomar Co Ltd Maritime Consultants & Surveyors**

Gogebashvili 32, Office No 13, 6003 Batumi, Georgia

Telephone: +995 422 276201

Telefax: +995 422 276202

Email: info@geomar.ge

AOH: George Imnaishvili Mobile +995 577 468763

Tariel Dolidze Mobile +995 599 558507

Anna Tunelyan Mobile +995 577 417201

---

**Bayonne**

see TIPIC, Tunis

---

**Beaumont****Clark Hill Strasburger \***

2615 Calder Avenue, Suite 240, Beaumont, 77702-1986, United States of America

Telephone: +1 409 3513800  
Telefax: +1 409 3513883  
Email: david.james@clarkhillstrasburger.com

AOH: Mark Freeman Mobile +1 409 6569747  
David James Mobile +1 409 6587204

---

**Wells Peyton Greenberg & Hunt LLP \***

550 Fannin, Suite 600, Century Tower, PO Box 3708, Beaumont, Texas 77701, United States of America

Telephone: +1 409 8382644  
Telefax: +1 409 8384713  
Email: bpartain@wellspeyton.com

AOH: Bruce M Partain +1 409 8994204, Mobile +1 409 6515300  
Peter Boyd Wells +1 409 8982525, Mobile +1 409 9263300

---

**Beihai**

see Guangzhou

---

**Beijing****Huatai Insurance Agency & Consultant Service Ltd**

14F, China Re Building, No 11 Jin Rong Avenue, Xicheng District, Beijing 100033, China

Telephone: +86 10 66576588  
Telefax: +86 10 66576501  
Email: pni.bj@huatai-serv.com

AOH: Miao He Mobile +86 138 01098591  
Liu Rui Mobile +86 138 11436992  
Bara Wu Mobile +86 139 11643038  
Yi Jaijun Mobile +86 138 11693258  
Duty Telephone +86 137 01125026

---

**Beira****P&I Associates Mozambique**

Casa Infanta Da Sagres, Largo do Buzi 1/6, PO Box 44, Beira, Mozambique

Telephone: +27 83 2503398 (Durban)  
Telefax: +27 31 3017110  
Email: pidurban@pandi.co.za

AOH: Duty Mobile +27 83 2503398 (Durban)

NB: In case of communication difficulties, please contact P&I Associates Durban, Telephone: +27 31 3011102, Mobile: +27 83 2503398

---

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**Beirut****Maurice G Mouracade & Co**

PO Box 11-0367, Riad El Solh, Beirut 1107 2040, Lebanon

Telephone: +961 1 201821  
Telefax: +961 1 200590  
Email: mgmpandi@dm.net.lb

AOH: Roger Mouracade +961 1 321389, Mobile +961 3 621999  
Mary Doueihy Mobile +961 76 325615  
Antoine Dakessian Mobile +961 3 325615  
24 Hr Duty Mobile +961 3 622244

---

**Baroudi & Associates \***

Achrafieh 5585 Building, P Gemayel Avenue, PO Box 11-7236, Beirut, Lebanon

Telephone: +961 1 428777  
Telefax: +961 1 423582  
Email: baroudi@baroudilegal.com

AOH: Samir Baroudi +961 4 406734, Mobile +961 3 601009  
Jean Baroudi +961 1 219088, Mobile +961 3 323252

---

**Bejaia****Neffous Shipping & Consulting**

Sidi Ahmed - Hai Oultache Ilot 3, No 73, 06000 Bejaia, Algeria

Telephone: +213 662 162640  
Telefax: +213 34 122784  
Email: bejaia@neffous-pandi.com

AOH: Capt Ahmed Medjtouh +213 553 258339, Mobile +213 662 162640

NB: In case of communication difficulties, please contact +33 6 74847588 (French Mobile)

---

**Belem****Brazmar Marine Services Ltda**

Quadra 333, lote 7, unidade 3, Vila dos Cabanos, Barcarena/PA, CEP 68447-000, Brazil

Telephone: +55 91 41410537 (24 Hr)  
Telefax: +55 98 32355807  
Email: brazmar@brazmar.com

AOH: Jose Antonio +55 91 982869100



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**Belize City****MCA - Belize**

14 Fort Street, Belize City, Belize

Telephone: +501 224 5286 / 227 8855

Telefax: +501 227 7100 / 2231657

Email: mca2@eurocaribe.bz

AOH: Mirna Lara +501 2245286, Mobile +501 6150821

Greta Martha Williams +501 227885, Mobile +501 6101757

Jaime Rodriguez +501 6104668

Carl Ayestas +1 504 3901515

NB: In case of communications difficulties, please contact Maritime

Claims Inc, New Orleans, Telephone: +1 504 3901515

Email: cayestas@maritime-claims.com

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**Benghazi****see Tripoli, Libya**

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**Berdyansk****see Mariupol**

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**Bergen****Fjeld Consultant AS**

Litleaasvegan 49, N-5132, Bergen, Norway

Telephone: +47 55 597900

Email: fc@fjeld-consultant.no

AOH: Erik Vellinga Mobile +47 948 76088

Christer Hannevik Mobile +47 953 00452

Anders N Haukeland Mobile +47 906 99101

Jan Inge Haukeland Mobile +47 907 65029

---

**Bilbao****Agencia Maritima Artiach Zuazaga SL**

P° Campo Volantin No 24 pral, 48007 Bilbao, Spain

Telephone: +34 94 4236661

Telefax: +34 94 4237973

Email: amazsa@amazsa.com

AOH: Sebastian Sainz +34 94 4647928, Mobile +34 609 425566

Fernando Sainz +34 648 467802, Mobile +34 629 530281

Jose M Delgado +34 94 6760032, Mobile +34 699 940377

Jorge De Ramon Mobile +34 699 983072

---

<b>Bissau</b>	<p><b>TCI Africa, Bissau</b></p> <p>BP 401, Bissau Cedex, Guinea-Bissau</p> <p>Telephone: +245 966 730794  Telefax: +245 3 205897  Email: tci-bissau@tci-africa.com</p> <p>AOH: Fernando Tavares +245 955 171981  24 Hr Emergency Telephone (Marseille) +33 6 25730808</p> <p>NB: Please copy all correspondence to TCI Dakar email: tci-dakar@tci-africa.com  NB: For new instructions please always copy mail@eltvedtosullivan.com  NB: In case of communication difficulties, please contact Eltvedt &amp; O'Sullivan, Marseille</p>
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<b>Bizerte</b>	<b>see TIPIC, Tunis</b>
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<b>Bluefields</b>	<b>see TIPIC, Tunis</b>
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<b>Bogota</b>	<b>see Barranquilla</b>
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<b>Boma</b>	<b>see Matadi</b>
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<b>Bonaire</b>	<b>see Curacao</b>
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<b>Bordeaux</b>	<b>see McLeans, La Rochelle</b>
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<b>Boston</b>	<p><b>Clinton &amp; Muzyka PC *</b></p> <p>88 Black Falcon Avenue, Suite 200, Boston, Massachusetts 02210, United States of America</p> <p>Telephone: +1 617 7239165  Telefax: +1 617 7203489  Email: cm@clinmuzyka.com</p> <p>AOH: Thomas J Muzyka +1 508 7852275, Mobile +1 617 2333472  Kirby L Aarsheim Mobile +1 508 9891821</p>
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<b>Boulogne-sur-Mer</b>	<b>see Dieppe</b>
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**Bourgas****Kalimbassieris Maritime Ltd**

33 Tsarigradska Street, 8000 Bourgas, Bulgaria

Telephone: +359 56 840442

Telefax: +359 56 840443

Email: bourgas@kalimbassieris.com

AOH: Yaroslav Mladenov Mobile +359 88 8321384

24 Hr Emergency Telephone +306 94 4541622, Mobile +359 88  
8546504

---

**Brake**

**see Bremen**

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**Bremen****Pandi Services J & K Brons GmbH**

An der Reeperbahn 6, 28217, Bremen, Germany

Telephone: +49 421 308870

Telefax: +49 421 3088732

Email: corresp@pandi.de

AOH: Rolf-Jurgen Hermes +49 421 6028534, Mobile +49 171 8857940

Christine Meiners Mobile +49 171 8857942

Piet Kuhl Mobile +49 171 8857944

---

**Bremerhaven**

**see Bremen**

---

**Brest****Les Courtiers Maritimes SARL**

554 Rue Jurien de la Graviere, 29200 Brest, France

Telephone: +33 2 98444995

Email: brokers@wanadoo.fr

AOH: Yann Caradec Mobile +33 6 09011794

Tugdual Le Page Mobile +33 6 46532566

Gabriel Lageat Mobile +33 6 11562863

---

**Bridgetown**

**see St Philip, Barbados**

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**Brindisi**

**see Studio Legale Mordiglia \*, Genoa**

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**Brisbane****Thynne & Macartney \***

Level 32, Riverside Centre, 23 Eagle Street, Brisbane, Queensland 4000, Australia

Telephone: +61 7 32318888  
Telefax: +61 7 32290855  
Email: transport@thymac.com.au

AOH: Michael Fisher +61 7 38440964, Mobile +61 408 735653  
Matthew Hockaday +61 7 33974290, Mobile +61 422 318678

---

**Brownsville****Royston Rayzor Vickery & Williams LLP \***

55 Cove Circle, PO Box 3509 (78523-3509), Brownsville, Texas 78521, United States of America

Telephone: +1 956 5424377  
Telefax: +1 956 5424370  
Email: jim.hunter@roystonlaw.com

AOH: Keith N Uhles +1 956 8316667, Mobile +1 956 4555836  
James H Hunter Jr Mobile +1 956 4955100

---

**Bucharest****Interservices SA Bucharest (HQ)**

Strada Daniel Barcianu Nr 4, 030901 Bucharest, Romania

Telephone: +40 21 3219235 / 3239235  
Telefax: +40 21 3269235 / 3204066  
Email: office@mancas.ro

AOH: Gabriel Mancas +40 245 731051, Mobile +40 722 230758  
Luciana Mancas +40 245 731051, Mobile +40 722 230759  
Gabriel Ciutu Mobile +40 744 568028  
Manuela Dumitru Mobile +40 745 605364

---

**Buenaventura**

see Barranquilla

---

**Buenos Aires****Pandi Liquidadores SRL**

Viamonte 494-8vo Piso, (C1053ABJ ) Buenos Aires, Argentina

Telephone: +54 11 43133500  
Telefax: +54 11 43133161  
Email: pandi@pandi.com.ar

AOH: Alberto P Trigub +54 11 48017606, Mobile +54 911 44491450  
Ricardo D Crisp +54 11 47863080, Mobile +54 911 36927788  
Sebastian A Trigub Mobile +54 911 44072602  
24 Hr Duty Mobile +54 911 44460662

---

**Buenos Aires****Radovich & Porcelli \***

Gral Lucio N Mansilla 2686, 1 Piso, Oficina 11, 2 Cuerpo, CP 1425  
Buenos Aires, Argentina

Telephone: +54 11 48223187 / 49632042 / 49637864

Email: jradovich@maritimelaw.com.ar

AOH: Jorge M Radovich Mobile +54 911 49722183  
Fernando Porcelli Mobile +54 911 53283713

---

**Ruggiero & Fernandez Llorente \***

AVDA Corrientes 545, 6th Floor, 1043 Buenos Aires, Argentina

Telephone: +54 11 43282299

Telefax: +54 11 43948773

Email: gruggiero@sealaw.com.ar

AOH: Gustavo A Ruggiero +54 11 48129843, Mobile +54 911 44460663  
Alejandro F Llorente +54 11 48070237, Mobile +54 911 44121007

---

**Busan****Mutual Service Korea Ltd**

R/N 303, 3rd Floor, Cygnus Building 28, Mugyo-ro, Jung-gu, Seoul,  
04521, Korea (South)

Telephone: +82 2 37896661

Telefax: +82 2 3789666

Email: pni@mulkor.com

AOH: Judy Shin Mobile +82 10 87329967  
Ellena Kim Mobile +82 10 30290412  
Dewey Kim Mobile +82 10 91179994

---

**Cabinda**

see Luanda

---

**Cadiz****G & J MacPherson SL**

Fermin Salvochea 4, 11004 Cadiz, Spain

Telephone: +34 956 808023

Email: info@macphersoncadiz.com

AOH: Jaime MacPherson +34 956 873508, Mobile +34 659 750184  
Guillermo MacPherson +34 666 662719  
Pedro Mieres +34 638 548609  
Jane Keith +34 638 355827

---

**Caen**

see Rouen

---

**Cagliari****Plaisant & C SRL**

Via Roma 121, 09124 Cagliari, Sardinia, Italy

Telephone: +39 070 668208

Telefax: +39 070 3309913

Email: [plaisant.cagliari@plaisant.it](mailto:plaisant.cagliari@plaisant.it)

AOH: Cristian Civile Mobile +39 348 0163858

Salvatore Plaisant Mobile +39 348 6016995

Duty Mobile +39 348 0163858

---

**Cairns****Thynne & Macartney \***

1st Floor, Moresby Haus, 4 Scott Street, PO Box 5701, Cairns,  
Queensland 4870, Australia

Telephone: +61 7 40314711

Telefax: +61 7 40313810

Email: [cairns@thymac.com.au](mailto:cairns@thymac.com.au)

AOH: Chanveer Singh Mobile +61 466 955776

Michael Fisher +61 7 38440964, Mobile +61 408 735653

Matthew Hockaday +61 7 33974290, Mobile +61 422 318678

---

**Cairo****Abou Ali \***

2 Abdel Kader Hamza St, Cairo Center Bldg, Garden City, Cairo, Egypt

Telephone: +20 2 27924101

Telefax: +20 2 27924104

Email: [cairo@aboualilaw.com](mailto:cairo@aboualilaw.com)

AOH: Ahmed Abou Ali Mobile +20 122 2114561

Tarek Abou Ali Mobile +20 122 2157937

Khaled Abou Ali Mobile +20 122 2153156

Gamal A Abou Ali Mobile +20 100 1006677

---

**Eldib Advocates \***

1081 Corniche El Nil, Garden City, Cairo 11519, Egypt

Telephone: +20 2 27943400

Telefax: +20 2 27961500

Email: [cairo@eldib.com.eg](mailto:cairo@eldib.com.eg)

AOH: Hisham Eldib Mobile +20 122 2161313

Mohamed Abdel Rehim Mobile +20 102 2414411

24 Hr Mobile +20 122 2177414

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**Calais**

see Dunkirk

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**Callao**

see Lima

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**Cape Town****P&I Associates (Pty) Ltd**

Unit 1B, Foregate Square, No 1 Heerengracht Street, Table Bay  
Boulevard, Cape Town 8001, South Africa

Telephone: +27 21 4254924  
Telefax: +27 21 4211423  
Email: pict@pandi.co.za

AOH: Garth Hansen Mobile +27 83 2833493  
Neil Chetty Mobile +27 83 2503381  
Innocent Manengele Mobile +27 60 5708122  
24 Hr Duty Mobile +27 83 2556994

NB: Postal address: PO Box 1270, Cape Town 8000, South Africa

---

**Shepstone & Wylie \***

18th Floor No 2 Long Street, Cape Town 8001, South Africa

Telephone: +27 21 4196495  
Email: greiner@wylie.co.za

AOH: Edmund Greiner Mobile +27 82 3333359  
Pauline Kumlehn Mobile +27 79 5256988  
Anneke Whelan Mobile +27 82 9240500

---

**Cape Verde****International Shipping & Engineering Services**

PO Box 509, St Vincent, Cape Verde

Telephone: +238 2317126  
Telefax: +238 2317126  
Email: silvioduarte@cvtelecom.cv

AOH: Silvio Duarte Mobile +238 9917841

---

**Caracas****Globalpandi SA**

Torre Phelps, Piso 25, Oficina 25-B, Av La Salle c/c Calle Lima, Urb Los  
Caobos, Caracas, Venezuela

Telephone: +58 212 7935701  
Email: caracas@globalpandi.com

AOH: Jose Alfredo Sabatino Mobile +58 412 4210036  
Oswaldo Guerreiro Mobile +58 412 4445715  
Deivis Herrera Mobile +58 424 2439115

NB: Please copy all correspondence to Puerto Cabello  
Email: mail@globalpandi.com

---

---

**Caracas****Venepandi CA**

CCCT, Torre B, Piso 10, Oficina B 1001, Av Ernesto Blohm, Chuao 1064, Caracas, Venezuela

Telephone: +58 212 9056396 / 9593347 / 9593352 / 9593338

Email: principal@venepandi.com

AOH: Capt Francisco Villanova +58 212 9857149, Mobile +58 412 2229494

Carlos Carrasco +58 212 6331476, Mobile +58 426 5363394

Dinorah Hernandez +58 412 9536392

Emergency Telephone +58 414 2529494, Mobile +59 426 5202938

---

**Matheus & Ulloa Abogados \***

Avda Francisco de Miranda, Torre Provincial B, Piso 1, Ofic 1-03, Urb Chacao, Caracas 1060, Venezuela

Telephone: +58 212 2642415

Email: maritime.lawyers@matheusulloa.com

AOH: Wagner Ulloa Mobile +58 414 2398190

---

**Pandi Venezuela \***

Av Circunvalacion del Sol, Centro Profesional Santa Paula, Torre A, Piso 7, Oficina No 78, Urb Santa Paula, Caracas, Venezuela

Telephone: +58 212 9851045

Email: pandi@pandivzla.com

AOH: Eugenio Moreno +58 212 7204807, Mobile +58 414 3662012

Susana Morris Mobile +58 416 6271266

24 Hr Duty Telephone +58 414 3662012, Mobile +58 416 6235508

---

**Cartagena (Colombia)****A&A Multiprime Ltda**

Calle 11 No 1-27 Oficina 604, Bocagrande Edificio Don Pedro de Heredia, Cartagena, Colombia

Telephone: +57 314 2844799 (24 Hr)

Email: cartagena@aamultiprime.com

AOH: Capt Roberto Spicker Mobile +57 315 335072



---

**Cartagena (Colombia)****Pandi Colombia SA**

Conjunto Residencial Santo Domingo (Apto 201), Centro Calle 36 No 2-36, Cartagena, Colombia

Telephone: +57 5 6601693

Telefax: +57 5 6644258

Email: pandi.colombiactg@telecom.com.co

AOH: Guillermo Alvarez +57 5 3684427, Mobile +57 316 4117836

Erick Grandjean I Mobile +57 3 600524

24 Hr Duty Mobile +57 315 7311973

NB: Please copy all correspondence to Barranquilla

Email: erick.grandjean@pandicolombia.com.co

---

**Cartagena (Spain)**

see Valencia

---

**Casablanca****Maclaims Maritime Morocco SARL**

6 bis, Rue Najib Mahfoud, Quartier Gauthier, 20060 Casablanca, Morocco

Telephone: +212 522 880001

Telefax: +212 522 880003

Email: morocco@mcleans.fr

AOH: Veronique Javelaud Mobile +212 661 191409

Issam Ennassiri Mobile +212 661 985429

NB: In case of communication difficulties, please contact McLeans, Marseille, Email: info@mcleans.fr, Telephone: +33 4 96102525

---

**Societe Maghrebine de Defence Maritime SA (DEFMAR)**

Espace Paquet, Suite No 506, Place Nicolas Paquet, Boulevard Mohammed V, Casablanca 20 000, Morocco

Telephone: +212 522 452525 / 450576 / 445132 / 450538

Telefax: +212 522 450501

Email: somadef@defmar.com

AOH: Mohamed Laazizi Mobile +212 6 61463834

Sanae El Alami Mobile +212 6 64541255

Fatima Anchoum Mobile +212 6 42757957

Tarik Baalla Mobile +212 6 66269518

---

**Catania**

see Messina

<b>Cebu</b>	<p><b>Del Rosario Pandiphil, Inc</b></p> <p>45 4th Street, Corner Lapu-Lapu Avenue, San Antonio Village, Apas, Cebu City, Philippines</p> <p>Telephone: +63 32 2341690 Email: mail@delrosario-pandiphil.com</p> <p>AOH: Ruben T Del Rosario Mobile +63 920 9471892 Veronica G Del Rosario Mobile +63 920 9471893 Jay Arthur G Del Rosario Mobile +63 920 9688614 24 Hr Emergency Mobile +63 917 8308384</p>
<b>Ceuta</b>	<b>see Algeciras</b>
<b>Champerico</b>	<b>see Guatemala City</b>
<b>Changzhou</b>	<b>see Shanghai</b>
<b>Charleston</b>	<p><b>Womble Bond Dickinson (US) LLP *</b></p> <p>5 Exchange Street, PO Box 999, Charleston, South Carolina 29402, United States of America</p> <p>Telephone: +1 843 7204622 Email: admiralty@wbd-us.com</p> <p>AOH: Ryan D Gilsenan Mobile +1 843 8478003 Sean D Houseal Mobile +1 843 4376620</p>
<b>Chennai</b>	<p><b>Crowe Boda &amp; Company Pvt Ltd</b></p> <p>MLM Building, 9 Wallajah Road, Chennai 600 002, India</p> <p>Telephone: +91 44 28521342 / 1799 / 2528 Telefax: +91 44 28525265 Email: crowebodachennai@jbbodamail.com</p> <p>AOH: K R Rajan Mobile +91 93823 02209 Capt S Prabhakaran Mobile +91 94455 66277</p>
<b>Chicago</b>	<p><b>Leahy, Eisenberg &amp; Fraenkel, Ltd *</b></p> <p>33 W Monroe Street, Suite 1100, Chicago, Illinois 60603-5317, United States of America</p> <p>Telephone: +1 312 3684554 Telefax: +1 312 3684554 Email: sbb@lefltd.com</p> <p>AOH: Steven B Belgrade Mobile +1 312 6131455 John A O'Donnell Mobile +1 312 6234550</p>

---

**Chittagong****Interport Maritime Ltd**

HBFC Building (5th Floor), 1/D, Agrabad C/A, Chittagong 4100,  
Bangladesh

Telephone: +880 31 2525065  
Telefax: +880 31 728262  
Email: chittagong@interport.org

AOH: Capt Mohiuddin Abdul Kadir (Capt MAK) Mobile +880 181  
9313702  
Kausar Parveen Mobile +880 171 5003911  
Mohammad Fakhruul Hasan Chowdhury Mobile +88 017 91779301  
Mohammad Faisal Al Azad Mobile +88 016 76135266

---

**J F (Bangladesh) Ltd**

Finlay House, 11 Agrabad Commercial Area, Chittagong 4100,  
Bangladesh

Telephone: +880 31 716321-5  
Telefax: +880 31 710006  
Email: info@jfbdltd.com

AOH: B K Chowdhury +880 31 613783, Mobile +880 1713 101044  
Md Salauddin Chowdhury +880 31 718056, Mobile +880 1713 160081  
Biswajit Das Mobile +880 1713 103133  
Tapas Sarkar Mobile +880 1713 103411

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**Christchurch**

**see Auckland**

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**Ciudad del Carmen**

**see Veracruz, Mexico**

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**Cleveland****Thompson Hine LLP \***

3900 Key Center, 127 Public Square, Cleveland, Ohio 44114-1291,  
United States of America

Telephone: +1 216 5665500  
Telefax: +1 216 566580  
Email: rob.burger@thompsonhine.com

AOH: H Henderson +1 440 9374175, Mobile +1 440 6100157  
R Burger Mobile +1 440 2425955  
E Daniel Mobile +1 216 4062034

---

**Cleveland****Ray Robinson Law Co LPA \***

6100 Oak Tree Blvd, Suite 200, Cleveland, Ohio 44131, United States of America

Telephone: +1 216 3282128  
Telefax: +1 216 2362409  
Email: rayrob@rayrob.com

AOH: Christopher D Kuebler Mobile +1 586 2164505  
Sandra M Kelly Mobile +1 216 2352161

---

**Coatzacoalcos****see Veracruz, Mexico**

---

**Colombo****Intermarc Services**

30/63 Longdon Place, Colombo 07, Sri Lanka

Telephone: +94 11 2585544 / 2585545  
Telefax: +94 11 2585546  
Email: intermarc@intermarc.lk

AOH: Errol Dharmaratne Mobile +94 77 7760277  
Chanaka Dharmaratne Mobile +94 77 7748758  
Ravi Randeniya Mobile +94 77 7760279

---

**D L & F De Saram \***

47 Alexandra Place, Colombo 7, Sri Lanka

Telephone: +94 11 2695782  
Email: desaram@desaram.com

AOH: Savantha De Saram Mobile +94 77 7891696  
Jivan Goonetilleke Mobile +94 77 3577123  
Prabash De Saram Mobile +94 77 7777183

---

**Colon****see Cristobal**

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**Comores****see Reunion**

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**Conakry****Budd SA Guinee**

PO Box BP 4259, Conakry, Guinea

Telephone: +224 664209311

Email: budd.guinee-conakry@budd-pni.com

AOH: Fode Mario Camara +224 628255834

Aboubacar Mansare +224 669020644, Mobile +224 622435672

Budd Group Emergency 24 Hr Telephone +33 1 84880841

Budd Marseille 24 Hr Duty Telephone +33 4 91335833

NB: Please copy all correspondence to general.marseille@budd-pni.com

NB: Download the Budd Group App from iTunes or Google Play

---

**TCI Africa, Conakry**

BP 5106, Conakry, Guinea

Telephone: +224 664323702

Email: tci-conakry@tci-africa.com

AOH: Capt Alpha M Diallo +224 664323702, Mobile +224 655323702

24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com

NB: In case of communication difficulties, please contact Eltvedt &

O'Sullivan, Marseille, Telephone: +33 4 91140460

---

**Constanta****Interservices SA Constanta (Branch)**

Str Revolutiei din 22 Decembrie 1989, No 41, Bloc SNC, Etaj 2 Ap 31,  
Constanta 900735, Romania

Telephone: +40 241 616507 / 611644 / 616543

Telefax: +40 241 616507 / 611644

Email: constantza@mancas.ro

AOH: Gabriel Tudorache +40 241 744075, Mobile +40 744 656604

Spiridon Timofte +40 241 736123, Mobile +40 744 625379

Laurentiu Badila +40 341 441539, Mobile +40 745 764629

---

**Kalimbassieris Maritime SRL**

67 Zorelelor Street, 900553 Constanta, Romania

Telephone: +40 241 693750

Telefax: +40 241 69370

Email: constantza@kalimbassieris.com

AOH: Antonios Kalmoukis Mobile +40 723 313620

Cristian Ciocan Mobile +40 723 313625

Christian Serban Mobile +40 723 313618

Emergency Mobile +40 723 313619

NB: 24 Hr Emergency Mobile (via Greece): +30 6944 541622

---

---

**Copenhagen****P&I Scandinavia AS**

Amaliegade 43, 4, DK-1256 Copenhagen K, Denmark

Telephone: +45 33154777  
Telefax: +45 33911407  
Email: info@pandiscan.com

AOH: Anker I Johansen +45 33154777  
24 Hr Telephone +45 33154777

---

**Corinto**

see Managua

---

**Corpus Christi****Royston Rayzor Vickery & Williams LLP \***

802 North Carancahua, Suite 1300, Corpus Christi, TX 78401-0021,  
United States of America

Telephone: +1 361 8848808  
Telefax: +1 361 8847261  
Email: royston@roystonlaw.com

AOH: Jack C Partridge Mobile +1 361 5337756  
Christopher Lowrance Mobile +1 361 7398217

---

**Welder Leshin LLP \***

800 N Shoreline Blvd, Suite 300 North Tower, Corpus Christi, Texas  
78401, United States of America

Telephone: +1 361 5618000  
Telefax: +1 361 5618001  
Email: info@welderleshin.com

AOH: James F Buchanan Mobile +1 361 7791730  
Frank L McNiff Jr Mobile +1 361 7791806  
Dabney W Pettus Mobile +1 361 7791850

---

**Cotonou****TCI Africa, Cotonou**

03 BP 521, C/ 0282 Zongo, Cotonou, Benin

Telephone: +229 21 311342  
Telefax: +229 21 311837  
Email: tci-cotonou@tci-africa.com

AOH: Nourou Oumorou +229 96 531414, Mobile +229 97 880990  
Ernest Gbeda +229 97 626576, Mobile +229 95 840044  
Florentin Codja +229 95 733244, Mobile +229 96 570787  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt &  
O'Sullivan, Marseille, Telephone: +33 4 91140460

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**Cotonou****Pandiship (Benin) Ltd**

BP No 06-2169, Carre 573 U Dedokpo, Nouveau Pont, Cotonou, Benin

Telephone: +229 21 330131  
Telefax: +229 21 330131  
Email: info@pandishipwa.com

AOH: Rasik Halai Mobile +44 7766 206723  
Ismail Ibrahim Mobile +229 95055886

NB: In case of communication difficulties, please contact Pandiship (WA) Ltd, 24 Hr Mobile: +44 7766 206723, Email: vinod.halai@pandishipwa.com

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**Cristobal****C Fernie & Co SA**

PO Box 0301 - 03506, Colon, Cristobal, Panama

Telephone: +507 4338500  
Telefax: +507 4338528  
Email: ferniepi@cfernie.com

AOH: Andre Perret +507 3990665, Mobile +507 66173229  
John Blennerhassett +507 4700313, Mobile +507 66121152  
24 Hr Mobile +507 66140554

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**Crotone****Tagliavia & Co SRL**

Via Marinella 12, 88900 Crotone, Italy

Telephone: +39 091 587377  
Telefax: +39 091 322435  
Email: info@tagliaviapandi.it

AOH: Antonio Sorrentino Mobile +39 348 6017627  
Gaetano Tagliavia Mobile +39 348 6017625

---

**Curacao****Firma C S Gorsira J P Ez**

PO Box 3677, Scarlet Building, Fokkerweg 26 Salina, Willemstad, Curacao

Telephone: +5999 4614700 / 4615873  
Telefax: +5999 4612576  
Email: gorsira@gorsira.com

AOH: David van Nierop +5999 7384465, Mobile +5999 5630886 / 5101723  
Joop van Vliet +5999 4614656

---

**Cuxhaven****Claas W Brons (GmbH & Co) KG**

c/o Kapitan Jurgen Feldmann, Sudlandstrasse 6, 27478 Cuxhaven,  
Germany

Telephone: +49 4723 505516  
Telefax: +49 4723 505516  
Email: cuxhaven@cwbrons.de

AOH: 24 Hr Duty Telephone +49 4723 505516, Mobile +49 172 9114994

NB: For further AOH contacts please see Claas W Brons (GmbH & Co)  
KG, Hamburg

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**Dakar****TCI Africa, Dakar**

5 Avenue Georges Pompidou, Imm Sokhna Anta - 6 Etage, BP 2540,  
Dakar, Senegal

Telephone: +221 33 8491399  
Telefax: +221 33 8235019  
Email: tci-dakar@tci-africa.com

AOH: N'gagne Faye Mobile +221 77 3327215  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt &  
O'Sullivan, Marseille, Telephone: +33 4 91140460

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**Budd Senegal**

PO Box 23048, 4 rue Mage X Parchappe, 3rd Floor, Dakar, Senegal

Telephone: +221 33 8213722  
Telefax: +221 33 8213911  
Email: budd.senegal@budd-pni.com

AOH: Elisabeth Ndiaye +221 33 8482642, Mobile +221 77 6374195  
Samba Cor Fall +221 33 8640204, Mobile +221 77 6365558  
Budd Group Emergency 24 Hr Telephone +33 1 84880801  
Budd Marseille 24 Hr Duty Telephone +33 4 91335833

NB: Please copy all correspondence to general.marseille@budd-pni.com  
NB: Download the Budd Group App from iTunes or Google Play

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**Dalian****Huatai Insurance Agency & Consultant Service Ltd**

22nd Flr, Anho Building, No 87 Renmin Road, Zhongshan District, Dalian  
116001, China

Telephone: +86 411 82535351

Email: pni.dl@huatai-serv.com

AOH: Capt Tongzhe Lu Mobile +86 186 04088686

Bei Zhao Mobile +86 139 42086293

Xiaolin Zhao Mobile +86 139 40898350

24 Hr Duty Mobile +86 185 25536060

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**Damietta**

**see Port Said**

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**Dammam****Mutual Marine Services - al Mushtaraka Ltd**

Al-Zakir Bokhari Building, Najd Street, Al-Tobaishi, PO Box 8972,  
Dammam 31492, Saudi Arabia

Telephone: +966 13 8268326 / 8267201

Telefax: +966 13 8275342

Email: claims.dammam@mushtaraka.com

AOH: Syed Nizamuddin Ahmed +966 13 8271579, Mobile +966 50  
5840518

Ibrahim H Al-Askary Mobile +966 50 6801565

Ali H Abdulatif Mobile +966 50 4990865

Syed Moizuddin Umer Mobile +966 56 6514678

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**Dampier**

**see Cocks Macnish, Perth**

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**Dandong**

**see Dalian**

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**Dar es Salaam****Inchcape Shipping Services (T) Ltd**

2nd Floor, Maktaba Square Building, Maktaba Street, PO Box 13836, Dar  
es Salaam, Tanzania

Telephone: +255 22 2128377-9

Telefax: +255 22 2128390

Email: youriss.dar@iss-shipping.com

AOH: John Amedeus Mobile +255 713 328024

John Massawe Mobile +255 784 323020

Julius Mtenda Mobile +255 784 763282

---

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**Dar es Salaam****TCI Africa, Dar es Salaam**

Posta House, No 312, Ghana Avenue, BP 78553, Dar es Salaam,  
Tanzania

Telephone: +255 22 2138473  
Telefax: +255 22 2118001  
Email: tci-dar-es-salaam@tci-africa.com

AOH: Sebastian Luziga Mobile +255 754 604415  
Edwin Tarimo Mobile +255 784 604415  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt &  
O'Sullivan, Marseille, Telephone: +33 4 91140460

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**Darwin****Thynne & Macartney \***

4/48 Woods Street, GPO 3787, Darwin NT 0801, Australia

Telephone: +61 7 40314711  
Telefax: +61 7 40313810  
Email: darwin@thymac.com.au

AOH: Paul Maher +61 7 40314711, Mobile +61 488 314747  
Michael Fisher +61 7 38440964, Mobile +61 408 735653  
Matthew Hockaday +61 7 33974290, Mobile +61 422 318678

NB: In case of communication difficulties, please contact Cairns,  
Australia, Telephone: +61 7 40314711 (24 Hr)

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**Delfzijl****see Rotterdam**

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**Detroit****Foster Swift Collins & Smith PC \***

28411 Northwestern Highway, Suite 500, Southfield, Michigan 48034,  
United States of America

Telephone: +1 248 5399900  
Telefax: +1 248 2000252  
Email: mliddane@fosterswift.com

AOH: Michael J Liddane +1 313 8858639, Mobile +1 313 3776288  
Dirk Beckwith +1 248 7372849, Mobile +1 248 3021686

---

**Dhaka****Interport Maritime Ltd**

MHK Terminal (4th Floor), 110 Kazi Nazrul Islam Avenue, Bangla Motor, Dhaka, Bangladesh

Telephone: +88 02 8311665  
Telefax: +88 02 8317264  
Email: dhaka@interport.org

AOH: Capt Mohiuddin Abdul Kadir (Capt MAK) Mobile +88 018 19313702  
Kausar Parveen Mobile +880 171 5003911  
Mohammad Fakhruul Hasan Chowdhury Mobile +880 179 1779301  
Mohammad Faisal Al Azad Mobile +880 167 6135266  
24 Hr Duty Mobile +880 181 9313702

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**Diego Garcia**

see Reunion

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**Dieppe****Budd Dieppe**

c/o Budd Rouen-Le Havre, 40 rue des Sablons, 27460 Igoville, France

Telephone: +33 2 7652208  
Telefax: +33 4 91331331  
Email: budd.dieppe@budd-pni.com

AOH: Faiza Khabouri +33 2 76522028, Mobile +33 6 62727189  
Rhea Li Mobile +33 6 79822539  
Budd Group Emergency 24 Hr Telephone +33 1 84880801  
Budd Marseille 24 Hr Duty Telephone +33 4 91335833

NB: Please copy all emails to general.marseille@budd-pni.com  
NB: Download the Budd Group App from iTunes or Google Play

---

**Djibouti****McLeans - WAMS**

c/o McLeans Marseille, Djibouti

Telephone: +33 4 96102525  
Email: wams@mcleans.fr

AOH: Philippe Garo Mobile +33 6 07792028  
Marc Gignoux Mobile +33 6 8664527  
Matthieu Leroux Mobile +33 6 74759148

---

**Doha****Gulf Agency Company Qatar (WLL)**

PO Box 6534, 7th Floor, Al Jaidah Square, Airport Road, Umm  
Ghuwailina, Zone 27 Doha, Qatar

Telephone: +974 44205600  
Email: claims.qatar@gac.com

AOH: Anil Pathirana Mobile +974 55805192  
Zackaria Mathew Mobile +974 55819861  
Sudhir Jai Mobile +974 55532699

NB: Please copy all correspondence to GAC regional office, Email:  
claims.me@gac.com

---

**MILAHA Maritime and Logistics**

MILAHA New Building, East Industrial Road, Street No 523, Zone 56, Um  
Al Saneem, Doha, Qatar

Telephone: +974 44949666  
Telefax: +974 44833244  
Email: comms@milaha.com

AOH: Arthur Bargo +974 44318483, Mobile +974 55867119  
Jordan Cepe +974 44350263, Mobile +974 33253719  
Raja Gomez +974 77823567, Mobile +974 55652094

---

**Dos Bocas**

**see Veracruz, Mexico**

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**Douala****Budd Cameroun**

82 Boulevard de la Liberte, Residence Kassap, PO Box 4574, Douala,  
Cameroon

Telephone: +237 233427345  
Telefax: +237 233430571  
Email: budd.cameroun@budd-pni.com

AOH: Suzanne Moume +237 233428476, Mobile +237 677 789100  
Natasha Sm Etoa +237 696 795733, Mobile +237 677 379627  
Budd Group Emergency 24 Hr Telephone +33 1 84880841  
Budd Marseille 24 Hr Duty Telephone +33 4 91335833

NB: Please copy all correspondence to general.marseille@budd-pni.com  
NB: Download the Budd Group App from iTunes or Google Play

---

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**Douala****TCI Africa, Douala**

PO Box 1048, Douala, Bonanjo, Cameroon

Telephone: +237 233439480  
Email: tci-douala@tci-africa.com

AOH: Joel Ndona +237 696 534481, Mobile +237 699 912268  
Peguy Houdjeu +237 677 428343, Mobile +237 677 118564  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt & O'Sullivan, Marseille, Telephone: +33 4 91140460

---

**Dubai****Inchcape Shipping Services**

Office Court Building, Oud Metha Road, Oud Metha, PO Box 33166,  
Dubai, United Arab Emirates

Telephone: +971 4 3038593  
Telefax: +971 4 3346976  
Email: claims.dxb@iss-shipping.com

AOH: Capt Peter Valles Mobile +971 50 6453894  
Muzaffer Hussain Mobile +971 50 4554846  
Shruti Potdar Mobile +971 50 4518537  
24 Hr P&I Department Telefax: +971 4 3346976

---

**Gulf Agency Company (Dubai) LLC**

PO Box 17041, Jebel Ali Free Zone, Dubai, United Arab Emirates

Telephone: +971 4 8818090  
Telefax: +971 4 8059442  
Email: claims.dubai@gac.com

AOH: Meena Mathews Mobile +971 50 6535762  
Geo Augustine Mobile +971 56 6812981  
George Mathews +971 6 5626457, Mobile +971 50 4542918  
Gary Mercado Mobile +971 56 5381428

---

**HFW \***

ADIB Building No 6, Level 8, Emaar Square, Dubai, United Arab Emirates

Telephone: +971 4 4230555  
Email: yaman.alhawamdeh@hfw.com

AOH: Yaman Al Hawamdeh Mobile +971 50 4788443  
Richard Strub Mobile +971 50 6251284

---

**Dubai****Afridi & Angell \***

Jumeirah Emirates Towers, Office Tower, Level 35, Sheikh Zayed Road,  
PO Box 9371, Dubai, United Arab Emirates

Telephone: +971 4 3303900  
Telefax: +971 4 330380  
Email: maritime@afridi-angell.com

AOH: Bashir Ahmed Mobile +971 50 6444428  
Chatura Randeniya Mobile +971 50 7081652  
Mevan Bandara Mobile +971 50 5596596

---

**Dublin****P&I Shipping Services Ltd**

PO Box 27, Chill Dara Industrial Estate, Newbridge, Co Kildare,  
IRELAND

Telephone: +353 45 433750  
Telefax: +353 1 8132607  
Email: pandi@sealaw.ie

AOH: Mary O'Reilly +353 45 433750, Mobile +353 86 1763281  
Sean O'Reilly +353 1 8402828, Mobile +353 87 2043411

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**Duluth****Johnson Killen & Seiler PA \***

230 West Superior Street, Suite 800, Duluth, Minnesota 55802, United  
States of America

Telephone: +1 218 7226331  
Telefax: +1 218 7223031  
Email: receptionist@duluthlaw.com

AOH: Joseph V Ferguson III Mobile +1 218 5903187  
Kevin C Pillsbury Mobile +1 218 2601904

---

**Dunkirk****Normandy P&I Services**

105 Avenue des Bains, 59140 Dunkirk, France

Telephone: +33 3 28290675  
Telefax: +33 2 32085329  
Email: pandi@dkq.normandyclaims.fr

AOH: Brigitte Laumier Mobile +33 6 07165113  
Elise Duquennoy Mobile +33 6 79453874  
24 Hr Telephone +33 3 28290675

---

**Durban****P&I Associates (Pty) Ltd**

29th Floor Durban Bay House, 333 Anton Lembede Street (Smith Street),  
Durban, 4001, South Africa

Telephone: +27 31 3011102  
Telefax: +27 31 3017110  
Email: pidurban@pandi.co.za

AOH: Michael Heads Mobile +27 83 4534899  
Jason Hossack Mobile +27 83 3031549  
Nkululeko Mngadi Mobile +27 83 5565144  
Thami Mhlongo Mobile +27 83 5618551  
24 Hr Duty Mobile +27 83 2503398

NB: Postal Address: PO Box 3814, Durban 4000, South Africa

---

**Shepstone & Wylie \***

24 Richefond Circle, Ridgeside Office Park, Umhlanga Rocks 4319,  
South Africa

Telephone: +27 31 5757000  
Telefax: +27 31 5757300  
Email: pandilaw@wylie.co.za

AOH: Tony Edwards Mobile +27 82 4145670  
Mike Asherson Mobile +27 82 3372525  
Shane Dwyer Mobile +27 82 4437653  
Wesley Wood Mobile +27 79 5036133  
Krish Reddy +27 31 4039018, Mobile +27 82 4437654

---

**Durres****Samer & Misa Sh.p.k.**

Lagja Nr 3 Sheshi "Liria", EGT Tower, Kati Peste (5th Flr), Durres,  
Albania

Telephone: +355 52 222236  
Telefax: +355 52 222236  
Email: samer-misa@samer-misa.com

AOH: Ilir Misa Mobile +355 68 2024704  
Eno Xhako Mobile +355 69 2024706  
Resi Misa Mobile +355 69 2024705

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**East London**

see P&I Associates, Durban

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**El Bluff**

see Managua

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**El Ferrol**

see La Coruna

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**Emden**

see Bremen

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<b>Emshaven</b>	<b>see Rotterdam</b>
<b>Ensenada</b>	<b>see Mexico City</b>
<b>Famagusta</b>	<p><b>Vitsan &amp; Onan Co Ltd</b></p> <p>Dr Fazil Kucuk Bulvari, PO Box 450, Gonyeli-Lefkosa, Kibris, Mersin 10, Cyprus</p> <p>Telephone: +90 392 2234700  Telefax: +90 392 2234708  Email: suonan@onanltd.com</p> <p>AOH: S U Onan +90 392 3300700, Mobile +90 542 8513331</p> <p><b>Bilgehan Law Office *</b></p> <p>3 Altay Sokak, Baykal, Gazi Magosa, Kibris, Famagusta, Cyprus</p> <p>Telephone: +90 392 3663008  Telefax: +90 392 3663926  Email: bilgehan.law@gmail.com</p> <p>AOH: T Bilgehan +90 392 3653248, Mobile +90 533 8611554  Z Bilgehan +90 392 3662873, Mobile +90 532 2125122</p>
<b>Fangcheng</b>	<b>see Guangzhou</b>
<b>Fecamp</b>	<b>see Rouen</b>
<b>Flushing</b>	<b>see Rotterdam</b>
<b>Fort de France</b>	<p><b>Porry Eurl</b></p> <p>Immeuble du Port, Avenue Francois Mitterrand, Fort de France, 97200, Martinique</p> <p>Telephone: +596 596 637345  Telefax: +596 596 600754  Email: claims@porry.fr</p> <p>AOH: Jean-Pierre Porry +596 596 768436, Mobile +596 696 337604  Patrick Ferdinand Mobile +596 696 457837  Marion de Laforcade Mobile +596 696 447740  Marie Jose Guilon Mobile +596 696 258555</p>



---

**Fortaleza****Abacus Representacoes Ltda**

Rua Osvaldo Cruz, 01 Sala, 1408 Meireles, Fortaleza, CE 60125-150, Brazil

Telephone: +55 85 30994068  
Telefax: +55 85 30994069  
Email: abacus@abacus.com.br

AOH: Jose Pires de Carvalho +55 85 988303682, Mobile +55 85 999821630  
Renato de Brito +55 85 996803330, Mobile +55 85 988820472  
Paulo Justino +55 85 988086443, Mobile +55 85 999892381

---

**Fos-sur-Mer****Budd Marseille-Fos**

7 rue Bailli de Suffren, CS80034, 13231, Marseille Cedex 1, France

Telephone: +33 4 91335833  
Telefax: +33 4 91331331  
Email: budd.fos@budd-pni.com

AOH: Jean-Pierre Perrillat Mobile +33 6 11112785  
Sarah Penwarden Mobile +33 6 83392658  
Budd Group Emergency 24 Hr Telephone +33 1 84880801  
24 Hr Duty Telephone +33 4 91335833

NB: Please copy all correspondence to [general.marseille@budd-pni.com](mailto:general.marseille@budd-pni.com)  
NB: Download the Budd Group App from iTunes or Google Play

---

**McLeans Fos-sur-Mer**

Centre les Vallins, PO Box A1, 13270 Fos-sur-Mer, France

Telephone: +33 4 42051070  
Email: [info@mcleans.fr](mailto:info@mcleans.fr)

AOH: Marc Gignoux Mobile +33 6 86684527  
Matthieu Leroux Mobile +33 6 74759148

---

**Freeport****West Atlantic Marine Ltd**

DMG Marine Centre, #12 Shelley Street, PO Box F-41848, Freeport, Grand Bahama Island, Bahamas

Telephone: +1 242 3528371  
Email: [wamco@batelnet.bs](mailto:wamco@batelnet.bs)

AOH: April Crowther Gow +1 242 7275951 (24 Hr), Mobile +1 242 3755122  
Sydnee Munnings Mobile +1 242 4276707

---

**Freetown****Africa Marine Services (Sierra Leone)**

c/o West Africa Marine P&I (SL) Ltd, Port Office, QEII Port, Freetown, Sierra Leone

Telephone: +232 77 316763  
Telefax: +232 22 224439  
Email: africamarine@aol.com

AOH: M Williams Mobile +232 76 602813

NB: In case of communication difficulties, please contact Africa Marine Services (Europe) Ltd, London: Jeremy Barrett or Nick Williams, Telephone: +44 20 7613013 (24 Hr)

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**Sierra Leone National Shipping Co Ltd**

45 Cline Street, PO Box 935, Cline Town, Freetown, Sierra Leone

Telephone: +232 76 721781  
Telefax: +232 22 229513  
Email: slnscltd@gmail.com

AOH: James Sonnie John Mobile +232 76 805253  
Mustapha Mark Lissa Mobile +232 76 721781

---

**Fremantle****Cocks Macnish Barristers, Solicitors & Notary \***

Ground Floor, 41 Colin Street, West Perth, WA 6005, Australia

Telephone: +61 8 93216676  
Telefax: +61 8 94816518  
Email: tim@cocksmacnish.com.au

AOH: Tim Cocks Mobile +61 0418 925546  
Ashley Nichols Mobile +61 0417 959935  
Waqas Naseem Mobile +61 0400 786730  
Julia Routley Mobile +61 0418 950387

NB: Postal address: PO Box 513, West Perth, WA 6872, Australia

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**Funchal****Blatas LDA**

Avenida Zarco 2, 9000-069 Funchal, Madeira

Telephone: +351 291 200640  
Telefax: +351 291 226403  
Email: info@blandyshipping.com

AOH: Hugo Ferreira Mobile +351 966 271610  
Dimas Almada Mobile +351 969 459893

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**Fuzhou**

see Xiamen

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**Gabes**

see TIPIC, Tunis

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**Gaeta**

**see Ferpandi, Naples**

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**Holme & Co SRL**

Largo Albani 3-4, 04024 Gaeta, Italy

Telephone: +39 0771 461750

Email: holmemarine@holme.it

AOH: G Avolio de Martino +39 081 5567967, Mobile +39 335 6973324  
Oriana Avolio de Martino +39 081 7147063, Mobile +39 320 0452593

---

**Galatz**

**Interservices SA Galatz (Branch)**

Strada Traian No 5, Bloc C5, Scara 2, Apt 21, Galatz 800049, Romania

Telephone: +40 236 462603 / 463759

Telefax: +40 236 461707

Email: galatz@mancas.ro

AOH: Devy Buescu Mobile +40 738 742713

---

**Galveston**

**see Houston**

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**Royston Rayzor Vickery & Williams LLP \***

The Hunter Building, 306 22nd Street, Suite 301, Galveston, Texas  
77550, United States of America

Telephone: +1 409 7631623

Telefax: +1 409 7633853

Email: royston@roystonlaw.com

AOH: David R Walker Mobile +1 832 6875337

Eugene W Barr Mobile +1 281 7059748

24 Hr Telephone +1 713 2248380

---

**Gdansk / Gdynia**

**Sulnave Sp.z o.o.**

Armii Krajowej 68/4, 81-844 Sopot, Poland

Telephone: +48 58 5510812 / 5510401

Telefax: +48 58 5510401

Email: pandi@sulnave.com.pl

AOH: Magdalena Wojcik Mobile +48 502 573512

24 Hr Duty Mobile +48 503 178737

---

**Gela**

**see Palermo**

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**Genoa****Ferpandi SRL**

Via San Bartolomeo degli Armeni 5, 16122 Genoa, Italy

Telephone: +39 010 8333301  
Telefax: +39 010 8317006  
Email: ferpandi@ferpandi.com

AOH: Fabrizio Pescaglia Mobile +39 335 1258507  
Stefano Galleano Mobile +39 335 6409444  
Massimiliano Bet Mobile +39 331 6862152  
Massimiliano Villa Mobile +39 347 3497211  
24 Hr Emergency Mobile +39 335 7942297

---

**Hugo Trumpy SRL**

PO Box 81467 GE 14, Via San Siro 10, 16124 Genoa, Italy

Telephone: +39 010 2494264 / 311 / 265  
Telefax: +39 010 2494282  
Email: htpandi@hugotrumpy.it

AOH: G Reggio +39 335 8318035  
R Sannino +39 335 7407557  
24 Hr Telephone +39 010 2494264

---

**Studio Legale Mordiglia \***

Via XX Settembre 14/17, 16121 Genoa, Italy

Telephone: +39 010 586841  
Telefax: +39 010 532729  
Email: mail@mordiglia.it

AOH: Aldo Mordiglia Mobile +39 335 7042104  
Enrico Mordiglia Mobile +39 339 7721735  
Pietro Palandri Mobile +39 348 3300827  
Enrico Salvatico Mobile +39 335 6777273

NB: Postal address: PO Box 1190, 16121 Genoa, Italy

---

**Georgetown (Guyana)****Cariconsult Guyana Office**

75 Sixth Street, Alberttown, Georgetown, Guyana

Telephone: +592 2318135  
Telefax: +592 2263960  
Email: group@cconsult.com.bb

AOH: James Henderson Mobile +592 6266709  
24 Hr Emergency Mobile +1 246 2312196

---

**Georgetown (Guyana)****Cameron & Shepherd \***

2 Avenue of the Republic, Georgetown, Guyana

Telephone: +592 2262671

Telefax: +592 2267809

Email: csmain@cameronandshepherd.com

AOH: Nikhil Ramkarran +592 2314823, Mobile +592 6000101

Satanand Gopie +592 2332895, Mobile +592 6131151

Kamal Ramkarran +592 2225515, Mobile +592 6235466

Josephine Whitehead +592 2202787, Mobile +592 6234148

---

**Gibraltar****A Mateos & Sons Ltd**

Unit 2 Ground Floor, Candytuft House, Waterport Terraces, GX11 1AA, Gibraltar

Telephone: +350 20071241

Telefax: +350 20073781

Email: agency@mateos.gi

AOH: Karel Madeira Mobile +350 20071241

24 Hr Duty Telephone +350 20071241

---

**Gijon****C Velasco SL**

Calle Alvarez Garaya 13, 1 d, 33206 Gijon, Spain

Telephone: +34 985354643

Email: general@casimirovelasco.com

AOH: Casimiro Ayesta Gonzalez +34 98 5342557, Mobile +34

600593834

---

**Gioia Tauro**

**see Messina**

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**Golfito**

**see San Jose**

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**Gothenburg****P&I Scandinavia AB**

Forsta Langgatan 28 B 8 Fl, SE-413 27 Gothenburg, Sweden

Telephone: +46 10 2051214

Email: info@pandiscan.com

AOH: Fredrik Lindgren +46 10 2051214, Mobile +46 72 8853812

Daphne Papamatthaiou Mobile +46 79 3324415

Head Office (Denmark) Telephone +45 33 154777 (24 Hr)

24 Hr Emergency Telephone +46 10 2051214

---

**Gothenburg****Mannheimer Swartling \***

Ostra Hamngatan 16, PO Box 2235, SE 403 14 Gothenburg, Sweden

Telephone: +46 31 3551600  
Telefax: +46 31 3551601  
Email: stefan.brocker@msa.se

AOH: Stefan Brocker Mobile +46 709 777687  
Fredrik Andersson Mobile +46 709 777639

---

**Guadeloupe****McLeans (French Indies) Guadaloupe / Martinique**

Maison Petrel, Dorville, Baie Mahault, 97122, Guadaloupe

Telephone: +33 690 357023  
Email: mcleansfwi@mcleans.fr

AOH: Marc Gignoux Mobile +33 6 86684527  
Philippe Garo Mobile +33 607 0792028

NB: In case of communication difficulties, please contact McLeans, Marseille, Email: info@mcleans.fr, Telephone +33 4 96102525

---

**Guam****Camacho Calvo Law Group LLC \***

134 W Soledad Ave, Ste 401, Hagatna, Guam, 96910, Guam

Telephone: +671 472 6813  
Telefax: +671 477 4375  
Email: info@icclawgroup.com

AOH: Michael J Gatewood Mobile +671 488 6285  
Meredith M Sayre Mobile +671 488 8071  
Vincent C Camacho Mobile +671 488 5071

---

**Guangzhou****Huatai Insurance Agency & Consultant Service Ltd**

Room 2110, Jun Yuan Mansion, No 155 Tian He East Road, Guangzhou 510620, China

Telephone: +86 20 38816560  
Telefax: +86 20 38812470  
Email: pni.gz@huatai-serv.com

AOH: Cheng Xiaojun Mobile +86 138 25050793  
Ding Ting Mobile +86 136 32463590  
Zhang Junrong Mobile +86 186 88841096  
24 Hr Duty Telephone +86 180 2239 0488

---

**Guatemala City****MCA - Guatemala**

Mario Tager, Correspondent, 3ra calle 8-76 Blvd San Cristobal Zona 8 Mixco, Centro Empresarial San Cristobal Oficina 302, Guatemala City, Guatemala

Telephone: +502 24431970

Email: mariotager@mcaguate.com

AOH: Mario Tager Mobile +502 57538042

Christian Tager Mobile +502 40102084

Estuardo Tager Mobile +50240101646

Michelle Larreynaga Mobile +502 40103158

NB: In case of communications difficulties, please contact Maritime Claims Inc, New Orleans, Telephone: +1 504 3901515

Email: cayestas@maritime-claims.com

---

**Guayaquil****Ecuapandi SA**

Av C Julio Arosemena 402, y Av Principal de Miraflores 1er Piso of 4, Guayaquil, Ecuador

Telephone: +5934 2 200408

Email: jmolinari@ecuapandi.com

AOH: Jaime Molinari +593 4 2851139, Mobile +593 9 99593937

Ketty Villacis +593 4 2411939, Mobile +593 9 997370311

---

**Guaymas****see Mexico City**

---

**Haifa****M Dizengoff & Co P&I Representatives Ltd**

City Windows, Oren Bld, 2 Palyam St, Haifa 33095, Israel

Telephone: +972 4 8673715 / 8677584 / 8626620

Telefax: +972 4 8678796

Email: mail@dizrep.co.il

AOH: Shimon Ziv +972 4 8229557, Mobile +972 50 5231815

Adv Eenbar Bluestein Mobile +972 52 6734662

Adv Nir Nissenzvieg +972 77 5499249, Mobile +972 54 4765398

Itai Ziv Mobile +972 52 4887881

---

**Haikou****see Xiamen**

---

**Halifax****Metcalf & Company \***

Benjamin Wier House, 1459 Hollis Street, Halifax, Nova Scotia, B3J 1V1, Canada

Telephone: +1 902 4201990  
Telefax: +1 902 4291171  
Email: ericmachum@metcalf.ns.ca

AOH: Frank Metcalf QC Mobile +1 902 4495134  
Eric Machum Mobile +1 902 4883622  
Kyle Ereaux Mobile +1 902 8803543  
Seamus Ryder Mobile +1 902 4767933

---

**Stewart McKelvey \***

Purdy's Wharf Tower One, 900-1959 Upper Water Street, PO Box 997, Halifax, NS B3J 3N2, Canada

Telephone: +1 902 4203200  
Telefax: +1 902 4201417  
Email: wmoreira@stewartmckelvey.com

AOH: William Moreira +1 902 4434209, Mobile +1 902 2220083  
Scott Campbell Mobile +1 902 8028033

---

**Hamburg****Claas W Brons (GmbH & Co) KG**

Am Inseipark 1, D-21109 Hamburg, Germany

Telephone: +49 40 3748860  
Telefax: +49 40 37488643  
Email: info@cwbrons.de

AOH: Claas-Henning Brons +49 4183 975872, Mobile +49 171 2131135  
Jan-Wessel Brons Mobile +49 160 94420292  
Matthias Bimschas +49 40 36090163  
Gunnar Neubauer +49 40 41184502  
24 Hr Emergency Mobile +49 172 9114994

---

**Doehle Havariekontor GmbH & Co KG**

Elbchaussee 370, 22609 Hamburg, Germany

Telephone: +49 40 38108243  
Telefax: +49 40 38108149  
Email: claims24@doehle.de

AOH: Tom J Sommerwerck +49 40 38108147, Mobile +49 173 6094829  
Nils Beltermann +49 40 38108147, Mobile +49 172 4079233



---

**Hamilton****The Meyer Group of Companies (Meyer Agencies Ltd)**

(Meyer Agencies / Shipping), PO Box HM 510, 35 Church Street,  
Hamilton HM CX, Bermuda

Telephone: +1 441 2969798  
Telefax: +1 441 2954556  
Email: shipping@meyer.bm

AOH: Joe Simas +1 441 2951766, Mobile +1 441 3378384  
Kris Garcia Mobile +1 441 3378283  
Troy Pitcher Mobile +1 441 3378183

---

**Havana****Marinter SA**

Edificio "Playa", Calle 12, N° 105, e/ 1ra y 3ra, 2do Piso, Miramar, Playa,  
Ciudad de la Havana, Cuba

Telephone: +53 7 2049777 / 2049742 ext 201 /204  
Telefax: +53 7 2049743  
Email: havana@marinter.cu

AOH: Ivan Llanes Mobile +53 5 2806298  
Jose M Martinez Villazul Mobile +53 5 2808282

---

**CONABI \***

36A Street, No 313, between 3ra and final Miramar, Old Havana, Cuba

Telephone: +53 7 2144957 / 78614560  
Email: pandi@conabi.cu

AOH: Marlene Roqueta Fernandez +53 7 2096441, Mobile +53 5  
2856535  
Capt Sergio Fernandez Mobile +53 5 3308283

---

**Helsinki****Oy Lars Krogius Ab**

Lintulahdenkatu 10, 8th Floor, 00500 Helsinki, Finland

Telephone: +358 9 47636300  
Email: finland@krogius.com

AOH: Aki Hanhela Mobile +358 40 5741547  
Kari Laakso Mobile +358 40 0818314  
24 Hr Duty Officer +358 9 47636300

---

**Helsinki****Castren & Snellman Attorneys Ltd \***

Etelaesplanadi 14, 00130 Helsinki, Finland

Telephone: +358 20 7765765

Telefax: +358 20 7761001

Email: communications@castren.fi

AOH: Niklas Langenskiold +358 20 7765476, Mobile +358 400 876961

Rickard Langenskiold +358 20 7765329, Mobile +358 400 529298

NB: Postal address: PO Box 233 (Etelaesplanadi 14), FI-00131 Helsinki

---

**Ho Chi Minh City****SPICA Services (Vietnam Office)**

The RO of Spica Services (S) Pte Ltd in HCMC, 2 Phung Khac Khoan Street, District 1, Ho Chi Minh City, Vietnam

Telephone: +84 28 38232527

Telefax: +84 28 38232530

Email: claims@spica.com.vn

AOH: Capt Richard Skene Mobile +84 903 802293

Le Ha Binh Mobile +84 903 831442

Nguyen Ngoc Hien Mobile +84 903 601876

Nguyen Duc Tam Mobile +84 906 614916

---

**Hobart****Page Seager \***

Level 2, 179 Murray Street, Hobart, Tasmania, 7001, Australia

Telephone: +61 3 62355155

Telefax: +61 3 62350352

Email: enquiry@pageseager.com.au

AOH: Ian Hallett +61 3 62342630, Mobile +61 0428 623426

Luke Taylor Mobile +61 0407 401491

NB: Postal address: PO Box 1106, Hobart 7001, Tasmania, Australia

---

**Hodeidah****Gulf Agency Co (Yemen) Ltd**

PO Box 3857, Al-Tahrir Square, Al-Bukari Building, 3rd Floor, Hodeidah, Yemen

Telephone: +967 3 201040 / 203475

Telefax: +967 3 203477

Email: hodeidah@gacworld.com

AOH: Khalid Oshaish Mobile +967 777 176138

---

**Hodeidah****The Hodeidah Shipping & Transport Co (SYC)**

Sana'a Street, Kilo-7, PO Box 3337, Hodeidah, Yemen

Telephone: +967 3 228969  
Telefax: +967 3 228533 / 42  
Email: pnihod@hodship.net

AOH: Hassan A Kassim +967 3 219155, Mobile +967 733 248414  
Gameel Thabet Mobile +967 733 226011  
Seham Noman Mobile +967 777 164838  
Menino Peter Lobo Mobile +967 735 481340

---

**Honfleur**

**see Rouen**

---

**Hong Kong****Inchcape Shipping Services (HK) Ltd**

Unit 1103, 11/F, Tower 1, Enterprise Square, No 8 Sheung Yuet Road,  
Kowloon Bay, Hong Kong

Telephone: +852 27467322  
Telefax: +852 27414422  
Email: ssdhk@iss-Shipping.com

AOH: K C Cheung Mobile +852 93062301  
May So Mobile +852 91708812

---

**Overseas Insurance Services Ltd**

18/F China Merchants Tower, Shun Tak Centre, 168-200 Connaught  
Road, Central, Hong Kong

Telephone: +852 28905302  
Telefax: +852 25777545  
Email: hib@cmholder.com

AOH: Dennis Leung +852 28987585, Mobile +852 90991866  
Terence Mak Mobile +852 95848453  
Margaret Lo Mobile +852 91008356

---

**Honolulu****Adams Krek LLP \***

900 Fort Street Mall, Suite 170, Honolulu, Hawaii, 96813, United States  
of America

Telephone: +1 808 7772900  
Telefax: +1 808 6648628  
Email: nkrek@amkhawaii.com

AOH: Nenad Krek Mobile +1 808 2203489  
Christian K Adams Mobile +1 808 3436388

---

**Houston****Independent Maritime Consulting LLC**

Bank of America Center, 700 Louisiana Street, Suite 3950, Houston,  
Texas 77002, United States of America

Telephone: +1 203 2561000  
Telefax: +1 203 2561020  
Email: head@independentmaritime.com

AOH: David Smith Mobile +1 203 7672240  
GP Singh Mobile +1 832 7943942  
Khushru Dastoor Mobile +1 832 4343859  
Jens Bogsrud Mobile +1 832 6403215  
24 Hr Duty Telephone +1 203 2561000

---

**Lamorte Burns & Co Inc**

711 W Bay Area, Suite 126, Webster, Texas 77598, United States of  
America

Telephone: +1 281 3359200  
Telefax: +1 281 3320783  
Email: houston@lamorte.com

AOH: Robert G Hanson Mobile +1 281 7984920

---

**Eastham Watson Dale & Forney LLP \***

The Niels Esperson Building, 808 Travis Street, Suite 1300, Houston,  
Texas 77002, United States of America

Telephone: +1 713 2250905  
Email: firm@easthamlaw.com

AOH: Christina K Schovajsa Mobile +1 713 5427142  
R L Klawetter Mobile +1 713 8181499

---

**HFW \***

5151 San Felipe, Suite 400, Houston, Texas 77056, United States of  
America

Telephone: +1 713 9170888  
Telefax: +1 713 9539470  
Email: james.brown@hfw.com

AOH: Jim Brown +1 713 7061947, Mobile +1 713 9064878  
Michael J Wray Mobile +1 504 2502387  
24 Hr Pager: +1 713 2170834

---

**Royston Rayzor Vickery & Williams LLP \***

1600 Smith Street, Suite 5000, Houston, Texas 77002, United States of  
America

Telephone: +1 713 2248380  
Telefax: +1 713 2259945  
Email: royston@roystonlaw.com

---

**Houston**

AOH: David R Walker Mobile +1 832 6875337  
Richard Branca Mobile +1 917 6536477

---

**Huelva****Hijo de Fernando Suarez**

c/Juan Manuel Duran 3, 3 Der, Huelva 21006, Spain

Telephone: +34 959 874333

Email: mail@hifesu.com

AOH: Jose Fernandez Mobile +34 625344413

Ricardo Nieto Mobile +34 639187799

---

**Ilheus**

see Vitoria

---

**Ilyichevsk**

see Odessa

---

**Imabari****ISS P&I Japan**

Land Hills 1F, 1-2-35 Nakahiyoshi-cho, Imabari-shi, Ehime, 794-0055, Japan

Telephone: +81 898 343585

Telefax: +81 898 323587

Email: imabari.pandi@iss-shipping.com

AOH: Tsuneari Higuchi Mobile +81 90 85761654

Kyohei Kai Mobile +81 70 23274194

---

**Iskenderun****Metropole Maritime & Trading Ltd Co**

Savas Mah, Namik Kemal Cad, 63 Sokak Aykut Apt K:1 D:1, Iskenderun, Hatay, Turkey

Telephone: +90 326 6142594

Email: iskenderun@metropole.com.tr

AOH: Capt Ibrahim Coskun Mobile +90 533 1706960

NB: Please copy all correspondence to Metropole Istanbul

Email: metropole@metropole.com.tr

---

**Istanbul****Metropole Maritime & Trading Ltd Co**

Kosuyolu Mah, Ali Nazima Sok No 49, 34718 Kadikoy, Istanbul, Turkey

Telephone: +90 216 3250765

Email: metropole@metropole.com.tr

AOH: Onur Uzun Mobile +90 533 3149212

Capt Cengiz Kurtel Mobile +90 533 1704383

Capt Gulden Kurtel Mobile +90 530 9114399

Arzu Ozdemir Mobile +90 530 0156799

---

**Istanbul****Kalimbassieris Maritime AS**

Fevzi Cakmak Caddesi, Dogan Sok No 3/5 Gulsuyu, Maltepe, Istanbul, 34848, Turkey

Telephone: +90 216 4575600  
Telefax: +90 216 4575601  
Email: istanbul@kalimbassieris.com

AOH: Cankut Kucukturk Mobile +90 530 8270172  
Cengiz Iseri Mobile +90 530 5103561  
Ibrahim Dogan Mobile +90 530 5113983  
24 Hr Emergency Mobile +90 530 5103563

---

**Omur Marine**

Kosuyolu Mahm Kosuyolu Cad, Mahmut Yesari Sok, No 45, 34718, Kadikoy, Istanbul, Turkey

Telephone: +90 216 3269949 / 3267900  
Telefax: +90 216 3267838  
Email: omurmarine@omurmarine.com

AOH: Ahmet Can Bozkurt Mobile +90 532 2858994  
Cagdas Kircali Mobile +90 530 4694598  
Ebru Somran Gozluoku Mobile +95 33 1581209  
Tugce Topcu Mobile +90 531 1611652  
24 Hr Emergency Telephone +90 538 2721273

---

**Ersoy Bilgehan Lawyers & Consultants \***

Maya Akar Centre, Buyukdere Cad No 100-102 K:26, Esentepe 34394, Istanbul, Turkey

Telephone: +90 212 2132300  
Telefax: +90 212 2133600  
Email: info@ersoybilgehan.com

AOH: Zihni Bilgehan +90 212 3227914, Mobile +90 532 2125122  
Ergun Ersoy +90 212 2875455, Mobile +90 532 2775527  
Emre Ersoy Mobile +90 533 6552833

---

**Itajai****see Paranagua**

---

**Izmail****see Odessa**

---

**Izmir****Metropole Maritime Trading Ltd Co**

1420/3 Sokak No 18/5, 35250 Alsancak, Izmir, Turkey

Telephone: +90 232 4651566  
Telefax: +90 232 4651554  
Email: izmir@metropole.com.tr

AOH: Capt Serdar Tukul Mobile +90 533 5126918

NB: Please copy all correspondence to Metropole Istanbul  
Email: metropole@metropole.com.tr

---

**Jacksonville****Holland & Knight LLP \***

50 North Laura Street, Suite 3900, Jacksonville, Florida 32202, United States of America

Telephone: +1 904 3532000  
Email: timothy.conner@hklaw.com

AOH: T J Conner +1 904 3482442, Mobile +1 904 7169276  
J Kifer Mobile +1 904 3277234

---

**Moseley Prichard Parrish Knight & Jones \***

501 West Bay Street, Jacksonville, Florida 32202, United States of America

Telephone: +1 904 3561306  
Telefax: +1 904 3540194  
Email: firm@mppkj.com

AOH: James F Moseley Jr +1 904 3960977, Mobile +1 904 3332986  
Thomas C Sullivan +1 904 2736308, Mobile +1 904 8745924  
Shea M Moser Mobile +1 904 2540974  
Joni A Poitier Mobile +1 904 8747168  
24 Hr Duty Telephone +1 904 3561306

---

**Jakarta****Spica Services (Indonesia)**

Wisma PMI, Jl Wijaya 1 No 63, Kebayoran Baru, Jakarta Selatan 12170, Indonesia

Telephone: +62 21 27513535  
Telefax: +62 21 27515873  
Email: indonesia@spicaina.co.id

AOH: Capt Mohammed Bin Abdullah +62 815 1877844, Mobile +62 815 8608640  
Dony Umbara Mobile +62 812 6315621  
Bagus Parmanto Mobile +62 821 13703706  
Leonora Febriany Mobile +62 813 80460355

---

**Jakarta****PT Polynesia Bhakti**

Jl Menteng Atas Selatan II No 3, Jakarta 12960, Indonesia

Telephone: +62 21 83790454 / 83709741

Telefax: +62 21 83780116

Email: polyba@rad.net.id

AOH: Slamet Gijarto +62 21 8298409, Mobile +62 818 112350

Soedarjanto +62 21 8203339, Mobile +62 811 873261

Padmo Sardjono Mobile +62 811 183458

Rini Indriani Mobile +62 818 151200

---

**Jeddah****Mutual Marine Services al Mushtaraka Ltd**

3rd Floor, Saudi Business Centre, Madina Road, Baghdadiyah Dist, PO Box 12635, Jeddah 21483, Saudi Arabia

Telephone: +966 12 6522666

Telefax: +966 12 6521944

Email: claims@mushtaraka.com

AOH: Larry Heron +966 12 6943464 ext 2088, Mobile +966 5 04667728

Hassan Omar +966 12 6021804, Mobile +966 5 67774277

Fahd Baqis Mobile +966 5 66221788

---

**Jiangyin****see Shanghai**

---

**Jinzhou****see Dalian**

---

**Johor Bahru****Spica Services (M) SDN BHD**

Unit 18-05, Menara Landmark, 12, Jalan Ngee Heng 8000, Johor Bahru, Johor, Malaysia

Telephone: +60 07 2261478

Telefax: +60 07 226559

Email: psg.spica@benline.com.my

AOH: Thomas Yan +65 67463945, Mobile +65 97374580

Dughall Aitken +65 63444066, Mobile +65 96258986

Khairizam Bin Abdul Hamid Mobile +60 012 3327842

---

**Jubail****see Dammam**

---

**Juneau****see Anchorage**

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**Kaliningrad****Pandi Services East**

38 Ogareva Street, Kaliningrad 236010, Russia

Telephone: +7 4012 916528

Telefax: +7 4012 916583

Email: pandi@038.ru

AOH: Daria Kovalenko Mobile +7 9062 135064

Sergey Balabanov Mobile +7 9062 379800

---

**Kandla**

see Mumbai

---

**Kaohsiung****Taiwan Maritime Services Ltd**

4th Floor, 533 Chung-Shan 2nd Road, Kaohsiung, Taiwan

Telephone: +886 7 2823511

Telefax: +886 7 2413326

Email: cmskao@ms3.hinet.net

AOH: P S Li +886 7 3928974, Mobile +886 9 30094980

M Y Tsai +886 7 8215205, Mobile +886 9 30094697

NB: Please copy all correspondence to Taipei

Email: tmispis@ms1.hinet.net

---

**Karachi****Indemnis Marine (Pvt) Ltd**

24/1, 9th Street, Off Khayaban-e-Shamsheer, Phase V, Defence Housing Authority, Karachi 75500, Pakistan

Telephone: +92 21 35341042 / 35347256 / 35341826

Telefax: +92 21 35341041

Email: indemnis@indemnismarine.com

AOH: Capt S Hashim Mujtaba +92 21 35841726, Mobile +92 300 8225446

Jaffar Mujtaba +92 21 35841726, Mobile +92 344 2753237

NB: Please copy all correspondence to indemnis@gmail.com

---

**Usmani & Iqbal \***

F-73/11, Swiss Cottages, Block-4, Clifton, Karachi, Pakistan

Telephone: +92 21 35865133 - 5

Telefax: +92 21 35865136

Email: contactus@usmaniandiqbal.com.pk

AOH: Shaiq Usmani +92 21 35243051, Mobile +92 333 2259225

Manzar Bashir Mobile +92 302 8244133

---

**Keelung****Taiwan Maritime Services Ltd**

6F-2 No 3 Hsiao 4th Road, Keelung, Taiwan

Telephone: +886 2 24223265  
Telefax: +886 2 24287965  
Email: cmskee@ms15.hinet.net

AOH: I L Lee +886 2 23964326, Mobile +886 9 30094675  
Annie Chen +886 3 3232653, Mobile +886 9 55010641

NB: Please copy all correspondence to Taipei  
Email: tmspis@ms1.hinet.net

---

**Ketchikan****see Anchorage**

---

**Kharg Island****Calm Sea Culture Marine Services Ltd (CSC)**

Taleghani Street, Ebrahimi Building, Kharg Island, Iran

Telephone: +98 212 2411970  
Telefax: +98 212 2411965  
Email: info@calmseaculture.com

AOH: Farhang Ghasemi Mobile +98 912 1142066  
Abdolkhalegh Ebrahimi Mobile +98 917 1718013  
Farzaneh Ebrahimi Mobile +98 917 8205727

NB: Please copy all correspondence to CSC Tehran  
Email: info@calmseaculture.com

---

**Kherson****see Odessa**

---

**Khulna****Interport Maritime Ltd**

Jiban Bima Bhaban (1st Floor), 46 KDA Avenue, Khulna, Bangladesh

Telephone: +880 41 732271  
Telefax: +880 41 732272  
Email: mongla@interport.org

AOH: Nazia Sultana Heena Mobile +880 181 8872923  
Shoyeba Umme Aiman Mobile +880 191 3070012  
Duty Mobile +880 171 1690027

---

**Kiel****Sartori & Berger**

Wall 47/51, Kiel, D-24103, Germany

Telephone: +49 431 9810  
Telefax: +49 431 96108  
Email: kiel@sartori-berger.de

AOH: Arne Liemann Mobile +49 171 7970270

---

**Kingston****Caribbean Marine and P&I Services Ltd**

4 Fourth Avenue, Newport West, Kingston 13, Jamaica

Telephone: +1 876 7589651  
Telefax: +1 876 7589654  
Email: jamaicaadmin@carimar-pandi.com

AOH: Capt Franklin Henry Mobile +1 876 9992523  
Nicholas Cover Mobile +1 876 8195195  
24 Hr Emergency Mobile +1 954 8541093

---

**Myers Fletcher & Gordon \***

21 East Street, Kingston, Jamaica

Telephone: +1 876 9225860  
Telefax: +1 876 9224811  
Email: maritime@mfg.com.jm

AOH: Krishna Desai Mobile +1 876 3220579  
Christopher Kelman Mobile +1 876 8162192

---

**Kinshasa****Budd**

c/o Safety Marine Office SPRL, 19B Avenue Du Plateau, Kinshasa-Gombe, Democratic Republic of Congo

Telephone: +243 999935713  
Email: budd.kinshasa@budd-pni.com

AOH: Fatou Ndeye Diouf Mobile +221 764 668888  
Remy Kasangu +243 851927086, Mobile +243 99 9927086  
Paul Mukendi +243 851212321, Mobile +243 99 9935713  
Budd Group Emergency 24 Hr Telephone +33 1 84880801  
Budd Marseille 24 Hr Duty Telephone +33 4 91335833

NB: Please copy all correspondence to general.marseille@budd-pni.com  
NB: Download the Budd Group App from iTunes or Google Play

---

**Klaipeda****Pandi Balt Ltd, Klaipeda**

Tilzes Str 8-2, LT - 91123, Klaipeda, Lithuania

Telephone: +370 46 313428  
Email: lithuania@pandibalt.eu

AOH: Oleg Drobitko Mobile +370 65539609  
Andrej Proshkin Mobile +370 61196429

NB: Please copy all correspondence to Pandi Balt Riga  
Email: pandi@pandibalt.eu

---

**Kobe**

see Imabari

<b>Kochi</b>	<b>see Mumbai</b>
<b>Kolkata</b>	<p><b>Crowe Boda &amp; Company Pvt Ltd</b></p> <p>Metro Tower, 4th Floor, 1 Ho-Chi-Minh Sarani, Kolkata, 700 071, India</p> <p>Telephone: +91 33 22882663 / 22881346          Telefax: +91 33 22883277 / 7157          Email: crowebodakolkata@jbbodamail.com</p> <p>AOH: L N Purohit Mobile +91 98 30416535</p>
<b>Koper</b>	<p><b>IBC &amp; Co Ltd</b></p> <p>Ferrarska Ulica 10, Koper, SI-6000, Slovenia</p> <p>Telephone: +386 5 6314702          Email: info@ibc-co.eu</p> <p>AOH: Marko Zovko Mobile +386 70 757667          Jaka Maglica Mobile +386 70 601198          Jaka Sotlar (MD) Mobile +386 40 464166</p>
<b>Kota Kinabalu</b>	<p><b>Spica Services (M) SDN BHD - Kota Kinabulu</b></p> <p>Lot 26A, Jalan Kilang, Sedco Industrial Estate, Kolombong, 5 1/2 Miles, Jalan Tuaran, Kota Kinabalu, Sabah, 88450, Malaysia</p> <p>Telephone: +60 88 386619          Telefax: +60 88 435619          Email: kk_claims@spica.com.my</p> <p>AOH: Razif Radzi Mobile +60 12 3327054          Ray Marco Mobile +60 19 8974928</p>
<b>Kuwait / Safat</b>	<p><b>Gulf Agency Company (Kuwait) Ltd</b></p> <p>Faisal Centre, Ground Floor, Dajeej, Farwaniya, PO Box 20637, Safat 13067, Kuwait</p> <p>Telephone: +965 22205800          Telefax: +965 24347325          Email: claims.iraq@gac.com</p> <p>AOH: Filandro Borges Mobile +965 99751960          Hussain Bazarwala Mobile +965 96966108          Filip Bjorklund Mobile +965 22205800</p> <p>NB: Postal address: PO Box 20637, Safat, 13067, Kuwait          NB: Please copy all correspondence to claims.iraq@gac.com</p>

---

**Kuwait / Safat****M/S Inchcape Shipping Services**

Arabian Gulf Street, Near Central Bank of Kuwait, PO Box 78, 13001 Safat, Kuwait

Telephone: +965 22434752, ext 129  
Telefax: +965 22473899  
Email: pandikuwait@iss-shipping.com

AOH: Binod Kumar Mobile +965 99069319  
George Kurian +965 66879842

NB: In case of communication difficulties, please contact Inchcape Shipping Services Kuwait, Telephone: +965 22441491

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**La Ceiba****see San Pedro Sula or Tegucigalpa**

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**La Coruna****Rubine e Hijos SL**

Muelle de San Diego s/n, 15006 La Coruna, Spain

Telephone: +34 981 173217 (24 Hr)  
Email: operations@rubine.net

AOH: Duty Officer +34 670 762209, Mobile +34 635 407489

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**La Guaira****see Caracas**

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**La Libertad****see Acajutla**

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**La Paz****see Mexico City**

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**La Rochelle****McLeans La Rochelle**

8 rue du Senegal, 17000 La Rochelle, France

Telephone: +33 5 46428537  
Email: larochele@mcleans.fr

AOH: Virginie Ringear Mobile +33 6 80008744  
Caroline Marrades Mobile +33 6 76133111  
Philippe Garo Mobile +33 6 07792028

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**La Spezia****see Studio Legale Mordiglia\*, Genoa**

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**La Spezia****Ferpandi SRL**

c/o Enrico Marzaroli, Centro Direzionale Portuale, Viale San Bartolomeo  
20, 19126 La Spezia, Italy

Telephone: +39 0187 280311  
Telefax: +39 0187 569095  
Email: laspezia@ferpandi.com

AOH: Enrico Marzaroli Mobile +39 335 6904860  
Fabrizio Pescaglia Mobile +39 335 1258507  
Stefano Galleano Mobile +39 335 6409444  
Massimiliano Bet Mobile +39 331 6862152  
24 Hr Emergency Mobile +39 335 7942297

---

**Hugo Trumpy SRL**

Viale San Bartolomeo 20T, 19126 La Spezia, Italy

Telephone: +39 0187 5511  
Telefax: +39 0187 551301  
Email: htpandi@hugotrumpy.it

AOH: Umberto Battolla +39 0187 770428, Mobile +39 348 8805725  
24 Duty Telephone +39 010 2494311

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**La Union**

see Acajutla

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**Lafayette****Preis PLC \***

PO Drawer 94-C, Versailles Centre Suite 400, 102 Versailles Boulevard,  
Lafayette, Louisiana 70509, United States of America

Telephone: +1 337 2376062  
Telefax: +1 337 2379129  
Email: epreis@preisplc.com

AOH: Edwin G Preis Jr +1 337 9810300  
Robert M Kallam +1 337 9892798  
Frank Piccolo Mobile +1 713 6676068

---

**Lagos****West Africa Marine P&I (Nigeria) Ltd**

1a Plateau Road, Apapa, Lagos, Nigeria

Telephone: +234 80 33218030  
Telefax: +234 1 5872882 / 5458709  
Email: africamarinelos@aol.com

AOH: Allen Hardcastle Mobile +234 80 33218030  
Olusoji Fagboun Mobile +234 80 33305036  
Nikhil Bhat Mobile +234 70 83270972  
Nilesh Noronha Mobile +234 81 48082785

NB: Please copy all emails to africamarine@aol.com  
NB: In case of communication difficulties, please contact Africa Marine Services (Europe) Ltd, London: Jeremy Barrett or Nick Williams, Telephone: +44 20 76130131 (24 Hr)

---

**Pandiship (Nigeria) Ltd**

No 10 Odgedengbe Road, off Liverpool Road, GRA, Apapa, Lagos, Nigeria

Telephone: +234 807209145  
Email: info@pandishipwa.com

AOH: Rasik Halai Mobile +44 7766 206723  
Capt Muhammad Abbas Mobile +234 706 3390317  
Udoma Udensi Mobile +234 807 209145  
Emmanuel Baiyekusi Mobile +234 803 3069768

NB: In case of communication difficulties, please contact Pandiship (WA) Ltd, 24 Hr Mobile: +44 7766 206723, Email: vinod.halai@pandishipwa.com

---

**Femi Atoyebi & Co \***

Sea Voyager House, 29 Norman Williams Street, off Awolowo Road, South West, Ikoyi, 101008 Lagos, Nigeria

Telephone: +234 1 2955078 / 4614001 / 2  
Email: info@femiatoyebi.com.ng

AOH: Peter Oluwafemi Atoyebi +234 803 3007317, Mobile +234 704 3003300  
Ayo Olorunfemi +234 809 3893919, Mobile +234 704 0010101  
Obatayo Aina +234 805 5463086, Mobile +234 704 0010010  
Rotimi Oduba +234 803 8364978, Mobile +234 704 0010011

NB: Postal address: PO Box 55620, Falomo, Ikoyi, Lagos, Nigeria

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**Lake Charles**

see Beaumont

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**Las Palmas****Grupo Stier**

Juan Rejón 48, 6th Floor, 35008 Las Palmas GC, CANARY ISLANDS, Spain

Telephone: +34 928 265452

Telefax: +34 928 224975

Email: pandi@stier.es

AOH: Ida Stier Mobile +34 607 552927

Isabel Silveira Mobile +34 607 528032

Alberto Stier Mobile +34 607 553022

24 Hr Emergency Mobile +34 607 552927

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**VB Comisarios de Averias SA**

Avda de las Petroliferas s/n, Edificio Grupo Boluda - 2a Planta, 35008 Las Palmas De Gran Canaria, Canary Islands, Spain

Telephone: +34 928 218869-72

Telefax: +34 928 218868

Email: bldcasa@vbcomisarios.com

AOH: Jesus Alarcon Mobile +34 6 09505902

Cristina Sanchez Dominguez Mobile +34 6 09579579

Ivan Marquez Mobile +34 6 29765831

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**Lattakia****see Elias Marine Consultants Ltd, Tartous**

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**Syrian Maritime & Transport Agencies SA**

PO Box 93, Lattakia, Syria

Telephone: +963 41 476211

Telefax: +963 41 470210

Email: maritime@net.sy

AOH: Kamel Hilal Mobile +963 944 561980

---

**Raja & Omar Haroun \***

Raja Haroun Building - No 108, Baghdad Street, PO Box 150, Lattakia, Syria

Telephone: +963 41 360060

Email: rohroun@harounlaw.com

AOH: Lawyer Omar Haroun +963 944 238090, Mobile +961 3 7211412

Lawyer George Yacoub Mobile +963 933 728399

Nazir Wakil Mobile +963 991 126390

NB: In view of the prevailing circumstances in Syria please note the following alternative email address: info@harounlaw.com

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**Lautoka****Pacific Agencies (Fiji) Ltd**

8 Rose Place, Vunato, Industrial Subdivision, Lautoka, Fiji

Telephone: +67 9 6660577  
Telefax: +67 9 6662985  
Email: info@pacshipfiji.com.fj

AOH: Moira Solvalu Mobile +679 9998925  
Taina Cokilawa Mobile +679 9908156

---

**Lavera****see McLeans, Fos-sur-Mer**

---

**Lazaro Cardenas****P&I Services (Mexico) / Grupo Delmex**

Calle Patzcuaro No 345, Colonia 600 Casas, 60950 Lazaro Cardenas, Michoacan, Mexico

Telephone: +52 55 53951221  
Telefax: +52 55 5395491  
Email: pandiser@grupodelmex.com

AOH: 24 Hr Duty Telephone +52 55 53959211

NB: In case of communication difficulties, please contact Mexico City  
Email: pandiser@grupodelmex.com, Telephone: +52 55 53951221

---

**Le Havre****C Boutigny & Co**

2 rue Dombasle, 76600 Le Havre, France

Telephone: +33 2 35433477  
Email: cboutigny@boutigny.fr

AOH: C Boutigny +33 2 35206501  
General Mobile +33 6 08545134

---

**Leghorn****see Livorno**

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**Leixoes****Pinto Basto Comercial Ltda**

Rua Dr Francisco Sa Carneiro 336/348, 4450 - 676 Leca da Palmeira, Leixoes, Portugal

Telephone: +351 22 9994334  
Email: piportugal@pintobasto.com

AOH: Maria Helena Ribeiro Mobile +351 919 370541  
Joao Azeredo Mobile +351 912 231134

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**Les Sables d'Olonne****see Saint-Nazaire**

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**Lianyungang**

see Qingdao

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**Libreville****TCI Africa, Libreville**

c/o Saga Afritramp, Zone Portuaire d'Owendo, PO Box 72, Libreville, Gabon

Telephone: +241 01 702082

Email: tci-libreville@tci-africa.com

AOH: Kevin Potier Mobile +241 04674487

Juliette Mensah Okili Mobile +241 06235806

24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com

NB: In case of communication difficulties, please contact Eltvedt & O'Sullivan, Marseille, Telephone: +33 4 91140460

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**Liepaja**

see Pandi Balt, Riga

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**Lima****Andes Pacific Services SA**

Jr Federico Recavarren 131- of -404, Miraflores, Lima 18, Peru

Telephone: +51 1 2420138

Telefax: +51 1 4459596

Email: andespacific@pandiperu.com

AOH: Frederick D Korswagen +51 1 2712861

Jean Pierre Guembes +51 1 2521364, Mobile +51 936 087779

Christian De Riglos Mobile +51 947 001577

24 Hr Mobile +51 999 005483

---

**Overseas Service Agency SA**

Amador Merino Reyna 195, San Isidro, Lima, Peru

Telephone: +51 1 4429090

Email: osa@osa.com.pe

AOH: Martin Grant +51 1 4467931

Sylvia Grant +51 1 2420126, Mobile +51 999 702897

24 Hr Mobile +51 999 702897

---

**Limassol****Sarnia Marine Insurance Brokerage Company Ltd**

Olympion 23 Str, Libra Tower, Ground Floor, PO Box 54801, CY-3728  
Limassol, Cyprus

Telephone: +357 25871558  
Telefax: +357 25748839  
Email: sarnia@sarniamarine.com

AOH: Sarah Golding Mobile +357 99 603358  
Helen Arnous Mobile +44 7483 843839  
Samantha Leadbetter Mobile +357 99 603357  
Pauline Maguire-Dakroub +357 25313410, Mobile +357 99 195148

---

**Hull Blyth Araouzos Ltd**

147 Chr Hadjipavlou Street, Prokymea Building, 3036 Limassol, Cyprus

Telephone: +357 25506100  
Telefax: +357 25747662  
Email: shipping@hba.com.cy

AOH: Louis Loizou +357 25 326495, Mobile +357 99 440211  
Tonis Kritikos +357 25 735173, Mobile +357 99 615669

NB: Postal address: PO Box 50017, 3600 Limassol, Cyprus

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**Montanios & Montanios LLC \***

Ulysses House, 67 Spyros Araouzos Avenue, CY-3036 Limassol, Cyprus

Telephone: +357 25356031  
Telefax: +357 25356032  
Email: eric.montanios@montanioslaw.com.cy

AOH: Eric Montanios Mobile +357 99 689183  
Yiannis Papapetrou Mobile +357 99 678863

NB: Postal address: PO Box 50040, CY-3600 Limassol, Cyprus

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**Lisbon****Pinto Basto Comercial Ltda**

Avenida 24 de Julho 1-D, 1200 - 478 Lisbon, Portugal

Telephone: +351 21 3230419  
Telefax: +351 21 3430117  
Email: piportugal@pintobasto.com

AOH: Vera Mexia Mobile +351 918 774599  
Lino Carrilho Mobile +351 917 235994  
Maria Helena Ribeiro Mobile +351 919 370541

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**Livorno**

**see Ferpandi, La Spezia or Genoa**

---

**Livorno****Studio Legale Vaudo Paggini & C \***

Scali D'Azeglio 52, 57123 Livorno, Italy

Telephone: +39 0586 240001  
Email: info@vaudopaggini.com

AOH: Damiano Vaudo +39 0586 805010, Mobile +39 335 6257163  
Marco Paggini +39 0586 579162, Mobile +39 335 6078248  
Alessandro Personi Mobile +39 346 6070835

---

**Studio Legale Vincenzini Batini \***

Via Borra 35, 57123 Livorno, Italy

Telephone: +39 0586 883232  
Telefax: +39 0586 893134  
Email: a.batini@vblex.eu

AOH: Alberto Batini +44 750 1961608, Mobile +39 348 7902191  
Ugo Vincenzini Mobile +39 335 6260538  
Valerio Fenati Mobile +39 333 1387481

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**Lobito****see Pandiship (Angola) Ltd, Luanda**

---

**Lome****TCI Africa, Lome**

BP 9086, Lome, Togo

Telephone: +228 22714785  
Telefax: +228 22710790  
Email: tci-lome@tci-africa.com

AOH: Eric Patawolo Mobile +228 90353383  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt &  
O'Sullivan, Marseille, Telephone: +33 4 91140460

---

**Pandiship (WA) Ltd**

c/o Geemas - SARL, PO Box 14199, Lome, Togo

Telephone: +228 2229006  
Telefax: +228 2229006  
Email: info@pandishipwa.com

AOH: Rasik Halai Mobile +44 7766 206723  
Yaovi Bitok Timidiba +228 9495132, Mobile +228 922614337  
Tawelessi B Dominique Mobile +228 9113099

NB: In case of communication difficulties, please contact Pandiship (WA)  
Ltd, 24 Hr Mobile: +44 7766 206723, Email:  
vinod.halai@pandishipwa.com

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**Long Beach****Lamorte Burns & Co Inc**

320 Golden Shore, Suite 130, Long Beach, California 90802-4389,  
United States of America

Telephone: +1 562 4358417  
Telefax: +1 562 4356119  
Email: longbeach@lamorte.com

AOH: George Jones Mobile +1 562 3979393

---

**Cogswell Nakazawa & Chang LLP \***

444 West Ocean Blvd, Suite 1410, Long Beach, California 90802-8131,  
United States of America

Telephone: +1 562 9518668  
Email: email@cnc-law.com

AOH: Alan Nakazawa +1 310 5405321, Mobile +1 310 5036509  
Peiwen Chang Mobile +1 626 5241676  
Dick Cogswell Mobile +1 818 4154840

---

**Keesal Young & Logan \***

400 Oceangate, Long Beach, California 90802, United States of America

Telephone: +1 562 4362000 (24 Hr)  
Telefax: +1 562 4367416  
Email: maritime@kyl.com

AOH: Stefan Perovich Mobile +1 310 9622937  
Kristy H Sambor Mobile +1 310 8900833

---

**Longkou**

see Qingdao

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**Los Angeles**

see Lamorte Burns Inc, Long Beach

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**Gordon Rees Scully Mansukhani LLP \***

633 West Fifth Street, 52nd Floor, Los Angeles, CA 90071, United States  
of America

Telephone: +1 213 5765000  
Telefax: +1 213 8604470  
Email: maritime@grsm.com

AOH: James Marissen +1 714 9837851, Mobile +1 714 4022944  
Jim Kuhne +1 562 6219037, Mobile +1 714 8781543  
Rachel Weitzman Mobile +1 714 3568035

---

**Los Angeles****Kaye Rose & Partners LLP \***

169 So Rodeo Drive, Beverly Hills, Los Angeles, CA 90212, United States of America

Telephone: +1 310 5516555  
Telefax: +1 310 2771220  
Email: la@kayerose.com

AOH: Bradley M Rose Mobile +1 310 9955417  
Frank Brucculeri Mobile +1 562 6827064

---

**Luanda****Pinto Basto (Angola)**

Rua Rainha Ginga, No 187 - R/c, Lojas L, M&N, Luanda, Angola

Telephone: +244 222 333242  
Email: piangola@pintobasto.com

AOH: Vera Mexia Mobile +351 91 8774599  
Maria Helena Ribeiro Mobile +351 919 370541  
Joao Azeredo Mobile +351 912 231134  
Vera Figueiredo Mobile +244 94 9901010

NB: Please copy all correspondence to Pinto Basto Portugal, Email: maria.helena@pintobasto.com, Duty Mobile: +351 919 370541

---

**Pandiship (Angola) Ltda**

c/o Maritime Services of Angola Ltda, Rua Conselheiro Juluio Vilhena No 12, App No 63, Mutamba, Luanda, Angola

Telephone: +244 917 389885  
Email: info@pandishipwa.com

AOH: Rasik Halai Mobile +44 7766 206723  
Capt Ferdinand Mlaker Mobile +244 917 389885

NB: In case of communication difficulties please contact Pandiship (WA) Ltd: 24 Hr Mobile: +44 7766 206723, Email: vinod.halai@pandishipwa.com

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**Maceio-Alagoas****Williams Brothers Ltda**

Rue Barao De Jaragua 292, PO Box 1009, 57025.140, Maceio-Alagoas, Brazil

Telephone: +55 82 32232299  
Telefax: +55 82 32219710  
Email: willmcz@williams.com.br

AOH: Ageu Nascimento +55 82 33251120, Mobile +55 82 999766323  
24 Hr Duty Mobile +55 81 999727202

NB: In case of communication difficulties, please contact the Recife Office, Telephone: +55 81 33417081, Email: wilpandi@williams.com.br

---

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**Madrid****Albors Galiano Portales \***

C/Velazquez 53, 28001 Madrid, Spain

Telephone: +34 91 4356617

Email: jportales@alborsgaliano.com

AOH: Eduardo Albors Mobile +34 607 697188

Javier Portales Mobile +34 607 697190

Alfonso de Ochoa Mobile +34 666 541821

Jaime Albors Mobile +34 646 486095

---

**Meana Green Maura SLP \***

Calle Ferraz 3, 1st izda, 28008 Madrid, Spain

Telephone: +34 91 4323875

Telefax: +34 91 4323876

Email: info@meanagreenmaura.com

AOH: Pedro Maura Mobile +34 6 29224128

Jaime Soroa Mobile +34 62 6781636

Edmund Sweetman Mobile +34 650 745854

Javier Zabala Mobile +34 667 513259

AOH No +34 91 4323877

---

**Mahe****Hunt Deltel & Co Ltd**

The Quadrant Building, Manglier Street, Victoria, Mahe, Seychelles

Telephone: +248 4 380300

Telefax: +248 4 225367

Email: shipping@huntedtel.com

AOH: Neddy Philoe +248 4 266987, Mobile +248 2 522182

Christophe Houareau +248 4 241421, Mobile +248 4 513475

Pierre Proper Mobile +248 2 510328

Peter Purvis Mobile +248 2 540390

NB: Postal address: PO Box 14, Victoria, Mahe, Republic of Seychelles

---

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**Malabo****Budd SA c/o Sea & Ports MGM, SL**

Carretera del Aeropuerto, Km 5, PO Box 983, Malabo, Equatorial Guinea

Telephone: +240 333 090567

Telefax: +240 333 090568

Email: budd.ecuatorial-guinea@budd-pni.com

AOH: Suzanne Moume +237 233 428476, Mobile +237 677 789100

Fernando Pombo Mobile +240 222 615878

Raed de las Casas Mobile +240 222 273210

Enrique Baltanas +34 91 5649431, Mobile +34 626 279448

Budd Group Emergency 24 Hr Telephone +33 1 84880801

NB: Please copy all correspondence to general.marseille@budd-pni.com

NB: In case of communication difficulties, please contact Budd Marseille

24 Hr Duty Telephone: +33 4 91335833

---

**Malaga****see Hispania P&I Correspondents, Barcelona**

---

**Managua****MCA - Nicaragua**

Bruno Urbina, Correspondent, KM 7 Carretera Norte, Gasolinera UNO, 8 C al Sur 1/2 C Abajo, Managua City, Nicaragua

Telephone: +505 22401242

Telefax: +505 22401242

Email: mcanic2009@hotmail.com

AOH: Bruno Augusto Urbina Castellon +505 77796832, Mobile +505 57049893

Lourdes Yoleira Urbina Gonzalez +505 85517615, Mobile +505 58283836

NB: In case of communication difficulties please contact Maritime Claims

Inc, New Orleans, Telephone: +1 504 390151

Email: cayestas@maritime-claims.com

---

**Manaus****Representacoes Proinde (Norte) Ltda**

Avenida Dr Theomario Pinto da Costa, 811, Suite 804, Manaus, AM CEP 69050-055, Brazil

Telephone: +55 92 33070830

Email: proinde.manaus@proinde.com.br

AOH: Max Peixoto Pomar Mobile +55 92 982160220

NB: In case of communication difficulties, please see Santos or Rio de Janeiro listings for additional AOH contacts

---



---

**Manila****Del Rosario & Del Rosario \***

14th Floor, Del Rosario Law Centre, 21st Drive, corner 20th Drive,  
Bonifacio Global City, 1630 Taguig, Philippines

Telephone: +63 2 8101791 / 3177888

Telefax: +63 2 3177890

Email: mail@delrosariolaw.com

AOH: Ruben T Del Rosario Mobile +63 920 9471892

Arturo T Del Rosario Jr Mobile +63 920 9471901

Joseph R Rebano Mobile +63 920 9384634

24 Hr Emergency Mobile +63 917 8308384

---

**Ortega, Bacorro, Odulio, Calma & Carbonell \***

5th & 6th Floors, ALPAP 1 Building, 140 LP Leviste Street, Salcedo  
Village, 1227 Makati City, Philippines

Telephone: +63 2 8182321-25

Telefax: +63 2 8103153

Email: law@ocbocc.com

AOH: Gregorio F Ortega +63 2 6330509, Mobile +63 917 5447435

Benjamin T Bacorro +63 2 9369903, Mobile +63 918 8378056

Elizer A Odulio +63 2 4052502, Mobile +63 917 6264329

Pedro M Carbonell II +63 2 8241522, Mobile +63 923 4700047

NB: Postal address: PO Box 781, Manila 1099, Philippines

---

**Pioneer Insurance & Surety Corporation**

Pioneer House Makati, 108 Paseo de Roxas corner Legaspi St, Legaspi  
Village, Makati City 1229, Manila, Philippines

Telephone: +63 2 8127777

Telefax: +63 2 8171461

Email: info@pioneer.com.ph

AOH: Lena Catacutan Mobile +63 917 5537967

Ken Porio Mobile +63 917 5504452

Jay Dizon Mobile +63 917 5537971

Mai Lyte Lopez Mobile +63 917 5537973

---

**Manzanillo****P&I Services (Mexico) / Grupo Delmex**

Boulevard Miguel de la Madrid 14540 L15, Plaza Miramar, Colinas de  
Santiago, 28863 Manzanillo, Colima, Mexico

Telephone: +52 314 3330928

Email: jramirez@grupodelmex.com

AOH: Jose Ramirez Sanchez Mobile +52 1 314 1578488

NB: In case of communication difficulties, please contact Mexico City

Email: pandiser@grupodelmex.com, Telephone: +52 55 53951221

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**Maputo**

see Durban

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**Maracaibo****Globalpandi SA**

Avenida La Limpia, Edificio Rodriguez y Barboza, Piso 3, Oficina No 9,  
Maracaibo-Edo Zulia, Venezuela

Telephone: +58 261 7594303  
Telefax: +58 261 7594303  
Email: maracaibo@globalpandi.com

AOH: Jose Ramon Vilorio M +58 414 6341163, Mobile +58 412 0757927  
Oswaldo Guerreiro Mobile +58 412 4445715

NB: Please copy all correspondence to Puerto Cabello  
Email: mail@globalpandi.com

---

**Venepandi CA**

Urb La Florida, Av 85B, No 79H-124, Maracaibo, Venezuela

Telephone: +58 261 7532142  
Email: mbo@venepandi.com

AOH: Eng Luis Morales +58 416 6611498, Mobile +58 414 06407394  
David Salazar Mobile +58 414 4291294

---

**Marina di Carrara**

see Ferpandi, La Spezia or Genoa

---

**Mariupol****Azovlloyd Pandi Services Ltd**

Admirala Lunina Ave, Building 18, Office 3, 87510 Mariupol, Ukraine

Telephone: +380 629 413025  
Telefax: +380 629 527009  
Email: aps@pandi.com.ua

AOH: Alexander Nikityuk Mobile +380 676 211006  
Dmitriy Filatov +380 676 252516  
Helen Yekhevich Mobile +380 965 397826

---

**Marseille****McLeans, Marseille (Head Office)**

9 Place Felix Baret, PO Box 50319, 13177 Marseille, Cedex 20, France,  
France

Telephone: +33 4 96102525  
Email: info@mcleans.fr

AOH: Marc Gignoux Mobile +33 6 86684527  
Matthieu Leroux Mobile +33 6 74759148  
Philippe Garo Mobile +33 6 07792028

---

**Marseille****Budd SA Marseille-Fos**

7 rue Bailli de Suffren, CS80034, 13231 Marseille Cedex 1, France

Telephone: +33 4 91335833

Telefax: +33 4 91331331

Email: general.marseille@budd-pni.com

AOH: Jean-Pierre Perrillat +33 4 91555519, Mobile +33 6 11112785

Sarah Penwarden Mobile +33 6 83392658

24 Hr Duty Telephone +33 4 91335833

Budd Group Emergency 24 Hr Telephone +33 1 84880841

NB: Download the Budd Group App from iTunes or Google Play

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**Massawa****see Jeddah**

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**Multi Cargo International PLC**

St 76-7 House No 25, POBox 359, Asmara, Eritrea

Telephone: +291 1 201371

Telefax: +291 1 125715

Email: multicargo2017@gmail.com

AOH: Akberet Woldesslassie +291 7 187711, Mobile +291 7 113507 / 03

Capt Asres Habte Mobile +291 7120875

Henok Asmelash Mobile +291 7 132509

NB: Postal Address: PO Box 359, Asmara, Eritrea

---

**Matadi****TCI Africa, Matadi**

PO Box 237, Matadi, Democratic Republic of Congo

Telephone: +243 855 105992

Email: tci-matadi@tci-africa.com

AOH: Capt Kopolisi +243 99 8518846, Mobile +243 81 0962642

Mr Kiskumba +243 99 4869485, Mobile +243 85 5127517

24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com

NB: In case of communication difficulties, please contact Eltvedt &

O'Sullivan, Marseille, Telephone: +33 4 91140460

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**Mauritius****see Port Louis**

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**Mazatlan****see Mexico City**

---

**Melbourne****Bayside Shipping Services Pty Ltd**

PO Box 16, Bay Street, Port Melbourne, Victoria 3207, Australia

Telephone: +61 3 54241224  
Telefax: +61 3 86771801  
Email: melbourne@baysideshipping.com

AOH: Alex Evered Mobile +61 438 663466  
Neale Proctor Mobile +61 423 699627

---

**HFW Australia \***

Level 39, 600 Bourke Street, Melbourne, Victoria 3000, Australia

Telephone: +61 3 86014500  
Telefax: +61 3 8601455  
Email: transport@hfw.com

AOH: Gavin Valley +61 3 98175152, Mobile +61 416052023  
Nic van der Reyden Mobile +61 400878527  
Simon Shaddick Mobile +61 488 246330

---

**Mersin****Metropole Maritime & Trading Ltd Co**

Ataturk Cad Adil Kanun Is Hani Kat: 6, No 21, 33060 Mersin, Turkey

Telephone: +90 324 2375604  
Email: mersin@metropole.com.tr

AOH: Capt Ozgur Kottas +90 324 3581416, Mobile +90 533 5576081

NB: Please copy all correspondence to Metropole Istanbul  
Email: metropole@metropole.com.tr

---

**Messina****S W Garbutt & Son SAS**

Corso Garibaldi 267/A, Messina, Sicily, 98122, Italy

Telephone: +39 090 46977  
Telefax: +39 090 51012  
Email: garbutt@carboymessina.com

AOH: Stephen Garbutt +39 090 343034, Mobile +39 347 3304042  
Capt Danilo Blandina Mobile +39 348 6500891  
Duty Mobile +39 347 6854837

---

**Tagliavia & Co SRL**

Via V Emanuele II 45/48, Messina, Sicily, 98122, Italy

Telephone: +39 091 587377  
Telefax: +39 091 322435  
Email: info@tagliaviapandi.it

AOH: Antonio Sorrentino Mobile +39 348 6017627  
Gaetano Tagliavia Mobile +39 348 6017625

---

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**Mexico City****Franco Duarte Murillo Arredondo \***

Paseo de las Palmas 755, Piso 6 Col Lomas de Chapultepec V Seccion  
Del Miguel Hidalgo, CP 11000, Ciudad de Mexico, Mexico

Telephone: +52 55 19975948

Email: info@fdma.mx

AOH: Rafael Murillo Mobile +52 155 59063453

Ricardo Arredondo Mobile +52 155 59063447

---

**P&I Services (Mexico) / Grupo Delmex**

Homero No 1425 - Suite 505, Colonia Los Morales, Seccion Palmas,  
Delegacion Miguel Hidalgo, DF 11540 Mexico City, Mexico

Telephone: +52 55 53951221

Telefax: +52 55 5395491

Email: pandiser@grupodelmex.com

AOH: Fernando E Delfin Garcia +52 55 52813277, Mobile +52 155  
55019679

Juan M Loman Villarreal +52 55 55620070, Mobile +52 155 54376561

Raymundo Valencia Garcia +52 55 53955357, Mobile +52 155 39555064

Alejandro Lobaton Garnier +52 229 9315186, Mobile +52 1229 9291249

24 Hr Duty Telephone +52 55 53959211

---

**Miami****US Maritime Consultants, Inc**

11430 North Kendall Drive, Suite 305, Miami, Florida 33176, United  
States of America

Telephone: +1 305 2734466

Telefax: +1 305 2734455

Email: brian\_kelly@usmaritime.com

AOH: Brian P Kelly Mobile +1 305 7247666

Allison E Kelly Mobile +1 305 9898621

Patrick W Kelly Mobile +1 786 4935015

---

**Foreman Friedman PA \***

2 South Biscayne Boulevard, Suite 2300, Miami, Florida 33131, United  
States of America

Telephone: +1 305 3586555

Telefax: +1 305 3586555

Email: jforeman@fflegal.com

AOH: Jeffrey Foreman Mobile +1 305 3354949

Darren Friedman Mobile +1 305 3189153

Noah Silverman Mobile +1 305 3214430

---

**Miami****Fowler Rodriguez LLP \***

355 Alhambra Circle Suite 801, Coral Gables, Florida 33134, United States of America

Telephone: +1 786 3648400  
Telefax: +1 786 3648401  
Email: rhayden@frfirm.com

AOH: Reginald M Hayden Jr +1 305 2388945, Mobile +1 305 2158563  
William R Boeringer Mobile +1 305 5467187

---

**Fowler White Burnett PA \***

1395 Brickell Avenue, 14th Floor, Miami, Florida 33131, United States of America

Telephone: +1 305 7899200  
Telefax: +1 305 7899201  
Email: mpennkamp@fowler-white.com

AOH: J Michael Pennekamp +1 305 6674388, Mobile +1 305 6080770  
James N Hurley +1 305 7587888, Mobile +1 305 5829845  
Allan R Kelley +1 305 7574145, Mobile +1 305 7734716  
Christine Walker Mobile +1 954 2941032

---

**Mobile****Brady Radcliff & Brown LLP \***

1600 Wells Fargo Building, 61 Saint Joseph Street, Mobile, Alabama 36602, United States of America

Telephone: +1 251 4050077  
Telefax: +1 251 4050076  
Email: dradcliff@brblawyers.com

AOH: Donald Radcliff +1 251 3442668, Mobile +1 251 7515532  
Cliff Brady +1 251 3437730, Mobile +1 251 4634282  
Doug Brown +1 251 3436056, Mobile +1 251 7534741

---

**Fowler Rodriguez \***

11 North Water Street, Suite 1077, Mobile, Alabama 36695, United States of America

Telephone: +1 251 3444721  
Email: ajr@frfirm.com

AOH: Todd Crawford Mobile +1 251 4909192  
Antonio J Rodriguez +1 504 4559388, Mobile +1 504 7236008  
Jake Rodriguez Mobile +1 251 6056993  
Mary Campbell Broughton Mobile +1 251 3670789

NB: Postal address: PO Box 40008, Mobile, AL 36640, USA

---

**Moji**

**see Tokyo**

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**Mombasa****Mitchell Cotts P&I Ltd**

Moi Avenue, Cotts House, 1st Floor, PO Box 85593-80100, Mombasa, Kenya

Telephone: +254 41 2220437

Email: operations@mcpandi.com

AOH: Robert Minns +254 41 2312958, Mobile +254 735 223926

James Knight 00254 \_254 41 231295, Mobile +254 722 410901

Sospeter Kabar +254 41 2312958, Mobile +254 722 410181

Thelma Kidege +254 41 2312958, Mobile +254 722 740572

---

**Protecting & Indemnity Kenya Ltd**

Third Floor, Suite No 15, Jubilee Insurance Arcade, PO Box 99342-80107, Moi Avenue, Mombasa, Kenya

Telephone: +254 41 2222494

Email: pandi@africaonline.co.ke

AOH: Capt Musa M Ittiso Mobile +254 733 803226

Luka Gishoi Mobile +254 727 351865

---

**Monaco****Ferpandi SRL**

c/o Giulio Rubesa, Gildo Pastor Center 7, Rue du Gabian, 98000, Monaco

Telephone: +377 93100050

Telefax: +377 92056984

Email: rubesa@ferpandi.com

AOH: Giulio Rubesa Mobile +377 607931849

Fabrizio Pescaglia Mobile +39 335 1258507

Stefano Galleano Mobile +39 335 6409444

Massimiliano Bet Mobile +39 331 6862152

24 Hr Emergency Telephone +39 335 7942297

---

**Ballini & C Law Office \***

Gildo Pastor Center, 7 Rue du Gabian, MC 98000, Monaco

Telephone: +377 97778090

Telefax: +377 97778091

Email: irene.ballini@mblawoffice.eu

AOH: Irene Ballini Mobile +377 640629385

---

**Mongstad****see Bergen**

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**Monrovia****Africa Marine Services (Liberia)**

Business Incubator Plaza, 80 Broad Street, PO Box 10-5697, 1000 Monrovia 10, Liberia

Telephone: +231 77 226611  
Email: hbrunsonsafe@yahoo.com

AOH: Henry Brunson Mobile +231 6 511644  
24 Hr Mobile +231 77 511644

NB: Please copy all correspondence to africamarine@aol.com  
NB: In case of communication difficulties, please contact Africa Marine Services (Europe) Ltd, London: Jeremy Barrett or Nick Williams, Telephone: +44 20 76130131 (24 Hr)

---

**TCI Africa, Monrovia**

Sayon Town, Bushrod Island, 1000 Monrovia 10, Liberia

Telephone: +231 775 662258  
Email: tci-monrovia@tci-africa.com

AOH: Austin B Taylor +231 88 6438352, Mobile +231 77 7183979  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt & O'Sullivan, Marseille, Telephone: +33 4 91140460

---

**Montevideo****Chadwick Weir Navegacion SA**

Colon 1498, Off 202, 11000 Montevideo, Uruguay

Telephone: +598 2 9161168  
Telefax: +598 2 9162265  
Email: chw@chw.com.uy

AOH: Capt Alejandro Laborde +598 2 7115219, Mobile +598 95 609651  
Bettina Polo +598 2 9291475, Mobile +588 95 659115  
Enrique Laborde Mobile +598 95 609251

---

**Montreal****Shipowners Assurance Management Ltd**

740 Notre Dame St West, Suite 1480, Montreal, Quebec H3C 3X6, Canada

Telephone: +1 514 3939864  
Telefax: +1 514 3933848  
Email: alan.loiseau@shipassurance.ca

AOH: Alan Loiseau +1 450 6997400, Mobile +1 514 9458884  
Sean Rozum Mobile +1 514 8653876  
Peter Rozum +1 514 6943876, Mobile +1 514 5946443  
Andrew Rozum Mobile +1 514 7583876



---

**Montreal****Borden Ladner Gervais LLP \***

1000 de La Gauchetiere Street, Suite 900, Montreal, Quebec H3B 5H4,  
Canada

Telephone: +1 514 8791212  
Telefax: +1 514 9541905  
Email: admiralty@blg.com

AOH: Darren McGuire +1 514 6365523, Mobile +1 514 7103105  
Peter G Pamel +1 514 4891507, Mobile +1 514 7135507  
Jean-Marie Fontaine Mobile +1 514 2958028  
Robin Squires +1 647 9987237

---

**Brisset Bishop \***

2020 Robert-Bourassa Blvd, Suite 2020, Montreal, Quebec HA3 2A5,  
Canada

Telephone: +1 514 3933700  
Telefax: +1 514 3931211  
Email: general@brissetbishop.com

AOH: Daniele Dion +1 514 3338585, Mobile +1 514 9844417  
Richard Desgagnes Mobile +1 514 8934228  
David Colford Mobile +1 514 3897168

---

**Stikeman Elliott LLP \***

1155 Rene-Levesque Blvd West, Suite 4100, Montreal, Quebec H3B  
3V2, Canada

Telephone: +1 514 3973000  
Telefax: +1 514 397322  
Email: pcullen@stikeman.com

AOH: Laurent Fortier +1 514 2705287, Mobile +1 514 9783139  
Peter J Cullen Mobile +1 514 8120964

NB: Direct office line for Peter Cullen: +1 514 3973135

---

**Mormugao****Crowe Boda & Company Pvt Ltd**

Office no 106/107, Anand Towers - 1, 1st Floor, Airport Road, Chicalim,  
Goa, 403 711, India

Telephone: +91 832 2540156-7  
Telefax: +91 832 2540158  
Email: crowebodagoa@jbbodamail.com

AOH: Saumil Desai +91 832 2540925, Mobile +91 98 22101539  
G R Nemlekar +91 832 2531596, Mobile +91 98 22589122

---

**Mormugao****Chowgule Brothers Pvt Ltd**

Chowgule House, Mormugao Harbour, Goa, 403803, India

Telephone: +91 832 2525110 / 1028

Telefax: +91 832 2521011 / 12

Email: pni.cb@chowgule.co.in

AOH: Aditya Chowgule Mobile +91 98 90752580

Sandip Shetye Mobile +91 94 22445801

Ryan Colaco Mobile +91 98 90699436

---

**Moscow****Jurinflot International Law Firm \***

34 Marxistskaya Str, 109147 Moscow, Russia

Telephone: +7 495 7925701

Telefax: +7 495 7925700

Email: jurin@jurinflot.ru

AOH: Natalia Usanova Mobile +7 916 6135822

Anastasiya Mescheryakova Mobile +7 968 7354153

Vadim Ermolaev Mobile +7 985 7630382

Timofey Aleshkin Mobile +7 916 3334950

NB: Postal address: PO Box 60, Moscow 109147, Russia

---

**Mtwara**

see Dar es Salaam

---

**Mumbai****Crowe Boda & Company Pvt Ltd**

1st Floor, Maker Bhavan No 1, Sir Vithaldas Thackersey Marg, New Marine Lines, Mumbai 400 020, India

Telephone: +91 22 66314949 / 66314917

Telefax: +91 22 66314890

Email: crowebodamumbai@jbbodamail.com

AOH: Robin Sathaye +91 22 23515769, Mobile +91 9820192829

Dushyant Trivedi Mobile +91 9833506126

Aditya Mehendale Mobile +91 9920090127

Bipin Ashar Mobile +91 7506863551

---

**Bhatt & Saldanha \***

Maker Bhavan No 1, 1 Sir Vithaldas Thackersey Marg, Mumbai 400 020, India

Telephone: +91 22 66314987

Telefax: +91 22 22623533

Email: bhatsald@bhattsaldanha.com

AOH: Raman W Walawalkar Mobile +91 9820007247

Adil K Patel Mobile +91 9820045110

---

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**Murmansk****Murmansk P&I Agency**

82 Lenin Avenue, Office 610, Murmansk, 183038, Russia

Telephone: +7 8152 400038  
Telefax: +7 8152 400038  
Email: murmanskpandi@gmail.com

AOH: Alexander Popov Mobile +7 921 7240402  
Irina Pakhneva Mobile +7 911 3037493

NB: Postal address: PO Box 38, N-9915, Kirkenes, NORWAY

---

**Muscat****Inchcape Shipping Services Oman**

Ground Floor Building 483, Al Noor Street, Way 3109, Block No 131 -  
Ruwi, Muscat, Oman

Telephone: +968 24 863952  
Telefax: +968 24 786320  
Email: pandimuscat@iss-shipping.com

AOH: Abhir Porobo Mobile +968 99315968  
Sudhir Anand Mobile +968 92801907  
Seetha Bhat Mobile +968 92170895  
Ibrahim Alkhanjari Mobile +968 99341863

NB: Postal Address: PO Box 36, Postal Code 112, Ruwi, Muscat,  
Sultanate of Oman

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**Nakhodka**

see Vladivostok

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**Nanjing**

see Shanghai

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**Nantong**

see Shanghai

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**Napier**

see Auckland

---

**Naples****Ferpandi SRL**

c/o Antonio Liguoro, Piazza Municipio 84, 80133 Naples, Italy

Telephone: +39 081 5514853  
Telefax: +39 081 5511617  
Email: napoli@ferpandi.com

AOH: Fabrizio Pescaglia Mobile +39 335 1258507  
Stefano Galleano Mobile +39 335 6409444  
Massimiliano Bet Mobile +39 331 6862152  
Massimiliano Villa Mobile +39 347 3497211  
24 Hr Emergency Mobile +39 335 7942297

---

**Naples****Holme & Co SRL**

via Santa Lucia 50, 80132 Naples, Italy

Telephone: +39 081 7647075

Email: holmemarine@holme.it

AOH: G Avolio de Martino +39 081 5567967, Mobile +39 335 6973324  
Oriana Avolio de Martino +39 081 7147063, Mobile +39 320 0452593

---

**Studio Legali Consociati - Avv.ti Porzio Bove e Associati \***

via Raffaele De Cesare, 31, 80132 Naples, Italy

Telephone: +39 081 4288242

Telefax: +39 081 5518341

Email: slc.na@slconsociati.com

AOH: Vittorio Porzio +39 081 5266433, Mobile +39 0335 7535856  
Giancarlo Porzio +39 081 5265722, Mobile +39 0335 7535851  
Alberto Serino +39 081 4288197, Mobile +39 0335 7535855

---

**Studio Legale Castaldo, Magliulo & Associati \***

via Agostino Depretis 51, 80133 Naples, Italy

Telephone: +39 081 5523200

Telefax: +39 081 5510776

Email: studio@castaldomagliuloassociati.it

AOH: B Castaldo +39 081 5782036, Mobile +39 335 8193409  
G Borriello +39 081 664841, Mobile +39 348 3056692  
S Castaldo +39 081 5569384, Mobile +39 334 6871532

---

**Studio Legale Lauro \***

via Guglielmo Sanfelice 8, 80134 Naples, Italy

Telephone: +39 081 5800199

Telefax: +39 081 5800195

Email: info@studiolegalelauro.it

AOH: Francesco Saverio Lauro Mobile +39 3296 889514  
Ernesto Ardia Mobile +39 3356 667282

---

**Nassau****Dupuch & Turnquest \***

308 Bay Street, East Bay Street, PO Box N-8181, Nassau New  
Providence, Bahamas

Telephone: +1 242 3933226 - 9

Telefax: +1 242 3938124

Email: duturnco@gmail.com

AOH: Caryl A E Lashley +1 242 3270377, Mobile +1 242 3573574  
Frederica G McCartney +1 242 3225320

---

**New Orleans****Lamorte Burns & Co Inc**

3850 North Causeway Blvd, Suite 930, Metairie, Louisiana 70002-8131,  
United States of America

Telephone: +1 504 8330312 (24 Hr)  
Telefax: +1 504 8339071  
Email: neworleans@lamorte.com

AOH: Scott Resor Mobile +1 504 3433468

NB: Primary AOH Contact: 24 Hr Duty Adjuster: +1 504 8330312

---

**Fowler Rodriguez \***

400 Poydras Street, 30th Floor, New Orleans, Louisiana 70130, United  
States of America

Telephone: +1 504 5232600  
Telefax: +1 504 5232705  
Email: ajr@frfirm.com

AOH: Antonio J Rodriguez +1 504 4559388, Mobile +1 504 7236008  
A T ("Skipper") Chenault +1 985 6248343, Mobile +1 504 8129948  
Jake Rodriguez +1 504 2814499, Mobile +1 504 3764242  
Michael A Harowski Mobile +1 386 3162960

---

**Phelps Dunbar LLP \***

Canal Place, 365 Canal Street, Suite 2000, New Orleans, Louisiana  
70130-5423, United States of America

Telephone: +1 504 5661311  
Telefax: +1 504 5689130  
Email: gary.hemphill@phelps.com

AOH: Gary A Hemphill +1 985 8458309, Mobile +1 985 2646399  
Kevin J Lavie Mobile +1 504 4951049  
William J Riviere +1 504 6718216, Mobile +1 504 7236479  
E Martin McLeod +1 504 4825641, Mobile +1 504 7151742

---

**New York****Independent Maritime Consulting LLC**

2425 Post Road, Suite 101, Southport, CT 06890, United States of  
America

Telephone: +1 203 2561000  
Email: dsmith@independentmaritime.com

AOH: David Smith Mobile +1 203 7672240  
Patrick Lennon Mobile +1 203 2585528  
Kevin Lennon Mobile +1 203 5219360  
24 Hr Duty Telephone +1 203 2561000

---

**New York****Lamorte Burns & Co Inc**

64 Danbury Road, Suite 1000, Wilton, CT 06897-4406, United States of America

Telephone: +1 203 7616000  
Telefax: +1 203 7616007  
Email: headquarters@lamorte.com

AOH: Harold J Halpin +1 203 4345850  
Charles A Johnson Mobile +1 203 2165565  
Collin Zachariewicz Mobile +1 203 5982272

---

**Blank Rome LLP \***

The Chrysler Building, 405 Lexington Avenue, New York, 10174-0208, United States of America

Telephone: +1 212 8855000  
Telefax: +1 212 8855001  
Email: tbelknap@BlankRome.com

AOH: Thomas H Belknap +1 212 8855270, Mobile +1 917 5234360

---

**Freehill Hogan and Mahar LLP \***

80 Pine Street, 25th Floor, New York, NY 10005, United States of America

Telephone: +1 212 4251900  
Telefax: +1 212 4251901  
Email: unger@freehill.com

AOH: Michael E Unger +1 631 7572513, Mobile +1 516 8570535  
Jack J Walsh Mobile +1 917 9130643  
Michael Fernandez Mobile +1 917 8215166  
Don P Murnane Mobile +1 917 9132078

---

**Newcastle**

see Sydney

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**Newport News**

see Norfolk

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**Nicosia****Montanios & Montanios LLC \***

Diagoras House, 16 Pantelis Catelaris Street, CY-1097 Nicosia, Cyprus

Telephone: +357 22660766  
Telefax: +357 22678777  
Email: montanios@montanioslaw.com.cy

AOH: Adam Montanios +357 22658232, Mobile +357 99635462  
Petros Iacovides +357 22756232, Mobile +357 99680968

NB: Postal address: PO Box 25001, CY01306 Nicosia, Cyprus

---

---

**Ningbo****Huatai Insurance Agency & Consultant Service Ltd**

Room 807, 3# Xinfuyinzuo, No 369 Heqing North Road, Yinzhou District, Ningbo, 315040, China

Telephone: +86 574 88024943  
Telefax: +86 574 27862602  
Email: pni.nb@huatai-serv.com

AOH: Jia Loong Mobile +86 138 18145617  
Zhu Chenglong Mobile +86 186 57473773  
Zhou Feng Mobile +86 186 88467703  
Duty Mobile +86 158 67469800

---

**Nordenham**

**see Bremen**

---

**Norfolk****Vandeventer Black LLP \***

500 World Trade Centre, Norfolk, Virginia 23510, United States of America

Telephone: +1 757 4468600  
Telefax: +1 757 4468670  
Email: mcoberly@vanblacklaw.com

AOH: Mark T Coberly +1 757 4363626, Mobile +1 757 6766771  
Edward J Powers +1 757 4960370, Mobile +1 757 2876788

---

**Nouadhibou**

**see Nouakchott**

---

**Nouakchott****McLeans (Mauritania)**

c/o Ets Ismail, Route de Tvrage Zeina-Lesar, (Sahel Avenue), BP 40254, Nouakchott, Mauritania

Telephone: +222 4 5295252  
Telefax: +222 4 529289  
Email: mauritania@mcleans.fr

AOH: Marc Gignoux Mobile +33 6 86684527  
Philippe Garo Mobile +33 6 07792028

NB: In case of communication difficulties, please contact McLeans, Marseille, Email: info@mcleans.fr, Telephone: +33 4 96102525

---

---

**Nouakchott****TCI Africa, Nouakchott**

BP 3033, T038/039 - Tevragh Zeina, Nouakchott, Mauritania

Telephone: +222 45 256894  
Telefax: +222 45 253287  
Email: tci-nouakchott@tci-africa.com

AOH: Mohamed Lemine +222 3 6305160, Mobile +222 2 2260352  
Abdoulaye Diop Mobile +222 4 6774782  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt & O'Sullivan, Marseille, Telephone: +33 4 91140460

---

**Noumea****ALB Naval - McLeans (New Caledonia)**

2 Allee Bellevue, Baie des Citrons, BP 8745, 98807 Noumea Sud, New Caledonia

Telephone: +687 781084  
Telefax: +687 276956  
Email: jackalain@gmail.com

AOH: Capt Alain Le Breton Mobile +687 781084

NB: In case of communications difficulties, please contact McLeans, Paris, Telephone: +33 1 40399293, Telefax: +33 1 40399392  
Mobile: +33 6 80030402, Email:tmauduit@mcleans.fr

---

**Novorossiysk****CIS Pandi Services South Russia Ltd**

95 Fabrichnaya Street, 353923, Novorossiysk, Russia

Telephone: +7 8617 711534  
Email: novo@cispandi.com

AOH: Denis Shashkin Mobile +7 988 3434592  
Oleg Shashkin +7 861 7627563, Mobile +7 988 7627563  
Alexey Zvyagin Mobile +7 918 6675666

---

**Odessa****CIS Pandi Services (Ukraine) Ltd**

17 Grecheskaya Street, 6th Floor, 65026 Odessa, Ukraine

Telephone: +380 48 2376915 / 7165756  
Telefax: +380 48 348328  
Email: odessa@cispandi.com

AOH: Pavel Svertilov Mobile +380 67 4846884  
Gennadiy Markov Mobile +380 50 3166536  
Olga Svertilova Mobile +380 93 2334962  
Nataliia Svertilova Mobile +380 67 4865771



---

**Odessa****Dias Marine Consulting PC**

1/20 Marazlievskaya Street, Business Centre "Shevchenkovskiy", Office 305, 65014 Odessa, Ukraine

Telephone: +380 48 2346124  
Email: company@dias-co.com

AOH: Igor Cherezov +380 48 7400042, Mobile +380 67 4803434  
Artyom Nanev Mobile +380 67 4848656  
Dmitriy Gololobov +380 48 2370198, Mobile +380 67 4804899

---

**Oran****Neffous Shipping & Consulting**

28 Boulevard Ahmed Ben Abderezak, DZ-31000 Oran, Algeria

Telephone: +213 41 385219  
Telefax: +213 41 385261  
Email: nscalgeria@wanadoo.fr

AOH: Mohammed Mankour Neffous +213 41 834066, Mobile +213 6 61209585

NB: In case of communication difficulties, please call: +33 6 74847588 (French Mobile)

---

**SAE Mory & Co**

16, rue des Freres Ould Ahcen, 31007 Oran El Makkari, Oran, Algeria

Telephone: +213 41 848913 / 14  
Telefax: +213 41 848911  
Email: ops-oran@saem-dz.com

AOH: Nabil Mrabet Mobile +213 661 205984  
Lotfi Chaib Mobile +213 661 105985

---

**Orange**

**see Beaumont**

---

**Oristano****Studio Legale Vincenzini Batini \***

Via Carducci 12, 09170 Oristano, Sardinia, Italy

Telephone: +39 335 1274849  
Telefax: +39 0783 360033  
Email: a.batini@vblex.eu

AOH: Alberto Batini Mobile +39 348 7902191  
Valerio Fenati Mobile +39 333 1387481

---

**Osaka**

**see Imabari**

---

**Oslo****P&I Scandinavia AS**

Verftsgata 1C, 1511 Oslo (Moss), Norway

Telephone: +47 22 415905  
Telefax: +47 22 335020  
Email: info@pandiscan.com

AOH: Danielle Norum Phillips +47 97 132186  
Karl Erik Presterud +47 91 304104  
Ingvild Nordveit Mobile +47 99 434045

---

**Wikborg Rein Advokatfirma AS \***

Dronning Mauds Gate 11, 0250 Oslo, Norway

Telephone: +47 22 827500  
Telefax: +47 22 827501  
Email: ggj@wr.no

AOH:

NB: 24 Hr Casualty Team: www.wr.no

---

**Palermo****Tagliavia & Co SRL**

Via Emerico Amari 8, 90139 Palermo, Sicily, Italy

Telephone: +39 091 587377  
Telefax: +39 091 322435  
Email: info@tagliaviapandi.it

AOH: Antonio Sorrentino Mobile +39 348 6017627  
Gaetano Tagliavia Mobile +39 348 6017625

---

**Palma de Mallorca****Hispania P&I Correspondents**

Avenida Gabriel Roca, 37 Local C (Paseo Maritimo), 07014 Palma de Mallorca, Spain

Telephone: +34 661 273787  
Email: balears@pandihispania.com

AOH: Rosana Velasco Mobile +34 670 458642  
James McKinnell Mobile +34 670 458646  
Miguel Arcos Mobile +34 600 504924

---

**Papeete****Agence Maritime De Fare Ute**

Industrial Zone of Fare Ute, PO Box 9100, Papeete, 98715, Tahiti

Telephone: +689 40425561  
Email: general@amfu.pf

AOH: Bud Gilroy Mobile +689 87796605  
Ra'anui Mouly Mobile +689 87786607

---

**Paramaribo****Cariconsult Suriname NV**

JD Gompertstraat 115, Paramaribo, Surinam

Telephone: +597 454986 / 987  
Telefax: +597 454760  
Email: group@cconsult.com.bb

AOH: Michael White +1 246 2312196, Mobile +44 7393 964001 (UK)  
Sergio Oldenstam Mobile +597 8604900  
Rupert Steer +1 246 4236551, Mobile +1 246 2536412  
Natasha Steer Mobile +1 778 6688876  
24 Hr Emergency Telephone +1 246 2312196

---

**Paranagua****van Herp & Frumento (P&I Services) Ltda**

Av Arthur de Abreu, 29-9o andar, Sala 10, Paranagua, 83.2013-210,  
Brazil

Telephone: +55 41 34225512  
Telefax: +55 41 34231691  
Email: pandi-png@pandi-png.com.br

AOH: Joao Helio Frumento +55 41 34225505, Mobile +55 41 999782564  
Abilio Abreu +55 41 34255520, Mobile +55 41 999039631

NB: Postal address: PO Box 355, Centro Historico, 83.203-970  
Paranagua, Brazil

---

**Paris****Budd SA**

35 Avenue des Champs-Elysees, 75008 Paris, France

Telephone: +33 1 42563612  
Email: budd.paris@budd-pni.com

AOH: James T Budd Mobile +33 6 07774117  
Philippe Delaporte +33 6 07956026  
Rhea Li Mobile +33 6 79822539  
Budd Group Emergency 24 Hr Telephone +33 1 84880841

NB: Please copy all emails to general.marseille@budd-pni.com  
NB: Download the Budd Group App from iTunes or Google Play

---

**McLeans (Paris)**

89 Boulevard de Sebastopol, 75002 Paris, France

Telephone: +33 1 40399293  
Telefax: +33 1 40399392  
Email: info@mcleans.fr

AOH: Tania Mauduit Mobile +33 6 80030402  
Philippe Garo Mobile +33 6 07792028  
Alan McLean Mobile +33 6 14349860

---

**Paris****Reed Smith \***

112 Avenue Kleber, 75116 Paris, France

Telephone: +33 1 76704106  
Telefax: +33 1 76704119  
Email: lgrellet@reedsmith.com

AOH: Luc Grellet +33 1 47033606, Mobile +33 6 19878606  
Antoine Guillemot Mobile +33 7 77699227

---

**Richemont Nicolas Associes \***

61 rue la Boetie, 75008 Paris, France

Telephone: +33 1 56596688  
Telefax: +33 1 56596680  
Email: rne@avocatline.fr

AOH: H De Richemont +33 1 47664769, Mobile +33 6 08885077  
Christophe Nicolas +33 1 47953515, Mobile +33 6 80652398

---

**Penang****Spica Services (M) SDN BHD - Penang**

Unit 9.05, 9th Floor, Menara Boustead No 39, Jalan Sultan Ahmad Shah,  
10050 Penang, Malaysia, Malaysia

Telephone: +60 04 2287375  
Telefax: +604 2199688  
Email: pen.spica@benline.com.my

AOH: Sukhbir Singh Mobile +60 012 4222330  
Khairizam bin Abdul Hamid Mobile +60 012 3327842

---

**Pensacola****see Mobile**

---

**Perth****Cocks Macnish Barristers, Solicitors & Notary \***

Ground Floor, 41 Colin Street, West Perth, WA 6005, Australia

Telephone: +61 8 93216676  
Telefax: +61 8 94816518  
Email: tim@cocksmacnish.com.au

AOH: Tim Cocks Mobile +61 0418 925546  
Ashley Nichols Mobile +61 0417 959935  
Waqas Naseem Mobile +610 400 786730  
Julia Routley Mobile +61 0418 950387

NB: Postal address: PO Box 513, West Perth, WA 6872, Australia

---

---

**Philadelphia****Hudson Analytix / Hudson Marine Management Services**

Ferry Terminal Building, 2 Aquarium Drive, Suite 300, Camden, NJ  
08103, United States of America

Telephone: +1 856 3427500  
Telefax: +1 856 342888  
Email: info@hudsonmarine.com

AOH: Per W Christensen Mobile +1 609 5056856  
Cynthia Hudson Mobile +1 609 5056878  
Marc Smith Mobile +1 360 4719965  
Tim Gerland +1 856 8539130, Mobile +1 609 5056852  
24 Hr Telephone +1 856 3427500

---

**Palmer Biezup & Henderson LLP \***

190 North Independence Mall West, Suite 401, Philadelphia, PA 19106,  
United States of America

Telephone: +1 215 6259900 (24 Hr)  
Telefax: +1 215 6250185  
Email: main@pbh.com

AOH: R Q Whelan +1 610 6640927, Mobile +1 484 6860974  
M B McCauley +1 302 4782924, Mobile +1 302 7531675  
F P DeGiulio +1 610 8919322, Mobile +1 215 8082028

---

**Rawle & Henderson LLP \***

The Widener Building, One South Penn Square, Philadelphia, PA 19107,  
United States of America

Telephone: +1 215 5754200  
Telefax: +1 215 5632583  
Email: cbuchholz@rawle.com

AOH: Carl D Buchholz III Mobile +1 215 2069714  
Arthur Keppel Mobile +1 610 7450051

---

**Piraeus****Eurasia Maritime Claims Management Ltd**

153 Praxitelous Street, Piraeus 185 35, Greece

Telephone: +30 210 4297663 / 4  
Telefax: +30 210 4297884  
Email: hellas@eurasia-mcm.com

AOH: Carlos Castaneda Mobile +30 6944 288180  
Sophia Kavouki Mobile +30 6945 407272

---

**Piraeus****Shipserv (International) Inc**

143-145 Notara Street, Piraeus, 185 36, Greece

Telephone: +30 210 4220990  
Telefax: +30 210 4220997  
Email: info@shipservinternational.com

AOH: Sara Jones Mobile +30 6982 980441  
Jason Dariotis Mobile +30 6945 595285  
Ornela Piriu Mobile +30 6980 851924  
24 Hr Duty Mobile +30 6982 980441

---

**N Goyios - A Nassikas Law Firm \***

Livanos Building, 47-49 Akti Miaouli, 18536 Piraeus, Greece

Telephone: +30 210 4292516 / 4292640 / 4292904 / 4292687  
Telefax: +30 210 4293129  
Email: goynas@otenet.gr

AOH: Andreas Nassikas +30 210 6716817, Mobile +30 694 4283809  
Antonios Koutsofios +30 210 4172152, Mobile +30 697 2794229  
Constantinos Sotiriades +30 210 7222898, Mobile +30 697 2770319  
Angelos Rontiris +30 210 3600354, Mobile +30 697 4144222

---

**Pointe Noire****McLeans - WAMS / Ocean Express**

Avenue de Loango, PO Box 646, Pointe Noire, Congo

Telephone: +242 06 6723838 / 05 7863231  
Email: wams@mcleans.fr

AOH: Alain Katsanis Mobile +242 05 5300358  
Phillipe Garo Mobile +33 6 07792028  
Marc Gignoux Mobile +33 6 86684527  
Matthieu Leroux Mobile +33 6 74759148

NB: In case of communication difficulties, please contact McLeans, Paris,  
Telephone: +33 1 40399293

---

**Pointe-a-Pitre**

see Fort de France

---

**Ponta Delgada****Albano de Oliveira Sucessor Lda**

Av Infante D Henrique 5-1st Floor, PO Box 153, 9500-762, Ponta Delgada, Azores

Telephone: +351 296 282638 (24 Hr)  
Telefax: +351 296 283746  
Email: office@albanoagency.com

AOH: Dr Antonio Raposo Mobile +351 917 765828  
Jose Raposo Mobile +351 917 287275  
Ricardo Paulino Mobile +351 917 205230  
Rui Fragata Mobile +351 963 454834

---

**Port Arthur****see Beaumont**

---

**Port Canaveral****Gray Robinson PA \***

1795 West Nasa Blvd, Melbourne, Florida 32901, United States of America

Telephone: +1 321 7278100

Email: ted.shinkle@gray-robinson.com

AOH: T L Shinkle +1 321 7527305, Mobile +1 321 4279065

A D Russell Mobile +1 321 5435143

A M Bird +1 321 3055510, Mobile +1 321 5376770

---

**Port Cartier****see Quebec**

---

**Port Elizabeth****see P&I Associates, Durban**

---

**Bowmans \***

46 Roosevelt Road, Glendinningvale, Port Elizabeth, 6001, South Africa

Telephone: +27 41 3733640 / +27 21 4807800

Telefax: +27 41 3732296

Email: craig.cunningham@bowmanslaw.com

AOH: Craig Cunningham +27 21 7941890, Mobile +27 82 8066001

Jeremy Prain +27 21 6838288, Mobile +27 72 5967658

Andrew Pike +27 31 7641518, Mobile +27 83 2953925

Mark van Velden Mobile +27 82 4616256

24 Hr Emergency Telephone +27 21 4807920

---

**Port Everglades****Lamorte Burns & Co Inc**

13790 NW 4th Street, Suite 106, Sunrise, Florida 33325, United States of America

Telephone: +1 954 9236774

Telefax: +1 954 8352288

Email: florida@lamorte.com

AOH: Kimberly G Almaguer Mobile +1 786 4861315

---

**Port Gentil****TCI Africa, Port Gentil**

c/o Saga Afritramp, PO Box 518, Port Gentil, Gabon

Telephone: +241 01 553516  
Telefax: +241 01 555642  
Email: tci-portgentil@tci-africa.com

AOH: Jean-Bernard Baudry Mobile +241 05574949  
Ravel Mondjo Mobile +241 05574335  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt & O'Sullivan, Marseille, Telephone: +33 4 91140460

---

**Port Harcourt****West Africa Marine P&I (Nigeria) Ltd**

13 Mini-Gbogi Street, (Behind Mopol 19 Barracks), Presidential Estate, GRA, Port Harcourt, Rivers State, Nigeria

Telephone: +234 818 8274357  
Email: africamarine@aol.com

AOH: Capt Iain Marsh Mobile +234 803 3236039

NB: In case of communication difficulties, please contact West Africa Marine Services (Europe) Ltd, London, Jeremy Barrett or Nick Williams, Telephone: +44 207 76130131 (24 Hr)

---

**Pandiship (Nigeria) Ltd**

6 Forces Avenue, PO Box 2744 Diobu, Port Harcourt, Nigeria

Telephone: +234 8037055350 / 7063390317  
Email: info@pandishipwa.com

AOH: Rasik Halai Mobile +44 7766 206723  
Capt Muhammad Abbas Mobile +234 7063390317  
Umoroye Igoni Mobile +234 8075590053

NB: In case of communication difficulties, please contact Pandiship (WA) Ltd, 24 Hr Mobile: +44 7766 206723, Email: vinod.halai@pandishipwa.com

---

**Port Hedland**

see Cocks Macnish, Perth



---

**Port Kelang****Spica Services (M) SDN BHD**

M-03 & M-04 Mezzanine Floor, Wisma LYL, Jalan 51A/223, 46100  
Petaling Jaya, Selangor Darul Ehsan, Malaysia

Telephone: +60 03 79497440  
Telefax: +60 03 79477441  
Email: kl\_claims@spica.com.my

AOH: Khairizam Bin Abdul Hamid Mobile +60 12 3327842  
Gary Edgar Tom Mobile +60 12 3009897  
Fairuz Bte Mohd Fauzi Mobile +60 12 2254762  
Khairul Dai Bin Rosidi Mobile +60 13 9746614

---

**Port la Nouvelle****see Sete**

---

**Port Louis****Scott Shipping International Ltd**

Ground Floor, IKS House, Marine Road, Port Louis, Mauritius

Telephone: +230 2163042  
Email: rs@scottship.com

AOH: Melvyn Novel Mobile +230 5 7289175  
Clyde Waterstone Mobile +230 5 7281319  
Xavier d'Unienville Mobile +230 5 7285212  
Ryan Beechok Mobile +230 54909883

---

**Port Moresby****Brian White & Associates \***

Allotment 1, Section 52, Tandy House , Waigani Drive, Hohola, NCD,  
Port Moresby, NCD 121, Papua New Guinea

Telephone: +675 3112311  
Telefax: +675 3255007  
Email: moresby@bwamarine.com

AOH: Margaret Aria +61 7 40314711, Mobile +675 73803481 (PNG)  
Michael Fisher +61 7 38440964, Mobile +61 408 735653  
Matthew Hockaday +61 7 33974290, Mobile +61 422 318678

NB: Postal address: PO Box 698, Port Moresby NCD 121  
NB: In case of any communication difficulties, please contact Cairns,  
Australia, Telephone: +61 7 40314711 (24 Hr)

---

---

**Port of Spain****Cariconsult Trinidad Ltd \***

112 St Vincent Street, Port of Spain, Trinidad & Tobago

Telephone: +1 246 2312196  
Telefax: +1 246 4230985  
Email: group@cconsult.com.bb

AOH: Rupert Steer +1 246 4236551, Mobile +1 246 2536412  
Ken Stuart Mobile +1 268 4642778  
James Henderson Mobile +592 6266709  
Lashona Andrews Mobile +1 246 2342162  
Emergency 24 Hr Mobile +1 246 2312196

---

**Teal Pandi and Marine Services Ltd**

164 Duke of Edinburgh Avenue, Petit Valley, Port of Spain, Trinidad & Tobago

Telephone: +1 868 6320506  
Telefax: +1 868 633168  
Email: mail@tealpandi.com

AOH: Paul Taylor +1 868 3612189, Mobile +1 868 6788518  
Amand Llanos +1 868 2939779, Mobile +4 868 2939779  
Lauraine Farrell +1 868 6283050, Mobile +1 868 6846754  
Donna Taylor Mobile +1 868 3612188

---

**Gulf Shipping Ltd**

Lloyd Voisin Building, 12 Charles Street, Port of Spain, Trinidad & Tobago

Telephone: +1 868 6234121-3  
Telefax: +1 868 6234124  
Email: gulfship@gulfshippingltd.com

AOH: Tessa De Souza +1 868 6336735, Mobile +1 868 6202917  
Stefan Mohammed Mobile +1 868 6782875  
Sonja Voisin Mobile +1 868 6204301

---

**Port Qasim**

see Karachi

---

**Port Said****Middle East Survey & Control Office (MESCO)**

7 El Gomhoraya St, Sarhan Tower, 1st Floor, Port Said, Egypt

Telephone: +20 66 3201340  
Telefax: +20 66 3201329  
Email: mescopd@mescoalex.com

AOH: Magdy Takla +20 100 9198827, Mobile +20 122 3313140  
Ibrahim Hamza Mobile +20 122 3199155  
Alaa El Sabbagh Mobile +20 122 2347905  
Tarek Mady Mobile +20 100 1493480

---

**Port Said****Abou Ali \***

45 Abdel Salaam Aref Street, Al Hana Bldg, First Floor, PO Box 456, Port Said, Egypt

Telephone: +20 66 3244460 / 3244464

Telefax: +20 66 3244489

Email: abouali@aboualilaw.com

AOH: Ahmed Abou Ali Mobile +20 122 2114561

Tarek Abou Ali Mobile +20 122 2157937

Khaled Abou Ali Mobile +20 122 2153156

Gamal A Abou Ali Mobile +20 100 1006677

---

**Eldib Advocates \***

El Kilany Tower, 23rd July & Salah Eldin Str, PO Box 920, Port Said 42111, Egypt

Telephone: +20 66 3239779 / 3239781

Telefax: +20 66 3239760

Email: portsaid@eldib.com.eg

AOH: Hisham Eldib Mobile +20 12 22161313

Hany Maamon Mobile +20 10 65503918

Karim Marouny Mobile +20 10 65772476

24 Hr Mobile +20 12 22177414

---

**Port Stanley****The Falkland Islands Co Ltd**

Crozier Place, Stanley, Falkland Islands

Telephone: +500 27600

Telefax: +500 27603

Email: rks@fic.co.fk

AOH: Kevin Ironside +500 27600, Mobile +500 54602

---

**Port Sudan****Mutual Marine Services & Transport Al-Mushtaraka Ltd**

Oriental Building Block No 4, Engineering Faculty Road, North of Shekan Insurance Building, 1st Floor, PO Box 1022, Port Sudan, Sudan

Telephone: +249 311 827656

Telefax: +249 311 827660

Email: claims.sudan@mushtaraka.com

AOH: Osman Abdel Azim Badawi +249 311 841783, Mobile +249 912 334920

Amir Hassan Ahmed +249 311 857162, Mobile +249 912 518463

NB: In case of communication difficulties, please contact Mutual Marine Services Al Mushtaraka, Jeddah

Capt Larry C Heron Mobile: +966 504 667728

---

**Port Vendres**

see Sete

---

**Port-au-Prince****E&M International Consulting SRL**

Port-au-Prince, Haiti

Telephone: +1 809 7324161

Email: info@emintco.com

AOH: Judy Espinal +1 305 2837242, Mobile +1 829 9612176

Vinicio Mella +1 876 2017000, Mobile +1 809 7297000

Amaury Acosta +1 809 3996692, Mobile +1 829 4200490

Merielle Mella +1 305 3388906, Mobile +1 829 9612770

---

**Etablissements J B Vital SA**

10-A Autoroute de Delmas, PO Box 87, Port-au-Prince, HT 6120, Haiti

Telephone: +509 29402640 / 2840

Email: etsjbvitalsa@etsjbvitalsa.com

AOH: Stephane Vital +509 33886929, Mobile +509 34576929

Geoffrey Handal +509 34578990, Mobile +509 36319349

---

**Portland (Maine)****Thompson, MacColl & Bass \***

15 Monument Square, 4th Floor, Portland, Maine 04112-0447, United States of America

Telephone: +1 207 7747600

Email: eakers@thomport.com

AOH: Edward MacColl Mobile +1 207 6719735

---

**Portland (Oregon)****Lindsay Hart LLP \***

1300 SW 5th Avenue, Suite 3400, Portland, Oregon 97201, United States of America

Telephone: +1 503 2267677

Telefax: +1 503 2267697

Email: maritime@lindsayhart.com

AOH: James McCurdy +1 503 2347290, Mobile +1 971 2199089

Jay Beattie +1 503 2931703, Mobile +1 971 2273210

Thomas McDermott +1 503 2210427, Mobile +1 503 8802197

24 Hr Emergency Mobile +1 503 8874906

---

**Porto Alegre****see Cranston Marine & P&I Consultants, Rio Grande**

---

**Porto Alegre****Farinon, Carvalho Da Silva & Advogados Associados**

Rua dos Andradas, No 955 - Conj 301, CEP 90020-005, Porto Alegre  
RS, Brazil

Telephone: +55 51 32289025  
Email: farinon@farinon.com.br

AOH: Roberto Porto Farinon Mobile +55 51 981792928  
Jose Augusto Marques Mobile +55 51 981256611

---

**Porto Torres****Plaisant & C SRL**

Via Iosto 36, 07046 Porto Torres, Sardinia, Italy

Telephone: +39 079 514562  
Email: plaisant.portotorres@plaisant.it

AOH: Graziano Feola +39 079 502676, Mobile +39 348 9401994  
Christian Civile Mobile +39 348 0163858  
Duty Mobile +39 348 9401994

NB: In case of communication difficulties, please contact Cagliari Head  
Office, Email: plaisant.cagliari@plaisant.it

---

**Portsmouth, Virginia**

see Norfolk

---

**Progreso**

see Veracruz, Mexico

---

**Puerto Arlen Siu Rama**

see Managua

---

**Puerto Barrios**

see Guatemala City

---

**Puerto Cabello**

see Venepandi, Caracas

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**Puerto Cabello****Globalpandi SA**

Centro Comercial "Las Valentinas", Nivel 2, Oficinas 12/13, Calle Puerto Cabello, Puerto Cabello 2050, Edo Carabobo, Venezuela

Telephone: +58 242 3618159

Email: mail@globalpandi.com

AOH: Jose Alfredo Sabatino P +58 241 8268397, Mobile +58 412 4210036

Oswaldo Guerreiro +58 241 8244312, Mobile +58 412 4445715

Geraldine Orozco +58 242 3612685, Mobile +58 412 4300480

Adam Villamizar +58 424 4575620, Mobile +58 412 4448172

NB: Postal address: PO Box 025801 (PBL1273), Miami FL 33102-5801, USA

---

**Puerto Cabezas**

see Managua

---

**Puerto Caldera**

see San Jose

---

**Puerto Cortes****MCA - Honduras**

Eva Guzman, Correspondent, 2a Avenida Este, 6/7 Calles Bo El Centro, PO Box 13, Puerto Cortes, Honduras

Telephone: +504 26650129

Telefax: +504 26650753

Email: mcahonduras@yahoo.com

AOH: Eva Guzman Mobile +504 99904540

Lina Guzman +504 99474281, Mobile +504 99917581

NB: In case of communications difficulties, please contact Maritime Claims Inc, New Orleans, Telephone: +1 504 3901515  
Email: cayestas@maritime-claims.com

---

**Puerto La Cruz****Globalpandi SA**

Urb Chuparin, Bloque 4, Letra "B", 2do piso, Apartamento 6B, Puerto La Cruz, Estado Anzoategui, Venezuela

Telephone: +58 281 5117579

Email: puertolacruz@globalpandi.com

AOH: Rosa Marcano +58 416 8871398, Mobile +58 414 8137665

Oswaldo Guerreiro Mobile +58 412 4445715

Geraldine Orozco Mobile +58 412 4300480

NB: Please copy all correspondence to Puerto Cabello

Email: mail@globalpandi.com

---

<b>Puerto La Cruz</b>	<b>Venepandi CA</b>  Sector Lecherias, Calle 1 Villas Arcadia, Estado Anzoategui, Puerto La Cruz, Venezuela  Telephone: +58 412 0833570 Email: plc@venepandi.com  AOH: Romeo Bavera Mobile +58 414 8982205
<b>Puerto Limon</b>	<b>see San Jose</b>
<b>Puerto Ordaz</b>	<b>Globalpandi SA</b>  Via Caracas, CC Maria Luisa B, Piso 2, Oficina 24, Puerto Ordaz, Venezuela  Telephone: +58 286 7191531 Email: puertoordaz@globalpandi.com  AOH: Roman Echezuria Mobile +58 424 9285706 Oswaldo Guerreiro Mobile +58 412 4445715  NB: Please copy all correspondence to Puerto Cabello Email: mail@globalpandi.com  <hr/> <b>Venepandi CA</b>  CC Gran Sabana, Piso 2, of 97, Puerto Ordaz 8050, Estado Bolivar, Venezuela  Telephone: +58 286 9529555 Email: ordaz@venepandi.com  AOH: Eng Edgar Hernandez Mobile +58 416 6863046
<b>Puerto Quetzal</b>	<b>see Guatemala City</b>
<b>Puerto Sandino</b>	<b>see Managua</b>
<b>Puerto Vallarta</b>	<b>see Mexico City</b>
<b>Punta Cardon</b>	<b>see Caracas</b>
<b>Puntarenas</b>	<b>see San Jose</b>
<b>Punto Fijo</b>	<b>see Venepandi, Caracas</b>

---

**Punto Fijo****Globalpandi SA**

Avenida 6a, Casa No 839, Urbanizacion Maraven, Comunidad Cardon,  
Punto Fijo, Estado Falcon, Venezuela

Telephone: +58 269 2484764  
Telefax: +58 269 2484764  
Email: puntofijo@globalpandi.com

AOH: Ing Emir Moreno Mobile +58 424 6407345  
Oswaldo Guerreiro Mobile +58 412 4445715  
Capt Adan Villamizar +58 412 4448172, Mobile +58 424 4575620

NB: Please copy all correspondence to Puerto Cabello  
Email: mail@globalpandi.com

---

**Pyongyang****Claims & Correspondents Department, DPR of Korea**

Haebangsan-Dong, Central District, Pyongyang, Korea (North)

Telephone: +850 2 18111, ext 381-8114  
Telefax: +850 2 3814416  
Email: kp.corresp@silibank.net.kp

AOH: 24 Hr Duty Telephone +850 2 18111, ext 381-8114

---

**Qingdao****Huatai Insurance Agency & Consultant Service Ltd**

9th Floor, Rm 9AB, No 9 Building Pacific Plaza, No 35 Donghai Western  
Road, Qingdao 266071, China

Telephone: +86 532 85021883  
Telefax: +86 532 85023828  
Email: qingdao@huatai-serv.com

AOH: Jinpeng Dong Mobile +86 139 06420837  
Xiaozheng Fu Mobile +86 133 35086666  
Na Yin Mobile +86 186 61867072  
Steven Liu Mobile +86 186 53263396  
24 Hr Duty Telephone +86 186 53289883

---

**Qinhuangdao**

see Beijing

---

**Quanzhou**

see Xiamen

---

**Quebec****Langlois Gaudreau O'Connor LLP \***

2820 Laurier Boulevard, 13th Floor, Quebec City, QC, G1V 0C1, Canada

Telephone: +1 418 6821212  
Telefax: +1 418 6822272  
Email: maritime@lkd.ca

AOH: John G O'Connor +1 418 6818638, Mobile +1 418 5638339  
Jean Gregoire +1 418 8289050, Mobile +1 418 8082475



---

**Ras Tanura****see Dammam**

---

**Ravenna****Mauro Consultants Ltd Srl**

Via Trieste, 90/a, 48122 Ravenna, Italy

Telephone: +39 0544 422288

Email: info@mauc.it

AOH: Maurizio Mauro Mobile +39 348 5600688

Loredana Innocenti Mauro Mobile +39 338 2999835

Mariarita Calderoni Mobile +39 348 8708705

Giovanni Bernardi Mobile +39 333 6864770

24 Hr Duty Telephone +39 0544 599223

---

**Kane Radonicich Holme SRL**

Via Magazzini Anteriori 27, 48122 Ravenna, Italy

Telephone: +39 0544 422146

Telefax: +39 0544 423930

Email: general@krh-ravenna.it

AOH: Antonella Gallotti Mobile +39 333 9584043

Alessandro Conz Mobile +39 349 6649660

---

**Recife****Representacoes Proinde (Nordeste) Ltda**

Av Visconde de Jequitinhonha, 209 - Sala 402, 51021-190 Recife, PE, Brazil

Telephone: +55 81 33286414

Telefax: +55 81 34652570

Email: proinde.recife@proinde.com.br

AOH: Marcos Vitor Magalhaes +55 81 30484317, Mobile +55 81 991944669

NB: In case of communication difficulties, please see Santos or Rio de Janeiro listings for additional AOH contacts

---

**Williams Brothers Ltda**

Rua Prof Aurelio de Castro Cavalcante, 339 Boa Viagem, Recife-PE, CEP 51130-280, Brazil

Telephone: +55 81 33417081

Email: wilpandi@williams.com.br

AOH: Gabriel Oliveira +55 81 34621794, Mobile +55 81 999712202

Deborah Spangler +55 81 32286838, Mobile +55 81 999269841

Mario Williams +55 81 33275842, Mobile +55 81 999712203

24 Hr Duty Mobile +55 81 999727202

---

**Reunion****Indoceanic Services Ltd**

Tour Belvedere, 17 Rue Roland Hoareau, BP 10186, 97825 Le Port Cedex, Reunion

Telephone: +262 262 433333 / 438585  
Telefax: +262 262 420310  
Email: indoceanic@wanadoo.fr

AOH: Dominique Thomson Mobile +262 692 017777  
Gerard Philippe Mobile +262 692 019999  
Jose Thomson Mobile +262 692 852929  
Joelle Lauret Mobile +262 692 250895

NB: Postal address: BP 10186, 97825 Le Port Cedex, Le Port, Reunion

---

**Reykjavik****Geir Zoega**

Fiskislod 45, 101 Reykjavik, Iceland

Telephone: +354 5517797  
Telefax: +354 5517793  
Email: geir@arka.is

AOH: Geir M Zoega Jr +354 5621304, Mobile +354 8946292

---

**Gardar Briem \***

Soleyjargata 17, 101 Reykjavik, Iceland

Telephone: +354 5173200  
Telefax: +354 5173201  
Email: gardarbriem@logsol.is

AOH: Gardar Briem +354 5611448, Mobile +354 8930785  
Olafur Jon Briem Mobile +354 5500525

---

**Richards Bay****P&I Associates (Pty) Ltd**

Suite 3, Chisholm Park, 1/6 Northmoor Road, Richards Bay Harbour  
3900, South Africa

Telephone: +27 35 7979040 / 41  
Telefax: +27 35 7979042  
Email: pirbay@pandi.co.za

AOH: Roy Carby-Thompson Mobile +27 83 4487787  
24 Hr Duty Telephone +27 83 4487787  
Durban 24 Hr Duty Telephone +27 83 2503398

NB: Postal address: PO Box 1478, Richards Bay 3900, South Africa

---

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**Richards Bay****Shepstone & Wylie \***

Suite 27 Calypso Centre, 2 Kruger Rand, PO Box 1705, Richards Bay  
3900, South Africa

Telephone: +27 35 7807250  
Telefax: +27 35 7896404  
Email: morkel@wylie.co.za

AOH: Allan Heydorn Mobile +27 83 4406502  
Brian Morkel Mobile +27 82 5615135

---

**Riga****PANDI BALT SIA (Ltd)**

7 Maza Aluksnes Street, Riga, LV-1045, Latvia

Telephone: +371 67 383951  
Telefax: +371 67 383965  
Email: pandi@pandibalt.eu

AOH: Capt Sergey Batmanov Mobile +371 29 205680  
Capt Eugene Drevitski Mobile +371 29 186054

---

**Rijeka****Macesic & Partners, Law Offices \***

Pod Kastelom No 4, 51000 Rijeka, Croatia

Telephone: +385 51 215010  
Telefax: +385 51 215030  
Email: macesic@macesic.hr

AOH: Miran Macesic +385 51 211984, Mobile +385 99 2303615  
Miroljub Macesic +385 51 411468, Mobile +385 98 260927  
Anita Krizmanic +385 51 454443, Mobile +385 98 302006

---

**Rio de Janeiro****The Steamship Mutual Management (Bermuda) Ltd**

Avenida Rio Branco 151/1305-1307, Centro, Rio de Janeiro, RJ CEP  
20040-006, Brazil

Telephone: +55 21 22216074 / 22215118  
Email: katia.oliveira@simsl.com

AOH: K T De Oliveira +55 21 30793447, Mobile +55 21 999832580

---

**Law Office Carbone \***

Avenida Rio Branco 109-14 andar, Centro, Rio de Janeiro, RJ, CEP  
20040-004, Brazil

Telephone: +55 21 22533464  
Telefax: +55 21 2253062  
Email: ejc@carbone.com.br

AOH: Artur Carbone +55 21 22750784, Mobile +55 21 981996973  
Luis Felipe Galante +55 21 31140094, Mobile +55 21 999897123  
Flavio Infante +55 21 25275697, Mobile +55 21 999893420  
L F Yparraguirre +55 21 26082384, Mobile +55 21 996429250

---

**Rio de Janeiro****Shipping Consultoria \***

Rua Primeiro de Marco, 23 grupo 2004, Rio de Janeiro, 20010-000, Brazil

Telephone: +55 21 21118118

Email: shipping@shippingconsultoria.com.br

AOH: Antonio F S Sampaio +55 21 25230777, Mobile +55 21 981455855  
Fernando Porto +55 21 27107738, Mobile +55 21 982222666  
Silvio Darci da Silva +55 21 22459377, Mobile +55 21 982043444  
Luciano Luz +55 21 27102175, Mobile +55 21 981216862

---

**Rio Grande****Cranston Marine and P&I Consultants Ltda**

Rua Gal Osorio 430, Sala 304, Centro, 96200 400 Rio Grande - RS, Brazil

Telephone: +55 53 32320232

Email: claims@cranwood.com.br

AOH: Tony Rover +55 53 32324158, Mobile +55 53 984 040027  
Everton Sampaio Mobile +55 53 999 695087

---

**Farinon, Carvalho Da Silva & Advogados Associados \***

Rua Barao de Cotegipe No 443 - Sala 610, CEP 96200-290, Rio Grande RS, Brazil

Telephone: +55 53 32331500

Email: farinon@farinon.com.br

AOH: Roberto Porto Farinon Mobile +55 51 981792928  
Jose Augusto Marques Mobile +55 51 981256611

---

**Rizhao**

**see Qingdao**

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**Rockhampton**

**see Brisbane**

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**Rostock****Pandi Services J & K Brons GmbH**

Am Skandinavienkai 15, 18147 Rostock, Germany

Telephone: +49 381 66917940 (24 Hr)

Email: corresp@pandi.de

AOH: Rolf-Jurgen Hermes +49 421 6028534, Mobile +49 171 8857940  
Florian Block Mobile +49 171 8857945

---

**Rotterdam****Post & Co (P&I) BV**

Blaak 31, 11th Floor, GA Rotterdam, 3011, Netherlands

Telephone: +31 10 4535888  
Telefax: +31 10 4529575  
Email: claims@post-co.com

AOH: Jan Gaasbeek Mobile +31 6 31695237  
Richard de Vliegh Mobile +31 6 24761953  
Frans Dieleman Mobile +31 6 22968790  
Leo Maas Mobile +31 6 12332938  
24 Hr Duty Mobile +31 6 53385172

NB: For new matters please call the 24 Hr Duty Mobile before sending emails after office hours to ensure immediate attention  
NB: Postal address: PO Box 443, 3000 AK Rotterdam, The Netherlands

---

**MICO (Mutual Insurance Claims Office) BV**

32nd Floor, Maastoren, Wilhelminakade 1, Rotterdam, Netherlands

Telephone: +31 10 4523046 (24 Hr)  
Telefax: +31 10 4520037  
Email: info@micorotterdam.com

AOH: Peter Muller Mobile +31 6 12694574  
Henri Haaksema Mobile +31 6 13629095  
Tristan van Houten Mobile +31 6 46156027  
Aant Elzinga Mobile +31 6 43405952

NB: Postal address: Wilhelminakade 75B, 3072 AP, Rotterdam, Netherlands

---

**Smallegange Lawyers \***

Wilhelminakade 143, 3072 AP Rotterdam, Netherlands

Telephone: +31 10 2010070  
Telefax: +31 10 4120403  
Email: mail@smalaw.nl

AOH: Jan van der Stelt +31 11 1484050, Mobile +31 6 54768253  
Richard Latten +31 10 2440870, Mobile +31 6 20490064  
Julian van de Velde Mobile +31 64 6064904  
Willem Boonk Mobile +31 61 4834684

NB: Postal address: PO Box 664, 3000 AR Rotterdam, The Netherlands

---

---

**Rouen****Normandy P&I Services**

37 rue de la Lombardie, 76160 Darnetal - Rouen, France

Telephone: +33 2 32085320  
Telefax: +33 2 32085329  
Email: pandi@ro.normandyclaims.fr

AOH: Brigitte Laumier Mobile +33 6 07165113  
Elise Duquennoy Mobile +33 6 79453874  
24 Hr Telephone +33 2 32085320

---

**Russe****Bulgarkontrola SA**

Flat 8, Fl 4, Nr 10, Kaloyan Str, 7000 Russe, Bulgaria

Telephone: +359 2 9872239  
Telefax: +359 2 9882354  
Email: survey.dept@bulgarkontrola.bg

AOH: Rosen Stoyanov Mobile +359 888 224658

---

**Saint John (New Brunswick)**

see Halifax

---

**Saint Malo****Agence Maritime Roy SARL**

2 Chaussee des Corsaires, PO Box 179, F-35409 Saint Malo Cedex, France

Telephone: +33 2 99560721  
Email: agence-maritime-roy@wanadoo.fr

AOH: M Roy +33 2 99569974, Mobile +33 6 82012710

---

**Saint-Nazaire****Brittany P&I Services**

5bis Bd de Verdun, 44600 Saint-Nazaire, France

Telephone: +33 2 40225787  
Email: info@britclaims.fr

AOH: Virginie Ringear Mobile +33 6 80008744  
Caroline Marrades Mobile +33 6 76133111  
Alan McLean Mobile +33 6 14349860

---

**Saldanha Bay****P&I Associates (Pty) Ltd**

98 Harpuisbos Street, Langebaan7357, Saldanha Bay, South Africa

Telephone: +27 22 7722707  
Telefax: +27 22 7722706  
Email: saldanha@pandi.co.za

AOH: Garth Hansen Mobile +27 83 2833493  
24 Hr Emergency Telephone +27 22 7722707, Mobile +27 83 2556994  
(Cape Town)  
Duty Mobile +27 83 2503398 (Durban)

NB: Postal address: PO Box 596, Langebaan, 7357, South Africa

---

**Salerno****see Ferpandi, Naples**

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**Holme & Co SRL**

Via Sabatini 7, 84121 Salerno, Italy

Telephone: +39 089 220215  
Email: holmemarine@holme.it

AOH: G Avolio de Martino +39 081 5567967, Mobile +39 335 6973324  
Oriana Avolio de Martino +39 081 7147063, Mobile +39 320 0452593

---

**Studio Legale Castaldo, Magliulo & Associati \***

Via R Giordano 8, 84122 Salerno, Italy

Telephone: +39 081 5523200  
Telefax: +39 081 5510776  
Email: studio@castaldomagliuloassociati.it

AOH: B Castaldo +39 081 5782036, Mobile +39 335 8193409  
G Borriello +39 081 664841, Mobile +39 348 3056692  
S Castaldo +39 081 5569384, Mobile +39 334 6871532  
F Cadeddu +39 089 220681, Mobile +39 328 941593

---

**Salina Cruz****see Mexico City**

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**Salvador****Representacoes Proinde Ltda**

c/o Perinautica Ltda, Rua Miguel Calmon, 19 - Sala 702, 40015-010,  
Salvador BA, Brazil

Telephone: +55 71 32421128  
Telefax: +55 71 32414461  
Email: proinde.salvador@proinde.com.br

AOH: Ali Hilly +55 71 32402152, Mobile +55 71 999716515

NB: In case of communication difficulties, please see Santos or Rio de Janeiro listings for additional AOH contacts

---

---

**Salvador****Williams Brothers Ltda**

Rua Portugal, No 57 Suite 701, Ed Status Comercio, Salvador, 40015 010, Brazil

Telephone: +55 71 32415122  
Telefax: +55 71 32439048  
Email: willssa@williams.com.br

AOH: Almir Queiroz +55 71 32415122, Mobile +55 71 99740986  
24 Hr Duty Mobile +55 81 999727202

NB: In case of communication difficulties, please contact the Recife Office, Telephone: +55 81 33417081, Email: wilpandi@williams.com.br

---

**San Antonio**

see Valparaiso

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**San Diego****Hudson Tactix \***

1360 Rosecrans St Ste F, San Diego, CA 92106, United States of America

Telephone: +1 619 2243990  
Telefax: +1 856 2830999  
Email: info@hudsontactix.com

AOH: Bill Bernard Mobile +1 858 3354222  
Bill Schneider Mobile +1 619 7292396  
Marc Smith Mobile +1 360 4719965  
Cynthia Hudson Mobile +1 609 5056878

---

**Kaye Rose & Partners LLP \***

402 West Broadway, Suite 1890, San Diego, CA 92101, United States of America

Telephone: +1 619 2326555  
Telefax: +1 619 2326577  
Email: sd@kayerose.com

AOH: Anita M Eilert +1 858 6723654, Mobile +1 619 2189795  
Bradley M Rose Mobile +1 310 9955417

---

**San Francisco****Gordon Rees Scully Mansukhani LLP \***

275 Battery Street, Suite 2000, San Francisco, CA 94111, United States of America

Telephone: +1 415 9865900  
Telefax: +1 415 9868054  
Email: maritime@grsm.com

AOH: Andrew Port +1 925 8559767, Mobile +1 415 6136161  
James Tamulski +1 510 6861683, Mobile +1 415 2972655  
Cheryl Morris +1 510 5473340, Mobile +1 415 9905376  
Eric Danoff +1 510 6542703, Mobile +1 415 6993229



---

**San Francisco****Keesal Young & Logan \***

450 Pacific Avenue, San Francisco, CA 94133, United States of America

Telephone: +1 415 3986000  
Telefax: +1 415 9810136  
Email: maritime@kyl.com

AOH: John Giffin Mobile +1 415 5152855  
24 Hr Telephone +1 415 3986000

---

**San Jose****MCA - Costa Rica**

Purdy Motors Paseo Colon, 250 Metres South, Edf Don Bosco, #1, San Jose, Costa Rica

Telephone: +506 22568125  
Telefax: +506 22580589  
Email: jcrossi@mcacr.com

AOH: Juan Carlos Rossi +506 22880862, Mobile +506 88346607  
Marianela Caridad Mobile +506 83985047  
Carl Ayestas Mobile +1 504 3901515

NB: In case of communications difficulties, please contact Maritime Claims Inc, New Orleans, Telephone: +1 504 3901515  
Email: cayestas@maritime-claims.com

---

**FJA Pandi Costa Rica**

Paseo de los Estudiantes, Avenida 10 Calle 11, PO Box 474-1000, San Jose, Costa Rica

Telephone: +506 22214111  
Email: info@fjapandi.com

AOH: Adriana Jimenez +506 22539320, Mobile +506 70128370  
Esteban Montenegro Mobile +506 70112299  
Ludovica Jarquin Mobile +506 83206287

---

**San Jose de Guatemala see Guatemala City**

---

**San Juan****Jimenez, Graffam & Lausell \***

PO Box 366104, San Juan, 00936-6104, Puerto Rico

Telephone: +1 787 7671030 / 7671000  
Telefax: +1 787 7514068  
Email: maritime@jgl.com

AOH: Manolo T Rodriguez-Bird +1 787 7556913, Mobile +1 787 3817917  
J Ramon Rivera-Morales +1 787 7907155, Mobile +1 787 5108090  
Jorge F Blasini +1 787 7963659, Mobile +1 787 6441901  
Edgardo Vega-Lopez Mobile +1 787 4304138

<b>San Juan del Sur</b>	<b>see Managua</b>
<b>San Lorenzo</b>	<b>see San Pedro Sula</b>
<b>San Pedro Sula</b>	<p><b>MCA - Honduras</b></p> <p>Eva Guzman, Correspondent, 2 a CNO, 6/7 Av , San Pedro Sula, Honduras</p> <p>Telephone: +504 25503487  Telefax: +504 25504221  Email: mcahonduras@yahoo.com</p> <p>AOH: Eva Guzman Mobile +504 99904540</p> <p>NB: In case of communications difficulties, please contact Maritime Claims Inc, New Orleans, Telephone: +1 504 3901515  Email: cayestas@maritime-claims.com</p>
<b>San Salvador</b>	<b>see Acajutla</b>
<b>Santa Cruz de Tenerife</b>	<b>see Tenerife</b>
<b>Santander</b>	<b>see Bilbao</b>
<b>Santiago</b>	<p><b>JJR Abogados y Corresponsales Ltda *</b></p> <p>Isidora Goyenechea No 3250, 4th Floor, Las Condes, Santiago, Chile</p> <p>Telephone: +56 2 25809300  Email: rrozas@jjr.cl</p> <p>AOH: Ricardo Rozas +56 2 28609398, Mobile +56 9 99197993  Max Morgan +56 2 27859682, Mobile +56 9 99692517</p>
<b>Santo Domingo</b>	<p><b>E&amp;M International Consulting SRL</b></p> <p>Ave Ramon E Mella No 28, Edificio Tito Mella, (Antigua Carretera Sanchez Km 13.5), Santo Domingo, Dominican Republic</p> <p>Telephone: +1 809 7324161  Email: info@emintco.com</p> <p>AOH: Judy Espinal +1 305 2837242, Mobile +1 829 9612176  Vinicio Mella +1 786 2017000, Mobile +1 809 7297000  Amaury Acosta +1 809 3996692, Mobile +1 829 4200490  Leticia Oeckel Mobile +1 849 6585599</p>

---

**Santo Domingo****Frederic Schad Inc**

Carretera Sanchez Km 11 1/2, PO Box No 941, Santo Domingo,  
Dominican Republic

Telephone: +1 809 2218000, ext 211 / 212

Telefax: +1 809 6887696

Email: mail.expertise@schad.do

AOH: Nilda Burgos Mobile +1 809 2234341

Bryan Langley Mobile +1 809 6961433

Alexander N Schad Mobile +1 809 8584042

---

**Santo Tomas de Castilla see Guatemala City**

---

**Santos****Representacoes Proinde Ltda**

Rua Itororo 3-3rd Floor, 11010-071 Santos SP, Brazil

Telephone: +55 13 40099550

Telefax: +55 13 40099560

Email: proinde@proinde.com.br

AOH: Carlos Augusto +55 13 32279590, Mobile +55 13 997971694

Ricardo Martins +55 13 32527229, Mobile +55 13 997626626

Mauricio Alves +55 13 32884416, Mobile +55 13 997506654

---

**Sanya****see Xiamen**

---

**Sao Luis****Brazmar Marine Services Ltda**

Av Marechai Castelo Branco 605, (Edf Cidade de Sao Luis), Sala 206  
Sao Francisco, Sao Luis/MA, Brazil, CEP 65076-090, Brazil

Telephone: +55 98 41410286 (24 Hr)

Telefax: +55 98 32355807

Email: brazmar@brazmar.com

AOH: Adriana Cardoso Mobile +55 98 982397434

Edson Araujo Mobile +55 98 981982188

Michelline Mesquita Mobile +55 98 981246777

Paulo da Silva Mobile +55 98 988054781

---

**Sao Luis****Williams Brothers Ltda**

Williams Brothers c/o GMS, Av dos Portugueses, 31, Via Embratel, Sao Luis MA, Brazil

Telephone: +55 81 34622634

Email: wilpandi@williams.com.br

AOH: Franklin Galdez +55 81 34622634, Mobile +55 98 981241313

Luis Inacio Mobile +55 98 981182266

24 Hr Duty Mobile +55 81 999727202

NB: In case of communication difficulties, please contact the Recife Office, Telephone: +55 81 33417081, Email: wilpandi@williams.com.br

---

**Savannah****HunterMaclean \***

200 East Saint Julian Street, PO Box 9848, Savannah, Georgia 31412-0048, United States of America

Telephone: +1 912 2360261

Telefax: +1 912 2323253

Email: dsipple@huntermaclean.com

AOH: David F Sipple +1 912 2384513, Mobile +1 912 2200587

Colin A McRae Mobile +1 912 4840467

Christopher Smith Mobile +1 912 3980041

Patrick Barkley Mobile +1 706 5370047

---

**Savona**

**see Ferpandi, Genoa**

---

**Seattle****Lamorte Burns & Co Inc**

1511 Third Avenue, Suite 800, Seattle, Washington 98101-1626, United States of America

Telephone: +1 206 2921217

Telefax: +1 206 2928038

Email: seattle@lamorte.com

AOH: Richard D Weeks +1 206 2717898, Mobile +1 206 6793543

Stephanie A Haughton +1 425 2710876

Jim Tomlinson +1 425 9570324, Mobile +1 425 9850916

---

**The Polaris Group Ltd**

4055 21st Avenue West, Suite 200, Seattle, Washington 98199, United States of America

Telephone: +1 206 3786090

Telefax: +1 206 3786077

Email: polarisgrp@polarisgrpltd.com

AOH: Eli K Bjornoy Schweiger +1 425 4308051, Mobile +1 206 2266734

Anissa Olson Mobile +1 206 2266738

Roy Brown +1 907 2977377, Mobile +1 907 6544342

---

---

**Seattle****LeGros Buchanan & Paul PS \***

4025 Delridge Way SW, Suite 500, Seattle, Washington 98106-1271,  
United States of America

Telephone: +1 206 6234990  
Telefax: +1 206 4674828  
Email: seattle@legros.com

AOH: David C Bratz +1 360 5884622, Mobile +1 206 9109234  
Eric R McVittie +1 206 7892107, Mobile +1 206 9106468  
Louis A Shields +1 206 2165082, Mobile +1 206 9796699  
Dustin C Hamilton Mobile +1 206 3546206

---

**Schwabe, Williamson & Wyatt PC \***

1420 Fifth Avenue, Suite 3400, Seattle, Washington 98101 , United  
States of America

Telephone: +1 206 6221711  
Telefax: +1 206 2920460  
Email: marine@schwabe.com

AOH: Philip Lempriere +1 206 2844754, Mobile +1 206 3997412  
Molly Henry +1 206 5564928, Mobile +1 206 8521243  
Colin Folawn Mobile +1 206 4981747  
Bert Markovich +1 425 3370167, Mobile +1 206 3343573

---

**Seoul****Korea Universal Marine Co Ltd**

8th Floor, Samchang Building, 13 Chungjeong-ro, Seodaemun-gu, Seoul  
03-737, Korea (South)

Telephone: +82 2 7571671  
Telefax: +82 2 7742706  
Email: kum@koreauniversal.com

AOH: H J Kim +82 2 7571671, Mobile +82 10 88953706  
E J Lee +82 2 7571672, Mobile +82 10 62721990  
Y K Lee +82 2 7718889, Mobile +82 10 53248889  
Joseph Lee +82 2 7718889, Mobile +82 10 53513488

---

**Sept Iles****see Quebec**

<b>Sete</b>	<p><b>McLeans (Sete)</b></p> <p>2 quai d'Orient, 34200 Sete, France</p> <p>Telephone: +33 4 67744343 Email: sete@mcleans.fr</p> <p>AOH: Marc Gignoux Mobile +33 6 86684527 Matthieu Leroux Mobile +33 6 74759148 Philippe Garo Mobile +33 6 07792028</p> <p>NB: In case of communication difficulties, please contact McLeans, Marseille, Email: info@mcleans.fr, Telephone: +33 4 96102525</p>
<b>Sevastopol</b>	<b>see Odessa</b>
<b>Seville</b>	<p><b>Tablada P&amp;I Services SL</b></p> <p>Avda Reina Mercedes 19C, 41012 Seville, Spain</p> <p>Telephone: +34 95 4241212 Telefax: +34 95 4241213 Email: sevilla@tabladaservices.com</p> <p>AOH: Jeronimo Soriano +34 95 5133806, Mobile +34 607 209997 Julia Soriano Mobile +34 687 344292</p>
<b>Sfax</b>	<b>see Tunis</b>
<b>Shanghai</b>	<p><b>Huatai Insurance Agency &amp; Consultant Service Ltd</b></p> <p>14-A World Plaza, No 855 Pudong South Road, Shanghai 200120, China</p> <p>Telephone: +86 21 58369707 Email: pni.sh@huatai-serv.com</p> <p>AOH: Cheng Jialing Mobile +86 138 17357939 Qihui Chen Mobile +86 159 02150685 Yao Xinyi Mobile +86 139 17760833 Xiali Dai Mobile +86 138 17357973 24 Hr Duty Telephone +86 18 016228366</p>
<b>Shantou</b>	<b>see Xiamen</b>
<b>Shenzhen</b>	<b>see Guangzhou</b>
<b>Sidon</b>	<b>see Beirut</b>

---

**Singapore****SPICA Services (S) Pte Ltd**

80 Anson Road, #28-01 Fuji Xerox Towers, Singapore 079907,  
Singapore

Telephone: +65 62255711  
Telefax: +65 62212053  
Email: claims@spica.com.sg

AOH: Dughall Aitken (65) 63444066, Mobile (65) 96258986  
Abdul Rahman +65 67811442, Mobile +65 96798503  
Ahmad Jailani Johari +65 67661883, Mobile +65 98179250  
Aung Myo Myat Naing Mobile +65 97312195

---

**Cosmarine Consultants Pte Ltd**

30 Cecil Street, #26-04, Prudential Tower, Singapore 049712, Singapore

Telephone: +65 62735727  
Telefax: +65 62222433  
Email: general@cosmarine.com.sg

AOH: Philip Hau Mobile +65 98689144  
Sujie Tao Mobile +65 91632085  
Haocai Huang Mobile +65 81868065  
Kok Foo Leong Mobile +65 96720477

---

**Rajah & Tann Singapore LLP \***

9 Battery Road, Singapore 049910, Singapore

Telephone: +65 65353600  
Telefax: +65 62257978  
Email: info@rajahtannasia.com

AOH: Toh Kian Sing SC Mobile +65 97658229  
Jainil Bhandari Mobile +65 96817040  
Leong Kah Wah Mobile +65 81390382

---

**Siracusa**

**see Augusta**

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**Sitka**

**see Anchorage**

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**Skagway**

**see Anchorage**

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---

**Sofia****Bulgarkontrola SA**

23 Sitnyakovo Blvd, 2nd Floor, Sofia 1505, Bulgaria

Telephone: +359 2 9894070

Telefax: +359 2 9882354

Email: survey.dept@bulgarkontrola.bg

AOH: Rosen Stoyanov Mobile +359 888 224658

Christo Moskov Mobile +359 889 066206

Atanas Trepechov (Bourgas Office) Mobile +359 887 595223

Luiza Ivanova (Varna Office) Mobile +359 886 555009

---

**Sorel**

**see Montreal**

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**Sousse**

**see Tunis**

---

**St John's  
(Newfoundland)****A Harvey Logistics**

60 Water Street, St John's, Newfoundland, A1C 1A3, Canada

Telephone: +1 709 5764761

Telefax: +1 709 5760159

Email: logistics@aharvey.nf.ca

AOH: Francis Kenny Mobile +1 709 6828070

Frank Hatcher Mobile +1 709 6826797

Dean Keats Mobile +1 709 7257171

Pamela Humphries Mobile +1 709 6854732

---

**Cox & Palmer \***

Suite 1100, 235 Water Street, St John's, Newfoundland, A1C 1B6,  
Canada

Telephone: +1 709 7387800

Telefax: +1 709 738799

Email: wcahill@coxandpalmer.com

AOH: William T Cahill +1 709 5705577, Mobile +1 709 6939731

---

**St Petersburg****CIS Pandi Services Ltd**

App 313, 5A Mezhevoy Channel, Baltic Marine Centre, St Petersburg,  
Russia

Telephone: +7 967 5357559

Telefax: +7 812 3004532

Email: st.petersburg@cispandi.com

AOH: Andrey Ivanov Mobile +7 911 1610816



---

**St Petersburg****Lars Krogius Russia**

3 Gapsalskaya Street, St Petersburg 198035, Russia

Telephone: +7 812 3256393

Telefax: +7 812 3225717

Email: survey@krogius.ru

AOH: Dmitry Khalin Mobile +7 921 9446745

Valery Orlov Mobile +7 921 9963691

Alexey Rusin Mobile +7 921 7870938

---

**St Phillip****Cariconsult International Ltd**

Castle Close, Sam Lord's Castle, St Phillip, BB 18071, Barbados

Telephone: +1 246 4236412

Telefax: +1 246 4230985

Email: group@cconsult.com.bb

AOH: Rupert Steer +1 246 4236551, Mobile +1 246 2536412

Ken Stuart +1 246 2312196, Mobile +1 268 4642778

James Henderson +1 246 2312196, Mobile +592 6266709

Errol Williams +1 246 2312196, Mobile +1 876 5318399

Emergency (24 Hr) Mobile +1 246 2312196

---

**St Thomas****Hamilton, Miller & Birthisel \***

8168 Crown Bay Marina, Suite 310, St Thomas, USVI 00802-5819,  
United States of America

Telephone: +305 3793686

Telefax: +305 3793690

Email: jmiller@hamiltonmillerlaw.com

AOH: Jennifer Miller Mobile +305 7900136

Jerry Hamilton Mobile +305 7754384

Schuyler A Smith Mobile +954 7085686

---

**Stockholm****Setterwalls Advokatbyrå AB \***

Sturegatan 10, PO Box 1050, SE -101 39, Stockholm, Sweden

Telephone: +46 8 59889000

Telefax: +46 8 59889090

Email: stomaritime@setterwalls.se

AOH: Martin Aronsson Mobile +46 722 076572

Ake J Fors +46 8 6623947, Mobile +46 70 5501014

Hakan Fohlin +46 8 6618103, Mobile +46 70 5200904

General AOH Telephone +46 8 59889176

---

**Sture**

see Bergen

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**Suva****Pacific Agencies (Fiji) Ltd**

Lot 1 Foster Road, Walu Bay, Suva, Fiji

Telephone: +679 3315444  
Telefax: +679 3301127  
Email: info@pacshipfiji.com.fj

AOH: Ronal Kumar Mobile +679 9907773

---

**Sydney****Bayside Shipping Services, Sydney**

PO Box R1661, Royal Exchange, Sydney, NSW 1225, Australia

Telephone: +61 2 80067765  
Telefax: +61 3 86771801  
Email: sydney@baysideshipping.com

AOH: Malavalli (Ram) Ramprakash Mobile +61 438 663466  
Alex Evered Mobile +61 438 663466

---

**HWL Ebsworth Lawyers \***

Level 14, Australia Square, 264-278 George Street, Sydney, NSW 2000, Australia

Telephone: +61 2 93348555  
Telefax: +61 3 86154301  
Email: Jhurley@hwle.com.au

AOH: J A Hurley +61 2 98176604, Mobile +61 409 469563  
S F Liddy +61 2 99492660, Mobile +61 419 012633  
A J Highfield +61 2 97631035, Mobile +61 407 402437

NB: Postal address: GPO Box 5408, Sydney, NSW 2001, Australia

---

**Szczecin****Sulnave Sp.z o.o.**

ul.Nowy Rynek 1/5, 70-533 Szczecin, Poland

Telephone: +48 91 8142203 - 4  
Telefax: +48 91 8142205  
Email: west@sulnave.com.pl

AOH: Ewa Sztafiej Mobile +48 502 573513

---

**Taichung****Taiwan Maritime Services Ltd**

(Taichung Liaison Office), 4F-8, No 82-1, Bade Road, Wuqi Dist,  
Taichung City, 43542, Taiwan

Telephone: +886 4 26564002  
Telefax: +886 4 26564069  
Email: cmstch@ms4.hinet.net

AOH: J J Chi +886 4 23585970, Mobile +886 918 865386  
I K Lin Mobile +886 9 33901027

NB: Please copy all correspondence to Taipei  
Email: tmispis@ms1.hinet.net

---

**Taipei****Taiwan Maritime Services Ltd**

8 F, No 36-9 Fu Hsin S Rd, Sec 1, Taipei 10492, Taiwan

Telephone: +886 2 27412968  
Telefax: +886 2 27401098  
Email: tmispis@ms1.hinet.net

AOH: John Chou +886 2 87879241, Mobile +886 9 30094993  
William Chang Mobile +886 9 12655664  
Nina Hsu +886 2 29015471, Mobile +886 9 60071248  
Weekend and Public Holidays Emergency Telephone +886 9 83345693

---

**Chen Chang & Associates \***

Suite 3-7, Taipei Entrepreneur Building, 2 Fuhsing North Road, Taipei  
104, Taiwan

Telephone: +886 2 27415091  
Telefax: +886 2 27415090  
Email: chenclaw@ms22.hinet.net

AOH: Colin C Chen +886 2 23631326, Mobile +886 9 32944181

---

**Taizhou**

**see Shanghai**

---

**Takoradi****TCI Africa, Takoradi**

APS Building, PO Box AX67, Takoradi, Ghana

Telephone: +233 24 3837860  
Email: tci-tema@tci-africa.com

AOH: Capt S Mukunda Mobile +233 24 3837860  
Asare Samuel Amin Mobile +233 24 3714038  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt &  
O'Sullivan, Marseille, Telephone: +33 4 91140460

---

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**Tallinn****Lars Krogius Baltic Ltd**

Ahtri 12, 10151 Tallinn, Estonia

Telephone: +372 6 116620  
Telefax: +372 6 116685  
Email: estonia@krogius.com

AOH: Sirje Lubi Mobile +372 5014774  
Igor Golovin Mobile +372 53496960

---

**Tampa****Lau Lane Pieper Conley & McCreddie PA \***

Suite 1700 Wells Fargo Center, 100 South Ashley Drive, Tampa, Florida  
33602, United States of America

Telephone: +1 813 2292121  
Telefax: +1 813 2287710  
Email: dmccreadie@laulane.com

AOH: David W McCreddie Mobile +1 813 2407910  
Eddie G Godwin Mobile +1 813 5081458  
Elbert L Martin Mobile +1 321 4127462  
Benjamin K Tourville Mobile +1 850 9803048  
24 Hr Mobile +1 813 7398748

---

**Phelps Dunbar LLP \***

Suite 2000, 100 South Ashley Drive, Tampa, Florida 33602, United  
States of America

Telephone: +1 813 4727550  
Telefax: +1 813 4727570  
Email: phelpsadmiralty@phelps.com

AOH: T P Shusta +1 813 2530534, Mobile +1 813 2308441

---

**Tampico****P&I Services (Mexico) / Grupo Delmex**

Fray Andres de Olmos #105 Nte Desp 201, Centro, 89000 Tampico,  
Tamps, Mexico

Telephone: +52 229 9315278  
Telefax: +52 229 932442  
Email: alobaton@grupodelmex.com

AOH: Alejandro Lobaton Garnier Mobile +52 1229 9291249  
24 Hr Duty Telephone +52 55 53959211

NB: In case of communication difficulties, please contact P&I Services  
Mexico City, Email: pandiser@grupodelmex.com  
Telephone: +52 55 53951221

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**Tanga**

**see Dar es Salaam**

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**Tangier****Maclaims Maritime Morocco SARL**

Avenue Moulay Rachid, Val Fleuri, Complexe Al Boutrouss No 11, 90000 Tangier, Morocco

Telephone: +212 539 941346  
Telefax: +212 539 941346  
Email: morocco@mcleans.fr

AOH: Veronique Javelaud +212 661 191409  
Issam Ennassiri +212 661 985429

NB: In case of communication difficulties, please contact McLeans Marseille, Email: info@mcleans.fr, Telephone: +33 4 96102525

---

**Taranto****see Studio Legale Mordiglia \*, Genoa**

---

**Ferpandi SRL**

c/o Tony Cardoso, Piazza Fontana 46, 74100 Taranto, Italy

Telephone: +39 099 4764203  
Telefax: +39 099 4600105  
Email: taranto@ferpandi.com

AOH: Tony Cardoso Mobile +39 347 8592766  
Fabrizio Pescaglia Mobile +39 335 1258507  
Stefano Galleano Mobile +39 335 6409444  
Massimiliano Bet Mobile +39 331 6862152  
24 Hr Emergency Mobile +39 335 7942297

NB: Please copy all correspondence to ferpandi@ferpandi.com

---

**Tartous****Elias Marine Consultants Ltd**

Yehia & Shaar Building 3rd Floor, Al Thawra Street, Tartous, Syria

Telephone: +963 43 217134  
Telefax: +963 43 217135  
Email: emco.sy@emco.org

AOH: Riad Karam Mobile +963 933 222537  
Anne Naddour Mobile +963 933 697550  
24 Hr Telephone +357 25 800999

NB: Postal address: PO Box 181, Tartous, Syria

---

**Syrian Maritime & Transport Agencies SA**

PO Box 17, Tartous, Syria

Telephone: +963 43 328334  
Telefax: +963 43 328335  
Email: maritime@net.sy

AOH: George Kevork +963 43 224164, Mobile +963 43 329423

---

**Tegucigalpa****MCA - Honduras**

Eva Guzman, Col Forencia Sur #4023, Tegucigalpa, Honduras

Telephone: +504 22396647  
Telefax: +504 22396653  
Email: mcahonduras@yahoo.com

AOH: Eva G Guzman Mobile +504 99904540

NB: In case of communications difficulties, please contact Maritime Claims Inc, New Orleans, Telephone: +1 504 3901515  
Email: cayestas@maritime-claims.com

---

**Tehran****Calm Sea Culture Marine Services (CSC)**

Unit No 9, 5th Floor, Building No 35 Behzadi Blvd, Asef Ave, Zaferanieh, Tehran , 1987744513, Iran

Telephone: +98 212 2411970  
Telefax: +98 212 2411965  
Email: info@calmseaculture.com

AOH: Mashaallah Ghasemi Mobile +98 912 1266894  
Farhang Ghasemi Mobile +98 912 1142066  
Farhood Ghasemi Mobile +98 912 1201615  
Solmaz Sadrzadeh Mobile +98 912 1326542

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**Tel Aviv**

see Haifa

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**Tela**

see San Pedro Sula or Tegucigalpa

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**Tema****TCI Africa, Tema**

2nd Floor, Arian Tower, Community 7, PO Box CS8653, Tema, Ghana

Telephone: +233 303 308458  
Email: tci-tema@tci-africa.com

AOH: Capt S Mukunda Mobile +233 24 3837860  
Samuel Sakyi Mobile +233 24 3150823  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For new instructions please always copy mail@eltvedtosullivan.com  
NB: In case of communication difficulties, please contact Eltvedt & O'Sullivan, Marseille, Telephone: +33 4 91140460

---

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**Tenerife****Grupo Stier XXI SL**

c/ Emilio Calzadilla, 6 2 Izq, 38002, Santa Cruz de Tenerife, CANARY ISLANDS, Spain

Telephone: +34 928 265452  
Telefax: +34 928 224975  
Email: pandi@stier.es

AOH: Ida Stier Mobile +34 607 552927  
Isabel Silveira Mobile +34 607 528032

---

**VB Comisarios de Averias SA**

Edificio El Mastil, Avda Francisco La Roche, 33-1o, 38001 Santa Cruz, Tenerife, CANARY ISLANDS, Spain

Telephone: +34 922 472531  
Email: bldtf@vbcomisarios.com

AOH: Leo Hamilton +34 922 594012, Mobile +34 639 350897

NB: Postal Address: Apartado 1203, 38080 Santa Cruz de Tenerife, Canary Islands, Spain

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**Terneuzen**

see Rotterdam

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**Tianjin (Xingang)****Huatai Insurance Agency & Consultant Service Ltd**

Room 8501, E8B, Binhai Finance Zone, No 20 Guang Chang East Road, TEDA, Tianjin 300457, China

Telephone: +86 22 66220722  
Telefax: +86 22 66220725  
Email: tianjin@huatai-serv.com

AOH: Haitao Mu Mobile +86 136 02017813  
Yang Dong Mobile +86 138 20347223  
Jing Xu Mobile +86 135 02011763  
24 Hr Duty Telephone +86 186 22660860

---

**Toamasina****TCI Africa, Toamasina**

c/o Faustin Tsiresy, Lot 0105AB0361 Mangarivotra, 401 Majunga, Madagascar

Telephone: +261 32 0461734  
Email: tci-madagascar@tci-africa.com

AOH: Faustin Tsiresy +261 34 0561734, Mobile +261 32 0461734  
24 Hr Duty Telephone (Marseille) +33 6 25730808

NB: For all new instructions please always copy  
mail@eltvedtosullivan.com

NB: In case of communication difficulties, please contact Eltvedt & O'Sullivan, Marseille, Telephone: +33 4 91140460

---

<b>Tokyo</b>	<b>ISS P&amp;I Japan, Tokyo</b>  Hamamatsucho Building 3F, 1-1-1, Shibaura, Minato-ku, Tokyo 105-0023, Japan  Telephone: +81 3 54425001 Telefax: +81 3 54425002 Email: tokyo.pandi@iss-shipping.com  AOH: Toshihide Kuroda Mobile +81 80 43682672 Shinya Soutome Mobile +81 90 91402682 Tsuyoshi Shiraki Mobile +8 90 75550457 Susumu Shinagawa Mobile +81 90 83825781
<b>Toledo</b>	<b>see Ray Robinson Carle &amp; Davies *, Cleveland</b>
<b>Topolobampo</b>	<b>see Mexico City</b>
<b>Toronto</b>	<b>see Borden Ladner Gervais *, Montreal</b>
<b>Trabzon</b>	<b>see Istanbul</b>
<b>Traverse City</b>	<b>see Detroit</b>
<b>Trieste</b>	<b>Samer &amp; Co Shipping Spa</b>  Piazza dell'Unita d'Italia, 7, 34121 Trieste, Italy  Telephone: +39 040 67027230 Telefax: +39 040 67027300 Email: daiana.gozzi@samer.com  AOH: Daiana Gozzi 0039 none, Mobile +39 335 243341 Laura de Cristini Mobile +39 366 6740532 Lilli Samer Mobile +39 335 7162490 General Telephone +39 040 67027230
<b>Tripoli (Lebanon)</b>	<b>see Beirut</b>



---

**Tripoli (Libya)****Alkhabir Marine Consultants**

El Nasr Street, Wahda Club Building 5th Floor, PO Box 5224, Tripoli, Libya

Telephone: +218 21 3611590  
Telefax: +218 21 3611591  
Email: info@alkhabir.ly

AOH: Osama Nuri +218 21 3504605, Mobile +218 91 2190084  
Mustafa Omran +218 21 4621893, Mobile +218 91 2125913  
Nuri Omran Mobile +218 91 3127608

---

**Shtewi Legal & Pandi Services \***

207 Amhamed El Magrif Street, 2nd Floor, PO Box 12835, Tripoli, Libya

Telephone: +218 21 4442261 / 3341588  
Telefax: +218 21 4442261 / 3341589  
Email: shtewilegalandpandi@gmail.com

AOH: Taher Shtewi +218 21 3507550, Mobile +218 91 2141080  
Mohamed Shtewi Mobile +218 91 2188631

NB: In case of communication difficulties, please contact Alan Salsbury  
Telephone: +44 1279 734912, Mobile: +44 7920 828725, Email:  
alansalsbury78@gmail.com

---

**Trondheim****Per T Lykke AS**

PO Box 1880 Lade, N-7440 Trondheim, Norway

Telephone: +47 73990160 (24 Hr)  
Telefax: +47 73523451  
Email: firmapost@lykke.no

AOH: Roger Gellein Mobile +47 97944674  
Bjoern Tore Gellein Mobile +47 92606982

---

**Tunis****Tunisian International P&I Correspondent SA**

Immeuble Luxor II - 2eme Etage, Rue 8300 Montplaisir, PO Box 5, 1073 Tunis, Tunisia

Telephone: +216 71 950641  
Telefax: +216 71 950650  
Email: pdg@tipic.com.tn

AOH: Capt Kamel Chalghaf +216 70 726020, Mobile +216 98 321572  
Mehdi Dahen +216 71 494997, Mobile +216 98 675717  
Khaled Gmati Mobile +216 98 346749

---

**Tunis****McLeans - Tunisia Marine Claim Services (TMCS)**

106 Bis Rue de Palestine, Tunis 1002, Tunisia

Telephone: +216 71 842898  
Telefax: +216 71 785877  
Email: tunmar.claimser@gnet.tn

AOH: Capt Samir Miladi Mobile +216 98 302557  
Maher Miladi Mobile +216 94 907083  
Capt Bechir Bouali Mobile +216 98 321912  
Philippe Garo +33 6 07792028, Mobile +33 4 96102525

NB: In case of communication difficulties, please contact McLeans, Marseille, Email: info@mcleans.fr, Telephone: +33 4 96102525

---

**Tuxpan****P&I Services (Mexico) / Grupo Delmex**

Carretera a la Barra km 8.5, Colonia La Mata, 94000 Tuxpan, Veracruz, Mexico

Telephone: +52 229 9315278  
Telefax: +52 229 932442  
Email: pandiser@grupodelmex.com

AOH: Alejandro Lobaton Garnier Mobile +52 1 229 9291249  
24 Hr Emergency Telephone +52 55 53959211

NB: In case of communication difficulties, please contact Mexico City  
Email: pandiser@grupodelmex.com, Telephone: +52 55 53951221

---

**Umm Qasr / (Iraq)****M/S Inchcape Shipping Services**

c/o Gezairi Bridge Transport and Marine Services, Umm Qasr North Port, Umm Qasr Logistic Center, Umm Qasr, Iraq

Telephone: +965 22419126  
Telefax: +965 22473899  
Email: pandiummqasr@iss-shipping.com

AOH: Binod Kumar Mobile +965 99069319  
George Kurian Mobile +965 66879842

NB: Postal address: Inchcape Shipping Services, PO Box 78, Safat 13001, Kuwait

NB: In case of communication difficulties, please contact Inchcape Shipping Services, Kuwait, Telephone: +965 22441491

---

---

**Valencia****Hispania P&I Correspondents Valencia**

C/Asturias 61 Bajo, 46023 Valencia, Spain

Telephone: +34 960 700528

Email: valencia@pandihispania.com

AOH: Araceli Payo Mobile +34 647 187587

Rosana Velasco Mobile +34 670 458642

24 Hr Duty Mobile +34 661 273787

---

**Valletta****H Vassallo & Associates Ltd**

53 Old Theatre Street, Valletta 1427, Malta

Telephone: +356 25407900

Email: mail@hvassallo.com

AOH: Dr John Bugeja +356 25 407777, Mobile +356 25 407900

Abigail Bugeja +356 25 407777, Mobile +356 79 903264

Joe Buhagiar +356 25 407777, Mobile +356 99 442703

Joe Cassano +356 25 407777, Mobile +356 99 459716

---

**Fenech & Fenech Advocates \***

198 Old Bakery Street, Valletta, VLT 1455, Malta

Telephone: +356 21241232

Telefax: +356 25990645

Email: ann.fenech@fenlex.com

AOH: Dr Ann Fenech +356 99474536, Mobile +356 99474536

---

**Valparaiso****Cave & Cia Ltda**

Almirante Senoret 70, Office 111, Valparaiso, Chile

Telephone: +56 32 2131000

Telefax: +56 32 2131001

Email: claims@cave.cl

AOH: Andrew J Cave Mobile +56 9 82497231

Ruth H Cave +56 32 2739837, Mobile +56 9 95392842

---

**Vancouver****Bernard LLP \***

1500-570 Granville Street, Vancouver, BC, V6C 3P1, Canada

Telephone: +1 604 6811700 (24 Hr)

Telefax: +1 604 6811788

Email: shipping@bernardllp.ca

AOH: Peter Swanson +1 604 9217974, Mobile +1 604 6495874

Tom Hawkins +1 604 9840417, Mobile +1 604 8895732

David Jones +1 604 9217999, Mobile +1 604 6444057

David Jarrett Mobile +1 604 3796113

Emergency Telephone +1 604 6811700

---

**Varna****Kalimbassieris Maritime Ltd**

13 Prezviter Kozma Street, 9000 Varna, Bulgaria

Telephone: +359 52 600338  
Telefax: +359 52 601740  
Email: varna@kalimbassieris.com

AOH: Lucy Pavlova Mobile +359 88 6301720  
Roumen Andonov Mobile +359 88 5924301  
24 Hr Emergency Mobile (via Greece) +30 6944 541622  
Plamen Peev Mobile +359 888 636186  
Emergency Mobile +359 88 8546504

---

**Venice****see Studio Legale Mordiglia \*, Genoa**

---

**Radonicich Insurance Services SRL**

Via Orsini 6/A, 30175 Venice, Italy

Telephone: +39 041 5382103  
Telefax: +39 041 9340690  
Email: radinsur@portofvenice.net

AOH: Alessandro Conz +39 041 5387994, Mobile +39 349 6649660  
Alain Wittwer Mobile +39 342 749657

---

**Ventspils****see Pandi Balt, Riga**

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**Veracruz****P&I Services (Mexico) / Grupo Delmex**

Independencia 837-B, Centro, 91700 Veracruz, Mexico

Telephone: +52 229 9314654  
Telefax: +52 229 932442  
Email: peivermx@prodigy.net.mx

AOH: Alejandro Lobaton Garnier Mobile +52 1 229 9291249  
24 Hr Duty Telephone +52 55 53959211

NB: In case of communication difficulties, please contact Mexico City  
Email: pandiser@grupodelmex.com, Telephone: +52 55 53951221

---

**Vigo****E Duran Shipping P&I Services, SL**

Canovas del Castillo 22, 36202 Vigo, Spain

Telephone: +34 986 435344  
Telefax: +34 986 430805  
Email: vigo@estanislaoduran.com

AOH: Ramiro Cobo Mobile +34 6 19219929

---

**Vitoria****Representacoes Proinde Ltda**

c/o WS Comercio E Servicos Maritimos Ltda, Rua Professor Eupidio Pimentel, 320 - Sala 401, 29065-060 Vitoria ES, Brazil

Telephone: +55 27 33371178  
Telefax: +55 27 33374495  
Email: proinde.vitoria@proinde.com.br

AOH: Wagner Campagnaro +55 27 33142526, Mobile +55 27 99981592

NB: In case of communication difficulties, please see Santos or Rio de Janeiro listings for additional AOH contacts

---

**SeaStar Consultoria Ltda**

Av Nossa Senhora dos Navegantes 495, Suites 407/410, Enseada do Sua, Vitoria, Espirito Santo 29050-335, Brazil

Telephone: +55 27 33142982  
Telefax: +55 27 32273243  
Email: seacelso@terra.com.br

AOH: Celso Martins Pimentel +55 27 33245988, Mobile +55 27 999893834  
Eliana Faissal Salim Mobile +55 27 999718700

---

**Williams Brothers Ltda**

Av Jeronimo Monteiro 240, Edf Ruralbank Room 1210, PO Box 329, 29010-002 Vitoria ES, Brazil, Brazil

Telephone: +55 27 32230239  
Telefax: +55 27 32232441  
Email: willvix@williams.com.br

AOH: Manoel J Tavares +55 27 32258432, Mobile +55 27 999812373  
24 Hr Duty Mobile +55 81 999727202

NB: In case of communication difficulties, please contact the Recife Office, Telephone +55 81 33417081, Email: wilpandi@williams.com.br

---

**Vladivostok****CIS Pandi Services Ltd**

58 Partizansky Prospect, Apt 404, Vladivostok 690002, Russia

Telephone: +7 4232 431865  
Telefax: +7 4232 431865  
Email: vladivostok@cispandi.com

AOH: Oleg Onoprienko +7 4232 451658, Mobile +7 4232 701403  
Sergey Polonsky Mobile +7 4232 735833  
Maria Yakoupidou +357 25763340, Mobile +357 99406120  
Vera Christofi +357 25763340, Mobile +357 99347466

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**Walvis Bay**

see P&I Associates, Cape Town

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**Warri**                      **see Port Harcourt**

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**Weihai**                    **see Qingdao**

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**Wellington**              **see P&I Services, Auckland**

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**Wilhelmshaven**         **see Bremen**

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**Pandi Services J & K Brons GmbH**

Borsenstr 42, Borsenplatz, 26382 Wilhelmshaven, Germany

Telephone: +49 4421 754520 (24 Hr)

Email: [corresp@pandi.de](mailto:corresp@pandi.de)

AOH: Jan Wollschlager Mobile +49 171 3327634

Rolf-Jurgen Hermes +49 421 6028534, Mobile +49 171 8857940

Christine Meiners Mobile +49 171 8857942

---

**Wilmington (Delaware)**    **Rawle & Henderson LLP \***

300 Delaware Avenue, Suite 1105, Wilmington, DE 19801, United States of America

Telephone: +1 302 7781200

Telefax: +1 302 778140

Email: [cbuchholz@rawle.com](mailto:cbuchholz@rawle.com)

AOH: Carl D Buchholz III Mobile +1 215 2069714

Arthur Keppel Mobile +1 610 7450051

---

**Palmer Biezup & Henderson LLP \***

1223 Foulk Road, Wilmington, DE 19803, United States of America

Telephone: +1 302 5940895 (24 Hr)

Telefax: +1 302 4787625 (24 Hr)

Email: [main@pbh.com](mailto:main@pbh.com)

AOH: M B McCauley +1 302 4782924, Mobile +1 302 7531675

R Q Whelan +1 610 6640927, Mobile +1 484 6860974

F P DeGiulio +1 610 8919322, Mobile +1 215 8082028

---

**Wilmington (North Carolina)****Clark, Newton & Evans PA \***

509 Princess Street, Wilmington, North Carolina 28401, United States of America

Telephone: +1 910 7628743  
Telefax: +1 910 7626206  
Email: dte@clarknewton.com

AOH: Don T Evans Jr Mobile +1 910 2623762  
Seth P Buskirk Mobile +1 910 4426720

---

**Xiamen****Huatai Insurance Agency & Consultant Service Ltd**

Room 1703, Star World Building, 178 Qixing West Road, Siming District, Xiamen, 361012, China

Telephone: +86 592 2123223  
Telefax: +86 592 2681235  
Email: pni.xm@huatai-serv.com

AOH: Tracy Zheng Mobile +86 186 50000798  
Lina Gao Mobile +86 159 60215136  
Huang Dongyao Mobile +86 152 80286073  
24 Hr Duty Telephone +86 150 60772037

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**Yangon****Spica Services (S) Pte Ltd (Branch Office)**

Unit #15-03, Sakura Tower, 339 Bogyoke Aung San Road, Dagon Township, Kyauktada Township Yangon, Myanmar

Telephone: +95 1 245449  
Telefax: +95 1 370987  
Email: claims.myanmar@spica.com.sg

AOH: Kyi Thanda Oo +95 9 259202896, Mobile +95 9 259202895  
Sainn Sainn Mobile +95 9 421063053  
Aung Myo Myat Naing Mobile +95 9 797031904  
Han Zaw Oo Mobile +959 782001088

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**Tin Ohnmar Tun & The Law Chambers Ltd \***

Room 306 Building (A), TetkathoYeikmon Housing, No 25 (D) New University Avenue Road, Bahan Township, Yangon, Myanmar

Telephone: +95 1 559894  
Telefax: +95 1 557990  
Email: law\_chambers@seasiren.com.mm

AOH: Tin Ohnmar Tun +95 1 541584, Mobile +95 9 5121024  
Mya Mu +95 1 541584, Mobile +95 9 450034992  
Tin Thiri Aung +95 1 541584, Mobile +95 9 5008833  
Thu Ra Thaug +95 1 541584, Mobile +95 9 5123753

NB: Postal address: 53/55 Mahabandoola Garden Street, PO Box 109 Yangon, Myanmar

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